



AGENDA

JPA: BOARD OF DIRECTORS MEETING

DATE/TIME: Thursday, December 10, 2015 at 2:30 PM
Friday, December 11, 2015 at 8:30 AM

LOCATION: Office of the Program Administrators
Alliant Insurance Services, Inc.
100 Pine Street., 11th Floor
San Francisco, CA 94111

LEGEND : A – Action may be taken
I - Information
1 - Included
2 - Handout
3 - Separate
4 – Verbal

In accordance with the requirements of the Brown Act, notice of this meeting must be posted in publicly accessible places, 72 hours in advance of the meeting, in each of the member agencies involved.

Per Government Code section 54954.2, persons requesting disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, are requested to contact Alliant at (415) 403-1400 twenty-four hours in advance of the meeting. Entrance to the meeting location requires routine provision of identification to building security. However, ACCEL does not require any member of the public to register his or her name, or to provide other information, as a condition to attendance at any public meeting and will not inquire of building security concerning information so provided. See Government Code section 54953.3.

PAGE

A. CALL TO ORDER

B. CONSENT CALENDAR

- 1-12** 1 1. Approval of Minutes for the October 15 & 16, 2015 Board of Directors Meeting (A)
Members will review these minutes and will take action to approve and amend.
- 13-21** 1 2. Approval of changes to the Claims Reporting Procedure (A)
The Board will review changes made to the Claims Reporting per instruction from the October Board Meeting and may give direction, or take action to approve.
- 22-24** 1 3. Authorization of Agreement with Byrne Conley (A)
Members have previously instructed the Administrators to enter into a contract with Byrne Conley for Attorney Services. Members will review the contract and may take action or give direction.
- 25-80** 1 4. Approval of the Final 2014/15 Financial Audit (A)
A completed final copy of the 2014/15 Financial Audit will be presented to the Board Members.

C. GENERAL RISK MANAGEMENT ISSUES

Subjects that may be of interest to members please mail copies of any materials in advance of the meeting to each member City.

D. REPORTS

1. President's Report

- 4 a) Items of general interest to the members may be discussed. (I)



2. Claims Committee's

- 4 a) Report from Claims Committee Meetings (I)
The Claims Committee Chair will report on the following items:
1. October 15, 2015 Claims Committee Meeting Report

- 3 b) **CLOSED SESSION – Pursuant to Gov't Code 54956.95** (A)
Members will review the following Closed Session Items

- i. Estate of Manuel Diaz v. City of Anaheim
- ii. Harb v. City of Bakersfield
- iii. O'Dell v. City of Santa Monica
- iv. Reed v. City of Modesto
- v. Rodriguez, et al.v. City of Burbank
- vi. Smith v. City of Santa Monica
- vii. Vargas-Ludwig v. City of Anaheim
- viii. Fuqua v. City of Santa Monica
- ix. Strisovsky v. Santa Monica
- x. Soltis v. City of Santa Monica
- xi. Sarver v. City of Bakersfield
- xii. American Ground Transportation v. City of Anaheim
- xiii. Bailey v. City of Ontario
- xiv. Talley v. City of Anaheim
- xv. Molina v. City of Visalia
- xvi. Souliotes v. City of Modesto
- xvii. Ramirez v. City of Bakersfield
- xviii. Claypole v. City of Monterey
- xix. Nelson v. City of Santa Monica
- xx. Iaie-Franklin v. City of Bakersfield

RECONVENE - DISPOSITION OF CLOSED SESSION ITEMS

3. **Financial and Treasurer's** (A)
Members will review the following items and may take action to approve or give direction as needed.

- 81
82-83
84-91
92-100
101-105
106-137
138-139
- 1 a) Ratification of Disbursements
1. Month Ending October 31, 2015
2. Month Ending November 30, 2015
- 1 b) Report of Investments – Pursuant to Gov't Section Code 53646(b)(1)
1. Month Ending October 31, 2015
2. Month Ending November 30, 2015
- 1 c) Quarterly Financial Report as of September 30, 2015
- 1 d) Member Account Summary Report as of September 30, 2015
- 1 e) ACCEL Projected Cash Flow Obligations as of September 30, 2015

4. Program Administrator's

- 140 1 a) 2016 State of the Marketplace Report (I)
Alliant will provide a report on the state of the insurance marketplace for 2016 and answer any questions that the Board Members may have.



- 141-142 1 b) Alliant Disclosure Presentation (A)
Administrators will give a presentation on Alliant’s various relationships within the insurance marketplace and Members may take action or give direction.
5. Underwriting Committee’s (I)
 -None
- E. UNFINISHED BUSINESS**
- 143-154 1 1. Super Bowl Coverage Issues (A)
The Administrators have been working with other Pools which may have an interest in this issue. Members will review the findings and may take action or give direction.
- 155-172 1 2. IRS Tax Reporting MOC Revision (A)
The Board gave direction to the Administrators to revise the MOC to bring ACCEL into compliance with IRS reporting requirements. Members will review the MOC changes and may take action or give direction.
- 173 3. ICRMA Update (I)
Members will be provided with an update on the latest developments at ICRMA.
- F. NEW BUSINESS**
- 174 1 1. ACCEL’s Minutes Distribution Timeline (A)
Members will discuss creating a new policy to determine the timeline of post-meeting minute distribution and may take action or give direction.
- 175-199 1 2. Program Administration Contract (A)
Members will discuss the Renewal of the Program Administration Contract and potentially amending the Scope of Work to include timely minute distribution and may take action or give direction.
- 200 1 3. ACCEL: 30 Years of Success (I)
The Board will discuss the history of ACCEL and may make plans for a future ceremony to commemorate 30 years of successful Pooling.
- 201 1 4. Next Two Meetings Schedule (A)
Members will receive information on the next two meetings and may take Action to approve or amend the schedule and locations.
- G. 2015 LONG RANGE PLANNING ITEMS**
Members may take action or give direction on the following agenda items. Please refer to the Long Range Planning Itinerary for discussion on the following items.
- 202 1. **ACCEL Target Equity Ratios**
Conor Boughey will update the Board on Target Equity Ratios and fiscally prudent funding of the pool.
- 203 2. **Alliant Connect vs. ACCEL Member Website**
The Administrators will present Alliant Connect to the Members and compare to the current Members section of the Alliant website and compare and contrast both.
- 204-205 3. **Liability Pool Funding and Potential Offset of Quota Share Layer**
Members will discuss appropriate funding levels at various levels and the option to reinsure part of the ACCEL Retained Layer.
- 206 4. **Underwriting Standards Recap**
Members will continue to explore how to best apply appropriate risk management standards.



- 207 **5. New Member Marketing**
Members will discuss how to attract similar quality members into the organization and the potential combination with other excess liability pools.
- 208 **6. Actuarial Study**
Members will discuss the ongoing benefits of their actuarial analysis and consider changes for next year.
- 209 **7. Insurance Requirements in Contracts Presentation**
Daniel Howell will present a condensed, 15 minute presentation of recent updates made to the IRIC Manual.
- 210 **8. Additional topics of Interest**
Members have suggested some topics that may be of interest and warrant discussion.

H. CORRESPONDENCE / INFORMATION (I)

- 211-216 / 1. The Risk Report
- 217-255 / 2. Alliant El Nino Presentation
- 256-260 / 3. PARMA Conference Information

4 I. PUBLIC COMMENTS (I)

The public is invited at this point to address the Board of Directors on issues of interest to them.

ADJOURNMENT