



AGENDA

JPA: ACCEL BOARD OF DIRECTORS MEETING

DATE/TIME: Thursday, June 21, 2012 at 2:30 PM
Friday, June 22, 2012 at 8:30 AM

LOCATION: City of Palo Alto
Dinah's Garden Hotel
4261 El Camino Real
Palo Alto, CA 94306
(650) 493-2844

LEGEND : A – Action may be taken
I - Information
1 - Included
2 - Handout
3 - Separate
4 – Verbal

In accordance with the requirements of the Brown Act, notice of this meeting must be posted in publicly accessible places, 72 hours in advance of the meeting, in each of the member agencies involved.

Per Government Code section 54954.2, persons requesting disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, are requested to contact Alliant at (415) 403-1400 twenty-four hours in advance of the meeting. Entrance to the meeting location requires routine provision of identification to building security. However, ACCEL does not require any member of the public to register his or her name, or to provide other information, as a condition to attendance at any public meeting and will not inquire of building security concerning information so provided. See Government Code section 54953.3.

PAGE

A. CALL TO ORDER

B. CONSENT CALENDAR

1-9

1. Approval of Minutes for the April 14, 2012 Board Meeting

Members will review these minutes and will take action to approve and amend.

(A)

C. GENERAL RISK MANAGEMENT ISSUES

Subjects that may be of interest to members please mail copies of any materials in advance of the meeting to each member City.

(I)

D. REPORTS

1. President's Report

4 a) *ACCEL's president may give a verbal report.*

(I)

(I)

2. Claims Committee's

3 a) **CLOSED SESSION – Pursuant to Gov't Code 54956.95**

Members will review the following Closed Session Items

i. California Capital Ins. v. Palo Alto

ii. Dowling v. Santa Cruz

iii. Harb v. Bakersfield

iv. Rodriguez, et al v. Burbank

v. Schmidlin v. Palo Alto

vi. Taylor v. Burbank

(A)

RECONVENE - DISPOSITION OF CLOSED SESSION ITEMS

Members will review this item and may take action or give direction.



TIME CERTAIN FRIDAY, JUNE 21, 2012 AT 8:30 AM

- 10-32 1 b) 2012 Liability Claims Audit (A)
Tim Farley will present the Liability Claims Audit report. Members may take action to approve.
- 33 3. **Financial and Treasurer's** (A)
Members will review the following items and may take action to approve or give direction as needed.
- 34-35 1 a) Ratification of Disbursements
1. Month Ending April 30, 2012
2. Month Ending May 31, 2012
- 36-42 1 b) Report of Investments – Pursuant to Gov't Section Code 53646(b)(1) (A)
43-49 1. Month Ending April 30, 2012
50-54 2. Month Ending May 31, 2012
- 55-82 1 c) Quarterly Financial Report as of March 31, 2012 (A)
1 d) Member Account Summary Report
1. For month ending March 31, 2012
- 83-91 1 e) ACCEL's June 30, 2012 IBNR (A)
Members will review the proposed changes to ACCEL's IBNR and may take action to approve or give direction.
- 92-93 f) ACCEL Projected Cash Flow Obligations as of March 31, 2012
- 94 4 **4. Program Administrator's** (I)
a) ACCEL Website – Discussion Board Notification Feature
The Program Administrators will discuss the ACCEL Website and the notification feature that is available when a new topic is posted and members may take action or give direction.
- 95 5. **Underwriting Committee's**
-None-
- 95 6. **Nominating Committee's** (A)
1 a) Election of Officers
Members will review the nominating committee's report and open the meeting for nominations from the floor and take action to elect Officers.
- 96-97 **E. UNFINISHED BUSINESS** (A)
1 1. Adopting the 2012/2013 Administration Budget
Members will review the final version of the Administration Budget and will give direction or take action.
- 98-99 1 2. 2012 Retrospective Rating Plan Adjustment Calculation (A)
Members will review the Retroactive Adjustment Calculations and may take action to approve or give direction.
- 100 4 3. ACCEL Excess Liability Program Renewal (A)
Members will hear an update on this item and may take action if necessary.
- 101 1 4. Optional Excess Workers Compensation Program Renewal (A)
Members will receive an update on this item and may give direction or take action.



F. NEW BUSINESS

- 102-108 1 1. Claims Auditor Contract Renewal (A)
Members will review ACCEL's contract with Farley Consulting Services and will take action to approve or give direction.
- 109-113 1 2. Program Administration Contract (A)
Members will review the following 2 items and may give direction or take action:
a. Proposed Amendment
b. Resolution 1112-04 Amending the Program Administration Contract
- 114 4 3. Retrospective Rating Plan Refund Requests (A)
Members will receive this item and may take action of intent to withdraw funds or give direction.
- 115-123 1 4. Liability Program Coverage – RDA Successor Agencies & Oversight Boards (A)
Members will hear a report from the Program Administrators regarding this item and may take action or give direction.
- 1 5. Other Insurance Renewals (A)
Members will receive renewal information and may take action.
- 124-130 a) Public Employee Dishonesty Insurance
131-136 b) Trustees Errors & Omissions Insurance
- 137-141 1 6. Approval of ACCEL's Declarations Page (A)
Members will review the 2012-13 Declarations Page for the Memorandum of Coverage and may take action to approve.
- 142 1 7. Schedule of the Next Two Board of Directors Meetings (A)
Members will receive information on the next two meetings and may take action to approve or amend the schedule and locations.

G. CORRESPONDENCE / INFORMATION

- 143-154 1. Considerations in discounting claims for self-insured risk retention pools. (I)

4 H. PUBLIC COMMENTS

(I)
The public is invited at this point to address the Board of Directors on issues of interest to them.

ADJOURNMENT