

**MINUTES OF THE
ACCEL CLAIMS COMMITTEE
MEETING**

Wednesday, September 28, 2022 at 2:00 PM

**LOCATION:
TELECONFERENCE**

Link: <https://alliantinsurance.zoom.us/j/94271090838?pwd=SXF3bVJEZ0szUERpdFFld0VnZDBGdz09>

Meeting ID: 942 7109 0838

Passcode: 378740

Dial: (669) 900-6833

MEMBERS PRESENT:

Tracey Matthews, City of Anaheim

Jena Covey, City of Bakersfield

Betsy McClinton, City of Burbank (*joined at 2:16 PM and left at 3:30 PM*)

Ross Brandon, City of Santa Cruz

Oles Gordeev, City of Santa Monica

MEMBERS ABSENT:

None

GUESTS AND CONSULTANTS:

Ben Oram, George Hills Company

David Tratuz, George Hills Company

Conor Boughey, Alliant Insurance Services

Lorissa Huey, Alliant Insurance Services

A. CALL TO ORDER

Tracey Matthews called the meeting to order at 2:00 PM.

B. Consent Calendar

B1. Approval of Minutes for the September 1, 2022 Claims Committee Meeting

A motion was made to approve the consent calendar.

MOTION: Jena Covey

SECOND: Oles Gordeev

MOTION CARRIED



	Tracey Matthews	Jena Covey	Betsy McClinton	Ross Brandon	Oles Gordeev
Aye	X	X		X	X
Nay					
Abstain					

C. REPORTS

C1. Claims Committee's Reports

C1a. Closed Session – Pursuant to Gov't Code 54956.95

A motion was made to enter into Closed Session at 2:04 PM.

MOTION: Jena Covey **SECOND:** Ross Brandon **MOTION CARRIED**

	Tracey Matthews	Jena Covey	Betsy McClinton	Ross Brandon	Oles Gordeev
Aye	X	X		X	X
Nay					
Abstain					

A motion was made to come out of Closed Session at 3:45 PM.

MOTION: Oles Gordeev **SECOND:** Jena Covey **MOTION CARRIED**

	Tracey Matthews	Jena Covey	Betsy McClinton	Ross Brandon	Oles Gordeev
Aye	X	X		X	X
Nay					
Abstain					

Conor Boughey reported out of Closed Session that direction was given to the Claims Administrators.



C1b. Verbal Update on ACCEL’s Claims Administration and Litigation Management Contract

The Claims Committee Meeting to discuss this topic is scheduled for October 4, 2022 at 1:30 PM.

The Committee would like to change the time to 2:00 PM and the Program Administrators will confirm with all the Committee Members on attendance.

C1c. Proposed Changes: ACCEL Claims Reporting and Handling Policy and Procedure

This item was deferred to the next Claims Committee Meeting.

C1d. Member Attorney Rates

Conor Boughey reminded the Committee that in the ACCEL Claims Handling Policy and Procedure there is a requirement where the Member has to notify the Claims Committee when defense fees are in excess of \$400 per hour. In 2021, the City of Bakersfield provided a letter to the Committee. ACCEL sent a letter to the City of Bakersfield, signed by the Program Administrators, with the Claims Committee Chair carbon copied stating ACCEL accepts the letter and requests the City to file a letter annually for ACCEL’s consideration.

The City of Bakersfield provided a letter dated September 14, 2022 to ACCEL for the Committee’s review.

A motion was made to accept the annual letter from the City of Bakersfield.

MOTION: Oles Gordeev **SECOND:** Ross Brandon **MOTION CARRIED**

	Tracey Matthews	Jena Covey	Betsy McClinton	Ross Brandon	Oles Gordeev
Aye	X	X		X	X
Nay					
Abstain					

C1e. Litigation Update

This item was deferred to the next Claims Committee Meeting.

D. PUBLIC COMMENTS - No public comments were made.

ADJOURNMENT

Tracey Matthews adjourned the meeting at 4:00 PM.