



## AGENDA

**JPA:** ACCEL BOARD OF DIRECTORS MEETING

**DATES/TIMES:** Day 1 - Thursday, October 12, 2023 at 12:00 PM  
Day 2 - Friday, October 13, 2023 at 8:00 AM

**LOCATION:** Dream Inn  
175 W Cliff Drive  
Santa Cruz, CA 95060  
Meeting Room: Beach View

**LEGEND:** A – Action may be taken  
I - Information  
1 - Included  
2 - Handout  
3 - Separate  
4 – Verbal

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***In accordance with the requirements of the Brown Act, notice of this meeting must be posted in publicly accessible places, 72 hours in advance of the meeting, at the office of ACCEL's Secretary.***

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*Per Government Code section 54954.2, persons requesting disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, are requested to contact Alliant at (415) 403-1400 twenty-four hours in advance of the meeting. Entrance to the meeting location requires routine provision of identification to building security. However, ACCEL does not require any member of the public to register his or her name, or to provide other information, as a condition to attendance at any public meeting and will not inquire of building security concerning information so provided. See Government Code section 54953.3.*

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#### **A. CALL TO ORDER**

1. Introductions

#### **B. CONSENT CALENDAR**

(A)

- 1 *The Board may take action on the items below as a group, except a member may request an item be withdrawn from the Consent Calendar for discussion and action.*

6-21

1. Approval of Minutes for the June 15 & 16, 2023 Board Meeting

22-23

2. Approval of Minutes for the August 8, 2023 Special Board Meeting

24-39

3. Evidence of Coverage and Disclosure:

- i. Alliant Crime Insurance Program (ACIP)
- ii. Alliant Public Pool Liability (APPL)
- iii. Alliant Deadly Weapon Response Program (ADWRP)

#### **C. GENERAL RISK MANAGEMENT ISSUES**

(I)

- 4 *This is an opportunity for a member to discuss a topic of interest or seek guidance and input from the group about a current issue, risk management topic or exposure the member is facing. Please mail a copy of any materials to each member City in advance of the meeting.*

#### **D. REPORTS**

##### **1. President's Report**

40-41

- 1 a) Resolution 2324-03, Recognizing the Contributions of Charlotte Dunn (A)  
*Members will review the resolution recognizing the impact Charlotte Dunn, City of Visalia had on the Authority, and may take action to approve or provide direction.*



- 4 b) CAJPA Conference Update (I)  
*The President will report on highlights from the CAJPA Conference and emphasize the importance of Member participation.*
- 42-68 1 c) City of Bakersfield Violence, Intervention, and Prevention Presentation (I)  
*The City of Bakersfield will provide the Board a presentation about its efforts to reduce gun violence.*
- 69-75 1 d) Board Member Peer Program (I)  
*Board Members are encouraged to be a mentor to a new Board Member.*
- 2. Executive Committee's Report**
- 76-77 1 a) Updating 2023-24 Committee Assignments (A)  
*The Committee will discuss the current Committee assignments as well as potential new assignments for the Cities of Burbank, Mountain View and Visalia and may take action to amend the 2023-24 assignments or provide direction.*
- 3. Ad Hoc Committee's Report**
- 78-81 1 a) Report from August 10, 2023 Meeting: Legal Counsel Request for Quotes (RFQ) (A)  
*The Board will hear the Ad Hoc Committee's recommendation for legal counsel. Action may be taken or direction given.*
- 4. Underwriting Committee's Report**
- 4 a) Report of Exposures Reviewed by the Underwriting Committee (I)  
*The Committee will provide a verbal report to the Board about its review of various exposures.*
- i. Housing & Homelessness Programs at Member Agencies
  - ii. Member Operations - Veterinarian Services
- 82-102 1 b) Proposed Changes to ACCEL's Memorandum of Coverage (MOC) – Claims Reporting (A)  
*The Committee will review the proposed changes to the ACCEL MOC regarding claims reporting. Action may be taken to make a recommendation to the Board or direction given.*
- 5. Claims Committee's Report**
- 103-104 1 a) 2023 Claims Audit Status (I)  
*An update will be given on the status of the annual Claims Audit conducted by Robert Powers, R.E. Powers & Company LLC.*
- 105-113 1 b) ACCEL's Claims Auditor Renewal Contract (A)  
*The Claims Committee has made a recommendation to the Board to renew the Claims Auditor contract with Robert Powers. Action may be taken or direction given.*





- 314-332      1      b) ACCEL Financial Audit Contract Renewal – Crowe LLP (A)  
*Members will discuss the need for a Financial Audit, identify the appropriate scope of services required, and consider how to obtain any needed services. Action may be taken or direction given.*
- 333-357      1      c) ACCEL’s Financial Plan Policy & Procedure – Proposed Changes (A)  
*The Finance Committee has made a recommendation to the Board a new section of the Financial Plan, “Calculation of Annual Deposits.” Action may be taken to approve, amend, or provide direction.*
- 358-359      1 & 3      d) Alliant Disclosure Presentation (A)  
*The Program Administrators will give a presentation on Alliant’s various relationships within the insurance marketplace and members may take action or give direction.*
- 8. Program Administrator’s Report**
- 360-386      1      a) 2023-24 Summary of Coverage (I)  
*Members will receive the 2023-24 Summary of Coverage for Liability, Supplemental Liability, Terrorism, and Workers’ Compensation coverage.*
- 387      1      b) Early Review of Market Conditions: (I)  
i. Excess Liability  
ii. Excess Workers’ Compensation  
iii. Property  
*Alliant will discuss a report on the state of the excess liability, excess workers’ compensation, and property markets and what to expect.*
- TIME CERTAIN, FRIDAY, OCTOBER 13, 2023 AT 10:00 AM**
- 388-401      1      c) Intro to Alternative Risk Transfer (I)  
*The Board will receive a presentation about alternative risk financing for third party liability exposures.*
- 402-407      1      d) ACCEL Banking Partners (I)  
*The Board will receive an update regarding ACCEL’s Banking Partners.*
- 4      e) ACCEL Website (I)  
*The Program Administrators will provide a verbal update regarding the ACCEL Website.*
- E. UNFINISHED BUSINESS**
- 408-411      1      1. Hallmark Cut Through Endorsement (A)  
*Alliant will provide a report regarding a prior excess liability carriers’ Cut Through Endorsement.*
- 412-422      1      2. Feedback on Recorded Webinar ACCEL’s 2023 Recovery Plan Update (I)  
*The Program Administrators are seeking feedback from the Board on the recent webinar recording and 3 year forecast letters that was provided to the Members.*



423-425      1    3. ACCEL’s Recovery Plan - Negative Net Position Charge (A)  
*The Board will determine the first negative net position charge amount as part of ACCEL’s recovery plan. Action may be taken or direction given.*

426      1 & 3 4. Foreign Travel Quote  
*Members will receive a quote for the foreign travel group purchase program. Action may be taken to bind coverage or direction given.*

**F. NEW BUSINESS**

427-428      1    1. ACCEL Retro – Administratively Suspending Years (I)  
*Members will receive information about administratively closing old claims.*

429      1    2. ACCEL Commutation of Coverage and Consideration of Portfolio Transfer (I)  
*Alliant will report on the potential commutation of old program years and potential loss portfolio transfer. Board may provide direction to Alliant for further exploration.*

430-431      1 & 2 3. Service Providers Evaluations (I)  
432-442      i.      Claims Administrators  
443-448      ii.     Program Administrators  
*The Board will discuss and complete the annual service provider evaluations. After completion, any action or follow up items will be assigned to the appropriate parties.*

449-457      1    4. Planning for 2024/25 Strategic Planning (SP) (A)  
*The Board will discuss topics for discussion and location for the 2024/25 SP. Action may be taken or direction given.*

458-463      1    5. Proposed 2024 Meeting Calendar (A)  
*Members will review proposed meeting dates and may take action to approve or amend.*

464      1    6. Schedule of the Next Two Board of Directors Meetings (A)  
*Members will receive information on the next two meetings and may take action to approve or amend the schedule and locations.*

**G. CORRESPONDENCE / INFORMATION** (I)

465-504      1    1. Fireline Defense, LLC Wildfire Risk Assessments  
505      1    2. 2024 PARMA Conference – 50th Anniversary

**H. PUBLIC COMMENTS** (I)

4    *The public is invited at this point to address the Board of Directors on issues of interest to them.*

**ADJOURNMENT**