

# AGENDA

**JPA:** ACCEL BOARD OF DIRECTORS

**DATE/TIME:** Thursday, April 21<sup>st</sup>, 2005, 3:00 p.m.  
Friday, April 22<sup>nd</sup>, 2005, 8:30 a.m.

**LOCATION:** Offices of the ACCEL Program Administrators  
Main Conference Room  
Driver Alliant Insurance Services  
600 Montgomery Street, 9<sup>th</sup> Floor  
San Francisco, CA 94111  
(415) 403-1425

**LEGEND:** A – Action may be taken  
I - Information  
*1 - Included*  
*2 - Handout*  
*3 - Separate*  
*4 – Verbal*

**In accordance with the requirements of the Brown Act, notice of this meeting must be posted in publicly accessible places, 72 hours in advance of the meeting, in each of the member agencies involved.**

For special accommodation because of a disability, please phone Janelle Cabanding at (415) 403-1414 or email her at [jcabanding@driveralliant.com](mailto:jcabanding@driveralliant.com) at least 24 hours prior to the meeting time as shown above.

- A.       **CALL TO ORDER**
  
- B.       **CONSENT CALENDAR** (A)
  - Page 1-12*    1       1.    Approval of Minutes – February 9, 2005 Board Meeting  
*Members will review these minutes and may take action to approve and amend.*
  
- C.       **REPORTS**
  - 1.    President's  
*Tom Phillips will present the following items and members may take action or have a discussion.*
    - Page 13-14*    3       a) CSAC-IEA/CPEIA Update (I)
    - Page 15-20*   1       b) Appointment of Nominating Committee (A)
    - 1       c) Program Administration Performance Measures for 2004-2005 (A)
  
  - 2.    Claims Committee's
    - 4       a) **CLOSED SESSION – Pursuant to Gov't Code 54956.95** (A)  
*Members will review the following Closed Session Items*
      - i.    Brassinga v. Mountain View
      - ii.   Curtis v. Visalia
      - iii.  Drummond v. Anaheim
      - iv.   Manufactured Homes (MHC) v. Santa Cruz
      - v.    Quon v. Ontario
      - vi.   Santa Monica Farmers Market
      - vii.  Shoreline Amphitheatre v. Mountain View
  
- Page 21-28*   1       b) **RECONVENE - DISPOSITION OF CLOSED SESSION ITEMS**  
Liability Claims Administrator Contract Renewal July 1, 2005-2008  
*Members will hear a recommendation from the Claims Committee and may take action to approve.*

		3.	Financial and Treasurer's		
<i>Page 29-32</i>	1	a)	Ratification of Disbursements	(A)	
		1.	Month Ending January 31, 2005		
		2.	Month Ending February 28, 2005		
		3.	Month Ending March 31, 2005		
<i>Page 33-36</i>	1	b)	Report of Investments – Pursuant to Gov't Section Code 53646(b)(1)	(A)	
<i>Page 37-40</i>		1.	Month Ending January 31, 2005		
<i>Page 41-44</i>		2.	Month Ending February 28, 2005		
<i>Page 45-66</i>	1	c)	Estimated Interest Earnings Report as of March 31, 2005	(A)	
<i>Page 67-70</i>	1	d)	Financial Statement Ending as of March 31, 2005	(A)	
	3	e)	Investment Policy Review – Resolution 04/05-04 – Adopting the Statement of Investment Policy	(A)	
			<i>Members will receive a recommendation by the Finance Committee and may take action.</i>		
<i>Page 71-72</i>	1	f)	FY 2004/2005 Budget through March 31, 2005	(A)	
<i>Page 73-74</i>	1	g)	Estimated 2005/2006 Liability Payroll	(I)	
			<i>Members are reminded to provide their City's estimated pay-rolls to the Treasurer by May 1<sup>st</sup>.</i>		
<i>Page 75-76</i>	1	h)	Preparation for ACCEL Financial Audit as of June 30, 2005	(I)	
			<i>Members hear an update on this item.</i>		
<i>Page 77-80</i>	1	i)	Resolution 04/05-05 – Adopting the Administrative 2005/2006 Budget	(A)	
			<i>Members will receive a copy of this item and may take action.</i>		
<i>Page 81-82</i>	1	j)	City of Monterey Investment Services Agreement July 1, 2005 to June 30, 2006	(A)	
			<i>Members will have a discussion and may take action or have a discussion.</i>		
<i>Page 83-86</i>	1	k)	Minutes from the Finance Committee Meeting	(I)	
	2	1.	March 30, 2005		
		2.	April 12, 2005		
			<i>Members will receive a copy of this for information.</i>		
<i>Page 87-88</i>	1	4.	Program Administrator's	(A)	
		a)	Brown Act Issues		
			<i>Members will review this item and may take action if needed.</i>		
	4	5.	Underwriting Committee's	(A)	
			<i>Members will hear an Underwriting Committee report from Tom Vance, Chair, which may include discussion and/or action to be taken on the following Items.</i>		
		a)	Physical Therapist Coverage – MOC and C.V. Starr Exclusion Language		
		b)	City of Burbank Coverage and Underwriting Issues - Update		
		c)	Discussion Regarding Changes in Members' Risk Profiles		
		<b>D.</b>	<b>UNFINISHED BUSINESS</b>		
	4	1.	ACCEL Excess Liability Program Renewal	(A)	
			<i>Members will hear an update on this item and may take action if necessary..</i>		
<i>Page 89-90</i>	1	2.	Optional Excess Workers Compensation Program Renewal	(I)	
			<i>Members will receive an update on this item.</i>		

**E. NEW BUSINESS**

*Members will receive the following items and may take action or have a discussion.*

- |                     |          |  |
|---------------------|----------|--|
|                     | 2        | 1. Estimated Retrospective Rating Plan Calculations (I)                                  |
|                     |          | a) Close out of Program Years 2, 3, 4, 5 & 6   |
|                     |          | b) \$9,000,000 Excess \$1,000,000 and \$500,000 Excess \$500,000                         |
| <i>Page 91-92</i>   | <i>1</i> | 2. IBNR as of June 30, 2005 (A)  |
| <i>Page 93-108</i>  | <i>1</i> | 3. Ex-Members Obligations to ACCEL (A)   |
|                     |          | a) Resolution 04/05-06 – Amending the Ex-Members Financial Obligation Policy & Procedure |
|                     |          | b) Resolution 04/05-07 – Amending the Financial Plan                                     |
| <i>Page 109-112</i> | <i>1</i> | 4. CSAC-EIA – CAJPA Accreditation Premium Discount (I)                                   |
| <i>Page 113-114</i> | <i>1</i> | 5. Next Two Meetings Schedule (I)  |

**1 F. CORRESPONDENCE / INFORMATION**

- |                     |  |  |
|---------------------|--|--|
| <i>Page 115-120</i> |  | 1. WorkCompCentral Article - A.M. Best Issues Credit Ratings to AIG Subs |
| <i>Page 121-126</i> |  | 2. City of Modesto – Small Claims Court Decision                         |
| <i>Page 127-130</i> |  | 3. CAJPA 2005 Spring Training Information - May 20, 2005                 |
| <i>Page 131-142</i> |  | 4. CAJPA 2005 Annual Conference Information – September 2005             |
| <i>Page 143-154</i> |  | 5. Periscope Bulletin – March 2005                                       |
| <i>Page 155-162</i> |  | 6. Workers’ Compensation Law Bulletin – March 2005                       |
| <i>Page 163-168</i> |  | 7. Workers’ Compensation Law Bulletin – February 2005                    |
| <i>Page 169-180</i> |  | 8. The Risk Report – December 2004                                       |
| <i>Page 181-192</i> |  | 9. The Risk Report – March 2005  |

**4 G. PUBLIC COMMENTS (I)**

*The public is invited at this point to address the Board of Directors on issues of interest to them.*

**4 H. GENERAL RISK MANAGEMENT ISSUES (I)**

*Subjects that may be of interest to members: please mail copies of any materials in advance of the meeting to each member city.*

**ADJOURNMENT**