



AGENDA

JPA: ACCEL BOARD OF DIRECTORS MEETING

DATE/TIME: Thursday, April 16, 2015 at 2:30 p.m.
Friday, April, 17, 2015 at 8:30 a.m.

LOCATION: City of Burbank
Community Service Building, Room 104.
150 N. Third Street
Burbank, CA 91502

LEGEND : A – Action may be taken
I - Information
1 - Included
2 - Handout
3 - Separate
4 – Verbal

In accordance with the requirements of the Brown Act, notice of this meeting must be posted in publicly accessible places, 72 hours in advance of the meeting, in each of the member agencies involved.

Per Government Code section 54954.2, persons requesting disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, are requested to contact Alliant at (415) 403-1400 twenty-four hours in advance of the meeting. Entrance to the meeting location requires routine provision of identification to building security. However, ACCEL does not require any member of the public to register his or her name, or to provide other information, as a condition to attendance at any public meeting and will not inquire of building security concerning information so provided. See Government Code section 54953.3.

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A. CALL TO ORDER

B. CONSENT CALENDAR

1-8

1 1. Approval of Minutes for the February 11, 2015 Board of Directors Meeting
Members will review these minutes and will take action to approve.

(A)

C. GENERAL RISK MANAGEMENT ISSUES

Subjects that may be of interest to members please mail copies of any materials in advance of the meeting to each member City.

(I)

D. REPORTS

1. President's Report

9

1 a) Appointment of Nominating Committee
The President will appoint members to the Nominating Committee

(A)



- 2. Claims Committee's**
- 3 a) **CLOSED SESSION – Pursuant to Gov't Code 54956.95** (A)
Members will review the following Closed Session Items
- i. Basset v. City of Burbank
 - ii. Dahlia v. City of Burbank
 - iii. Estate of Manuel Diaz . City of Anaheim
 - iv. Harb v. City of Bakersfield
 - v. O’Dell v. City of Santa Monica
 - vi. Reed v. City of Modesto
 - vii. Rodriguez, et al. v. City of Burbank
 - viii. Taylor v. City of Burbank
 - ix. Harris v. City of Santa Monica
 - x. Smith v. City of Santa Monica
 - xi. Cruz v. City of Anaheim
 - xii. Concannon v. City of Santa Cruz
 - xiii. Fuqua v. City of Santa Monica
 - xiv. Strisovsky v. Santa Monica
 - xv. Carter v. Santa Barbara
 - xvi. Sanchez-Gonzales v. City of Anaheim
 - xvii. Quickley v. City of Burbank
 - xviii. Danuff v. City of Anaheim
 - xix. Truxton v. City of Bakersfield
- RECONVENE - DISPOSITION OF CLOSED SESSION ITEMS**
- 10-27 1 b) Claims Reporting and Handling Policy and Procedure (A)
Members will hear an update on the Claims Reporting and Handling Policy and Procedure and may take action or give direction.
- 28-40 1 c) Carl Warren & Co. Scope of Services and Contract (A)
Members will hear an update on the Scope of Services for the Claims Administrators and may take action or give direction.
- 41-43 1 d) Liability Claims Audit – Status (I)
Members will hear an update on the current status of the Claims Audit.
- 44 **3. Financial and Treasurer's** (A)
Members will review the following items and may take action to approve or give direction as needed.
- 45-48 1 a) Ratification of Disbursements (A)
 - 1. Month Ending February 28, 2015
 - 2. Month Ending March 31, 2015
- 49-72 1 b) Report of Investments – Pursuant to Gov't Section Code 53646(b)(1) (A)
 - 1. Month Ending November 30, 2014
 - 2. Month Ending February 28, 2015
 - 3. Month Ending March 31, 2015
- 73-74 1 **4. Program Administrator’s** (I)
 - a) Account Time Tracking as of December 31, 2014
Members will receive an account time tracking report.
- E. UNFINISHED BUSINESS**
- 75-76 1 **1. ACCEL Excess Liability Program Renewal** (A)
Members will hear an update on this item and may take action if necessary.
- 77-94 1 **2. Optional Excess Workers Compensation Program** (I)
Members will receive an update on pricing from CSAC-EIA.



- 95-97 1 3. Member Coverage Endorsements (A)
Members will hear an update on coverage endorsements and may take action or give direction.

F. NEW BUSINESS

TIME CERTAIN: THURSDAY AT 2:45 PM

- 98-144 1 1. Approval of the 2015 Actuarial Report (A)
Members will review the attached report and may take action or give direction.
- 145-147 1 2. Actuarial Report's Implications on Renewal (A)
Members will review the Actuarial Report and review its implications on policy renewal and may take action or give direction.
- 148-149 1 3. Draft Administration Budget (A)
Members will review the draft version of the proposed Administration Budget and may take action or give direction.
- 150 2 4. Draft Retrospective Rating Calculation (A)
Members will review the draft version of the Retroactive Adjustment Calculations and may take action or give direction.
- 151-163 1 5. Investment Policy – Annual Review (A)
Members will review this policy, make amendments if necessary, and adopt as required annually.
- 164-166 1 6. ACCEL Check Signers for Union Bank (A)
Members will review the status of ACCEL's Check Signers and may take action or give direction.
- 167 1 7. Next Two Meetings Schedule (A)
Members will receive information on the next two meetings and may take action to approve or amend the schedule and locations.

G. CORRESPONDENCE / INFORMATION (I)

- 168-177 1 1. The Risk Report – Risk Management Lessons from the Ebola Crisis

H. PUBLIC COMMENTS (I)

- 4 *The public is invited at this point to address the Board of Directors on issues of interest to them.*

ADJOURNMENT