

# AGENDA

**LEGEND:** A – Action may be taken  
I – Information  
1 – Included  
2 – Handout  
3 – Separate  
4 – Verbal

**JPA:** ACCEL BOARD OF DIRECTORS MEETING

**DATES/TIMES:** Tuesday, February 7, 2006  
12:30 P.M.

**LOCATION:** Courtyard by Marriott Palm Springs  
1300 Tahquitz Canyon Way  
Palm Springs, California 92262 USA  
760-322-6100

*In accordance with the requirements of the Brown Act, notice of this meeting must be posted in publicly accessible places, 72 hours in advance of the meeting, in each of the member agencies involved.*

*Per Government Code section 54954.2, persons requesting disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, are requested to contact Driver Alliant at (415) 403-1400, 24 hours in advance of the meeting. Access to some buildings may require routine provision of identification to building security. However, ACCEL does not require any member of the public to register his or her name, or to provide other information, as a condition to attendance at any public meeting and will not inquire of building security concerning information so provided. See Government Code section 54953.3.*

**A. CALL TO ORDER**

**1 B. CONSENT CALENDAR (A)**

*Page 1-12*

1. Approval of Minutes – December 1 & 2, 2005 Board of Directors Meeting  
*Members will review these minutes and may take action to approve or amend.*

**C. REPORTS**

**4 1. President's (A)**

- a) 2005 Long Range Planning Items:
  - i. Stabilization of an Excess Insurance Carrier
  - ii. Addition of a new ACCEL Member
  - iii. Exploring options for Excess Workers' Compensation
  - iv. Receiving the Financial Audit on schedule
  - v. Stabilization of the liability pool rate
  - vi. Improvement of claims reporting procedures

**3 2. Claims Committee's (A)**

- a) **CLOSED SESSION – Pursuant to Gov't Code 54956.95 (A)**  
*Members will review the following Closed Session Items*
  - i. Brassinga v. Mountain View
  - ii. Drummond v. Anaheim
  - iii. Munoz v. Anaheim
  - iv. Peel v. Bakersfield
  - v. Santa Monica Farmers Market
  - vi. Welch v. Anaheim

**RECONVENE - DISPOSITION OF CLOSED SESSION ITEMS**

**TIME CERTAIN – FEBRUARY 7, 2006 1:00 P.M.**

- 4 b) Liability Claims Auditor Services (A)  
*Members will hear a recommendation from the Claims Committee and may take action or give direction.*
- Page 13-16** 1 c) Administrative Policy & Procedure Occurrence/Claims Reporting and Handling Policy (A)  
*Members will review the amended Policy & Procedure as approved at the last meeting and will have the opportunity to make additional changes, if necessary.*
- 4 d) Development of Best Practices (I)  
*Members will hear an update from the Claims Committee on this issue.*
- 1 3. Financial and Treasurer's (A)  
*Members will review the following items/reports and may take action to approve.*
- Page 17-18** a) Ratification of Disbursements
- Page 19-24** 1. Month Ending November 30, 2005
2. Month Ending December 31, 2005
- b) Report of Investments – Pursuant to Gov't Section Code 53646(b)(1)
1. Month Ending November 30, 2005
2. Month Ending December 31, 2005
- Page 25-46** c) Estimated Earnings Report as of December 31, 2005
- Page 47-48** d) Administrative Budget 2005/2006 Budget Year-to-Date
- Page 49-52** e) Financial Statement Ending December 30, 2005

**TIME CERTAIN – FEBRUARY 7, 2006 2:00 P.M.**

- Page 53-90** f) Investment Advisory Services (A)  
*Members will hear a recommendation from the Finance Committee and may take action to approve.*
- 2 4. Program Administrator's (A)  
a) ACCEL Rates vs. other Similar Pools/Programs  
*Members will receive information as requested by the Board.*
- 4 5. Underwriting Committee's (A)  
*The Underwriting Committee met via telephone on January 24, 2006 to discuss the following items. The Underwriting Committee will have a verbal report on items and Board members may take action if necessary or give direction.*
- a) Physical Therapy Issue – Update
- b) Excess Liability Memorandum of Coverage – Powerine Case
- c) Retrospective Rating Formula
- d) City of Ventura – Application to ACCEL
- e) Discussion of Change in Risk Profile

**D. UNFINISHED BUSINESS - none**

**E. NEW BUSINESS**

**TIME CERTAIN – FEBRUARY 7, 2006, 3:00 P.M.**

- |                     |   |   |     |
|---------------------|---|---|-----|
|                     | 2 | 1. Approval of the 2006 Liability Actuarial Study<br><i>Members will receive the draft report from Bickmore Risk Services and may take action to approve.</i>                             | (A) |
| <i>Page 91-96</i>   | 1 | 2. Excess Liability Insurance Renewal Effective July 1, 2006<br><i>Members will receive the action plan for the renewal and may take action or give direction.</i>                        | (A) |
| <i>Page 97-98</i>   | 1 | 3. Optional Excess Workers' Compensation Renewal Effective July 1, 2006<br><i>Participating members of this program will receive information may have a discussion or give direction.</i> | (I) |
|                     | 4 | 4. Members' Use of Electronic Signatures<br><i>Members will have a discussion on this item.</i>   | (I) |
| <i>Page 99-100</i>  | 1 | 5. Next Two Meetings Schedule<br><i>Members will receive information on the next two meetings.</i>  | (I) |
|                     | 1 | <b>F. CORRESPONDENCE / INFORMATION</b>  | (I) |
| <i>Page 101-108</i> |   | 1. The Risk Report – November 2005  |     |
| <i>Page 109-116</i> |   | 2. CAJPA Journal – Fall 2005  |     |
| <i>Page 117-128</i> |   | 3. PeriScope – November 2005  |     |
|                     | 4 | <b>G. PUBLIC COMMENTS</b><br><i>The public is invited at this point to address the Board on issues of interest to them.</i>   | (I) |
|                     | 4 | <b>H. GENERAL RISK MANAGEMENT ISSUES</b><br><i>Subjects of interest to members: please bring 15 copies of any materials.</i>  | (I) |

**ADJOURNMENT**