



MINUTES OF THE ACCEL CLAIMS COMMITTEE TELECONFERENCE MEETING

Tuesday, July 18, 2017 at 11:00 AM

PRIMARY TELECONFERENCE LOCATION:

Alliant Insurance Services, Inc., 100 Pine St, 11th Fl, San Francisco, CA 94111

MEMBERS PRESENT:

Jena Covey, City of Bakersfield
Beverly Jensen, City of Modesto
Deb Hossli, City of Santa Monica
Charlotte Dunn, City of Visalia

MEMBERS ABSENT:

Dave Nunley, City of Anaheim

GUESTS AND CONSULTANTS:

Michael Simmons, Alliant Insurance Services
Conor Boughey, Alliant Insurance Services
Lorissa Huey, Alliant Insurance Services

A. CALL TO ORDER

Charlotte Dunn called the meeting to order at 11:00 AM.

B. Consent Calendar

B1. Approval of Minutes for the March 13, 2017 Claims Committee Meeting

A motion to approve the consent calendar.

MOTION: Beverly Jensen

SECOND: Deb Hossli

MOTION CARRIED

	Jena Covey	Beverly Jensen	Deb Hossli	Charlotte Dunn
Aye	X	X	X	X
Nay				
Abstain				

C. General Risk Management Issues – None.



D. REPORTS

D1. Claims Committee's

D1a. Election of Claims Committee Chair

The current Claims Chair, Charlotte Dunn provided feedback on her experience as Claims Committee Chair for the past two years. The Committee discussed the Claims Committee Chair position.

A motion was made to elect Deb Hossli as Claims Committee Chair.

MOTION: Beverly Jensen **SECOND:** Charlotte Dunn **MOTION CARRIED**

	Jena Covey	Beverly Jensen	Deb Hossli	Charlotte Dunn
Aye	X	X		X
Nay				
Abstain			X	

D1b. ACCEL Liability Claims Auditor

The current Claims Auditor Contract with Farley Consulting Services that was entered into in 2008 has been amended each year but was missing some pertinent clauses. For example, the current Farley Consulting Services Contract had no termination clause. The Program Administrators drafted a new contract with changes to the 2008 contract that included changes appropriate to any agreement that ACCEL would have with a service provider and important clauses required for CAJPA Accreditation.

The Committee discussed the draft contract that was prepared and signed by Tim Farley. The Committee's discussion centered around the quality of Mr. Farley's audits and the value of the annual auditing process. The Committee also noted that the draft contract's scope of work (approved by Mr. Farley) appears to be inconsistent with Mr. Farley's actual scope of work (i.e., the contract commits to a larger audit scope than Mr. Farley actually carries out). Alliant staff agreed to follow up on this issue.

A motion was made to direct the Program Administrators to complete the following and report back at the next Claims Committee Meeting:

1. Verify with the first excess carrier if there is a requirement of an annual audit.
2. Verify the CAJPA Accreditation Standard if an annual audit is required.
3. Inquire with Byrne Conley his legal opinion on whether accepting Tim Farley's December 2016 two year proposal constitutes as a contract.
4. Verify with other JPAs who their Claims Auditors are.



MOTION: Charlotte Dunn

SECOND: Beverly Jensen

MOTION CARRIED

	Jena Covey	Beverly Jensen	Deb Hossli	Charlotte Dunn
Aye	X	X	X	X
Nay				
Abstain				

E. CORRESPONDENCE / INFORMATION - None.

F. PUBLIC COMMENTS - No Public Comments were made.

ADJOURNMENT

Deb Hossli adjourned the meeting at 11:52 AM.