

MINUTES OF THE ACCEL UNDERWRITING COMMITTEE MEETING

Tuesday, January 7, 2025 at 3:00 PM

LOCATION: Teleconference

Link: <https://alliantinsurance.zoom.us/j/91857870191?pwd=iBI2QgY2zHUaDFudaBM5QKkNbnZNDZ.1>

Dial: 1 (669) 900 6833

Meeting ID: 918 5787 0191

Passcode: 750453

MEMBERS PRESENT:

Tracey Matthews, City of Anaheim
Alvaro Valdez, City of Burbank
Rhonda Combs, City of Salinas
Mark Howard, City of Santa Barbara
Ross Brandon, City of Santa Cruz

MEMBERS ABSENT:

None

GUESTS AND CONSULTANTS:

Conor Boughey, Alliant Insurance Services
Thomas Joyce, Alliant Insurance Services
Lorissa Huey, Alliant Insurance Services

A. CALL TO ORDER

Tracey Matthews called the meeting to order at 3:02 PM.

B. CONSENT CALENDAR

B1. Approval of Minutes for the September 25, 2024 Underwriting Committee Meeting

A motion was made to approve the Consent Calendar.

MOTION: Ross Brandon **SECOND:** Rhonda Combs **MOTION CARRIED**

	Tracey Matthews	Alvaro Valdez	Rhonda Combs	Mark Howard	Ross Brandon
Aye	X	X	X	X	X
Nay					
Abstain					

C. REPORTS

C1. UNDERWRITING COMMITTEE'S REPORT

C1a. New ACCEL Exposure Questionnaire: City of Palo Alto – Broadband/Internet

The City of Palo Alto submitted a New Exposure Questionnaire regarding Broadband/Internet for the ACCEL Underwriting Committee to review.

The Committee reviewed the questionnaire and discussed. Mark Howard brought up a noted distinction that there were two significant exposures on the questionnaire. The first is failure to supply the utility and the second is the operational exposure of the utility, including installation and ongoing maintenance. The Committee concluded that the current language of ACCEL's Memorandum of Coverage (MOC) matches the intent, that the operational exposures of these utilities be covered but the failure to supply exposure be excluded.

A motion was made to inform the City of Palo Alto there is a failure to supply exclusion and the operational risks are covered subject to other policy language exclusion, and to provide an informational item to the Board.

MOTION: Ross Brandon **SECOND:** Tracey Matthews **MOTION CARRIED**

	Tracey Matthews	Alvaro Valdez	Rhonda Combs	Mark Howard	Ross Brandon
Aye	X	X	X	X	X
Nay					
Abstain					

C1b. ACCEL's Policies & Procedures Review

C1bi. Underwriting Standards

C1bii. New Exposure Questionnaire

C1biii. Applicant Fee Structure

The Committee reviewed the Underwriting Standards Policy and Procedure (P&P), New Exposure Questionnaire, and Applicant Fee Structure P&P per ACCEL's stated review schedule. The Underwriting Standards P&P and New Questionnaire are reviewed annually, however, CAJPA Accreditation requires it to be reviewed every three years. The Applicant Fee Structure P&P is reviewed every five years.

These P&Ps are stored on the ACCEL Website in the Members' Only Section.

A motion was made to change the review date of these three P&Ps to 1/7/25.

MOTION: Rhonda Combs **SECOND:** Ross Brandon **MOTION CARRIED**

	Tracey Matthews	Alvaro Valdez	Rhonda Combs	Mark Howard	Ross Brandon
Aye	X	X	X	X	X
Nay					
Abstain					

D. PUBLIC COMMENTS

There were no public comments.

ADJOURNMENT

Tracey Matthews adjourned the meeting at 3:41 PM.