



## MINUTES OF THE ACCEL UNDERWRITING COMMITTEE MEETING

## Tuesday, January 7, 2025 at 3:00 PM

# LOCATION:

## Teleconference

Link: https://alliantinsurance.zoom.us/j/91857870191?pwd=iBI2QgY2zHUaDFudaBM5QKkNbnZNDZ.1

Dial: 1 (669) 900 6833 Meeting ID: 918 5787 0191 Passcode: 750453

#### **MEMBERS PRESENT:**

Tracey Matthews, City of Anaheim Alvaro Valdez, City of Burbank Rhonda Combs, City of Salinas Mark Howard, City of Santa Barbara Ross Brandon, City of Santa Cruz

MEMBERS ABSENT: None

#### **GUESTS AND CONSULTANTS:**

Conor Boughey, Alliant Insurance Services Thomas Joyce, Alliant Insurance Services Lorissa Huey, Alliant Insurance Services

## A. CALL TO ORDER

Tracey Matthews called the meeting to order at 3:02 PM.

## **B.** CONSENT CALENDAR

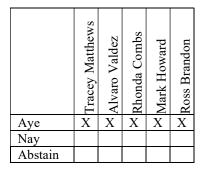
#### B1. Approval of Minutes for the September 25, 2024 Underwriting Committee Meeting

A motion was made to approve the Consent Calendar.





### MOTION: Ross Brandon SECOND: Rhonda Combs MOTION CARRIED



#### C. **REPORTS**

## C1. UNDERWRITING COMMITTEE'S REPORT

#### C1a. New ACCEL Exposure Questionnaire: City of Palo Alto – Broadband/Internet

The City of Palo Alto submitted a New Exposure Questionnaire regarding Broadband/Internet for the ACCEL Underwriting Committee to review.

The Committee reviewed the questionnaire and discussed. Mark Howard brought up a noted distinction that there were two significant exposures on the questionnaire. The first is failure to supply the utility and the second is the operational exposure of the utility, including installation and ongoing maintenance. The Committee concluded that the current language of ACCEL's Memorandum of Coverage (MOC) matches the intent, that the operational exposures of these utilities be covered but the failure to supply exposure be excluded.

A motion was made to inform the City of Palo Alto there is a failure to supply exclusion and the operational risks are covered subject to other policy language exclusion, and to provide an informational item to the Board.

#### MOTION: Ross Brandon SECOND: Tracey Matthews MOTION CARRIED

|                       | Tracey Matthews | X Alvaro Valdez | X Rhonda Combs | Mark Howard | X Ross Brandon |
|-----------------------|-----------------|-----------------|----------------|-------------|----------------|
| Aye                   | X               | Х               | Х              | Х           | Χ              |
| Nay                   |                 |                 |                |             |                |
| Aye<br>Nay<br>Abstain |                 |                 |                |             |                |





## C1b. ACCEL's Policies & Procedures Review

#### C1bi. Underwriting Standards

#### C1bii. New Exposure Questionnaire

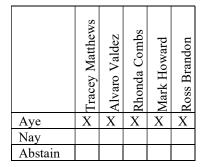
#### C1biii. Applicant Fee Structure

The Committee reviewed the Underwriting Standards Policy and Procedure (P&P), New Exposure Questionnaire, and Applicant Fee Structure P&P per ACCEL's stated review schedule. The Underwriting Standards P&P and New Questionnaire are reviewed annually, however, CAJPA Accreditation requires it to be reviewed every three years. The Applicant Fee Structure P&P is reviewed every five years.

These P&Ps are stored on the ACCEL Website in the Members' Only Section.

A motion was made to change the review date of these three P&Ps to 1/7/25.

#### MOTION: Rhonda Combs SECOND: Ross Brandon MOTION CARRIED



#### **D. PUBLIC COMMENTS**

There were no public comments.

#### **ADJOURNMENT**

Tracey Matthews adjourned the meeting at 3:41 PM.