ACCEL
Authority for California Cities Excess Liability
c/o Alliant Insurance Services, Inc.
Corporation Insurance License No. 0C36861
560 Mission Street, 6th Floor, San Francisco, CA 94105

MINUTES OF THE
ACCEL EXECUTIVE COMMITTEE MEETING
Monday, May 18, 2026 at 11:00 AM

LOCATION:
Teleconference

Link: https://alliantinsurance.zoom.us/j/97394993744?pwd=5jyQHwiqUdEa3ahmMezbE0v92kNYDm.1

Meeting ID: 973 9499 3744
Passcode: 349864
Dial: (669) 900-6833

MEMBERS PRESENT:
Tracey Matthews, City of Anaheim
Ross Brandon, City of Santa Cruz
Oles Gordeev, City of Santa Monica
Andrew Guzman, City of Visalia

MEMBERS ABSENT: None

GUESTS AND CONSULTANTS:
Kelly-Louise Poggetti, City of Palo Alto *(Left at 11:31 AM)*
Chris Shaffer, George Hills *(Left at 11:41 AM)*
Ben Oram, George Hills *(Left at 11:41 AM)*
Conor Boughey, Alliant Insurance Services
Lorissa Huey, Alliant Insurance Services

A. CALL TO ORDER

Lorissa Huey called the meeting to order at 11:02 AM.

B. CONSENT CALENDAR

B1. Approval of Minutes – July 8, 2025 Executive Committee Meeting

A motion was made to approve the consent calendar.

MOTION: Oles Gordeev **SECOND:** Andrew Guzman **MOTION CARRIED**

	Tracey Matthews	Ross Brandon	Oles Gordeev	Andrew Guzman
Aye		X	X	X
Nay				
Abstain	X			

C. EXECUTIVE COMMITTEE

C1. Palo Alto Payroll Reporting Error and Overpayment

The Program Administrators reported that the City of Palo Alto discovered it overreported payroll for Q4 of 2024 on the DE9 forms which resulted in an over deposit of the FY 25-26 premium in the amount of $433,285. The City has corrected the DE9 forms with the State and the Program Administrators have it on file.

The City of Palo Alto presented a letter to the Executive Committee (EC) requesting ACCEL to apply the over deposit into the 2026 Retro Test Year 22-23.

A motion was made to recommend to the Board to approve Palo Alto's request to apply the over deposit of $433,285 to the 2026 Retro Test Year 22-23. The Committee gave direction to the Program Administrators to run Palo Alto's request by the Financial Auditors as funds are being moved around.

Direction was also given to bring back the Financial Plan Policy and Procedure to the EC for further discussion regarding payroll audit language and narrowly define the scope.

MOTION: Tracey Matthews **SECOND:** Oles Gordeev **MOTION CARRIED**

	Tracey Matthews	Ross Brandon	Oles Gordeev	Andrew Guzman
Aye	X	X	X	X
Nay				
Abstain				

C2. ACCEL Claims Administration George Hills Contract Term

George Hills (GH) presented the current Claims Administration Contract that commenced on January 1, 2023 and will expire on June 30, 2026. The contract includes two separate one-year extension options, and can be exercised together for a combined two-year extension. GH proposed a one-year extension for the term July 1, 2026 to June 30, 2027 at an Annual Fixed Fee of $345,125, a 3.1% increase based on CPI as of March 2026.

A motion was made to recommend to the Board signing a two-year extension for July 1, 2026 to June 30, 2027 and July 1, 2027 to July 1, 2028, with a 3.1% increase.

GH will provide a new amendment to the current contract and fee disclosure letter for the June 2026 Board Meeting.

MOTION: Oles Gordeev **SECOND:** Tracey Matthews **MOTION CARRIED**

	Tracey Matthews	Ross Brandon	Oles Gordeev	Andrew Guzman
Aye	X	X	X	X
Nay				
Abstain				

C3. New Member Impact to Contracts: Claims Audit Contract and Program Administrator Contract

The Program Administrators stated that ACCEL is considering growing the number of Members participating and how this will impact the service provider contracts. A New Member may join ACCEL effective July 1, 2026, requiring adjustments to the Claims Auditor and Program Administrator Contracts.

For R.E. Powers & Company, Rob has indicated that the total fee effective July 1, 2026 for the 2026 Claim Audit will be $60,958, up from $57,958.

For Alliant, staff is recommending an endorsement be added to the Program Administration Agreement allowing Alliant to collect a New Member Administration Fee. This endorsement will calculate the current fee divided by the number of current Members.

A motion was made to recommend to the Board to approve the amendments to the Claims Auditor and Program Administrator Contracts new Member fee and to agendize on the Consent Calendar for the June 2026 Board Meeting.

MOTION: Ross Brandon **SECOND:** Andrew Guzman **MOTION CARRIED**

	Tracey Matthews	Ross Brandon	Oles Gordeev	Andrew Guzman
Aye	X	X	X	X
Nay				
Abstain				

C4. ACCEL's Committee Structure and Participants

Lorissa Huey reported that currently, the maximum number of participants for the Claims, Finance and Underwriting Committees is 5 because if a guest Board Member wanted to join, there would be a quorum of the Board. If ACCEL has a new Member effective July 1, 2026, a quorum of the Board is 8, therefore the max number of participants should be 6. Due to the current committee structure, an increase in the number of alternates reduces the opportunities for Primary Board Members to participate. When adding Alternates to the committees, careful consideration is needed as they cannot serve as Chair according to the ACCEL Bylaws.

Lorissa asked the Executive Committee (EC) how to address the roles of the Alternates. Included in the agenda packet were the various ACCEL Policies and Procedures that references Alternates.

The EC gave direction to agendize this topic at the October 2026 Strategic Planning.

D. PUBLIC COMMENTS - There were no public comments.

ADJOURNMENT

Lorissa Huey adjourned the meeting at 12:10 PM.