



**MINUTES OF THE
ACCEL UNDERWRITING COMMITTEE
TELECONFERENCE MEETING**

Wednesday, January 9, 2019 at 9:00 AM

**PRIMARY LOCATION:
Alliant Insurance Services
100 Pine Street, 11th Floor
San Francisco, CA 94111**

MEMBERS PRESENT:

Dave Nunley, City of Anaheim

Jena Covey, City of Bakersfield

Cathy Talongwa, City of Modesto (*joined the teleconference at 9:02 AM*)

Michael Andersen, City of Monterey

Sandra Blanch, City of Palo Alto

Mark Howard, City of Santa Barbara

MEMBERS ABSENT: None

GUESTS AND CONSULTANTS:

Michael Simmons, Alliant Insurance Services

Conor Boughey, Alliant Insurance Services

Lorissa Huey, Alliant Insurance Services

A. CALL TO ORDER

Mark Howard called the meeting to order at 9:01 AM.

B. Consent Calendar

B1. Approval of Minutes for the December 12, 2018 Underwriting Committee Meeting

A motion was made to approve the consent calendar.



MOTION: Jena Covey

SECOND: Cathy Talongwa

MOTION CARRIED

	Dave Nunley	Jena Covey	Cathy Talongwa	Michael Andersen	Sandra Blanch	Mark Howard
Aye	X	X	X	X	X	X
Nay						
Abstain						

C. REPORTS

C1. Underwriting Committee

C1a. City of Fremont’s Application to ACCEL

Conor Boughey provided a verbal update that the City of Fremont has withdrawn their application to ACCEL.

No further direction was given.

C1b. ACCEL’s Policies and Procedures – Continued

Conor Boughey reminded the Underwriting Committee that at the August 21, 2018 Underwriting Committee Meeting, direction was given to the Committee Members to review and propose changes to the four Policies and Procedures: (1) Applicant Fee Structure; (2) Underwriting Standards; (3) New Exposure Questionnaire; and (4) Unmanned Aerial Vehicle (UAV) Usage Guidelines; and return those changes to the Program Administrators to review and consolidate.

A motion was made to make a recommendation to the Board to approve the proposed change of deleting the \$500 application fee requirement in the Applicant Fee Structure Policy and Procedure, and agendaize for the January 2019 Board Meeting. Also, the Committee agreed to review the Applicant Fee Structure Policy and Procedure every five years; the Underwriting Standards Policy and Procedure and New Exposure Questionnaire annually and concurrently; and the Unmanned Aerial Vehicle (UAV) Usage Guidelines every two years.

The Committee directed the Program Administrators to make the administrative changes proposed in the Underwriting Standards Policy and Procedure, and Unmanned Aerial Vehicle (UAV) Usage Guidelines. There were no proposed changes to the New Exposure Questionnaire.



MOTION: Dave Nunley

SECOND: Jena Covey

MOTION CARRIED

	Dave Nunley	Jena Covey	Cathy Talongwa	Michael Andersen	Sandra Blanch	Mark Howard
Aye	X	X	X	X		X
Nay						
Abstain						

D. PUBLIC COMMENTS - No public comments were made.

ADJOURNMENT

Mark Howard adjourned the meeting at 9:37 AM.