



AGENDA

LEGEND : A – Action may be taken
I - Information
1 - Included
2 - Handout
3 - Separate
4 – Verbal

JPA: ACCEL BOARD OF DIRECTORS MEETING

DATES/ Day 1 - Thursday, March 30, 2023 at 12:00 PM

TIMES: Day 2 - Friday, March 31, 2023 at 8:00 AM

LOCATION: The Community Services Building - Room #104
150 N. Third Street, Burbank, CA 91502

In accordance with the requirements of the Brown Act, notice of this meeting must be posted in publicly accessible places, 72 hours in advance of the meeting, at the office of ACCEL's Secretary.

Per Government Code section 54954.2, persons requesting disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, are requested to contact Alliant at (415) 403-1400 twenty-four hours in advance of the meeting. Entrance to the meeting location requires routine provision of identification to building security. However, ACCEL does not require any member of the public to register his or her name, or to provide other information, as a condition to attendance at any public meeting and will not inquire of building security concerning information so provided. See Government Code section 54953.3.

PAGE **A. CALL TO ORDER**

B. CONSENT CALENDAR

- 1 *The Board may take action on the items below as a group. A member may request an item be withdrawn from the Consent Calendar for discussion and action.* (A)
- 5-17 1. Approval of Minutes for the January 19 and 20, 2023 Board Meeting
- 18-32 2. Claims Reporting and Handling Policy and Procedure
- 33 3. Chandler Clearwater Analytics Authorization Letter

C. GENERAL RISK MANAGEMENT ISSUES (I)

- 4 *This is an opportunity for a member to discuss a topic of interest or seek guidance and input from the group about a current issue, risk management topic or exposure the member is facing. Please mail a copy of any materials to each member City in advance of the meeting.*
- 34-35 1. White Paper Pooling Options for Cities

D. REPORTS

1. **President's Report**
- 36-40 1 a) Appointment of Nominating Committee (I)
The President will seek volunteers to be appointed to the Nominating Committee. The Committee will survey the Board for interest in serving on the Executive Committee.
- 41-44 1 b) ACCEL Travel Policy (I)
The President will discuss with the Board the guidelines in ACCEL's Travel Policy.



- 45-47 1 c) Updating 2022-23 Committee Assignments (A)
The Committee will discuss the current Committee assignments as well as potential new assignments for the Cities of Monterey, Mountain View and Ontario and may take action to amend the 2022-23 assignments or provide direction.
2. **Executive Committee's Report - None**
3. **Ad Hoc Committee's Report**
- 48-97 1 a) ACCEL's Deposit Funding – Proposed Changes (A)
The Ad Hoc Committee will present to the Board its recommendation regarding a change in ACCEL's deposit funding. The Board may take action or provide further direction.
4. **Underwriting Committee's Report**
- 98-102 1 a) Report of Exposures Reviewed by the Underwriting Committee: (I)
1. City of Bakersfield Park Ranger Electronic Control Device
The Committee will provide an informational report to the Board about its review of various exposures.
- 103-123 1 b) Proposed Changes to ACCEL's Memorandum of Coverage (MOC): Unmanned Aerial Vehicles (UAVs) (A)
The Committee will review and discuss the proposed changes to the ACCEL MOC. Action may be taken or direction given.
- 124-127 1 c) New Proposed ACCEL General/Coverage Counsel Agreement (A)
Members will review the new proposed agreement and may take action or give direction.
5. **Claims Committee's Report**
- 128-130 1 a) ACCEL's Legal Counsel (A)
The Board will receive an update from the Claims Committee regarding ACCEL's Legal Counsel. Action may be taken or direction given.
- 3 b) **CLOSED SESSION – Pursuant to Gov't Code 54956.95** (A)
Members will review the following Closed Session Items:
- i. Estrella v. Modesto
 - ii. Seever v. Modesto
 - iii. Zuegel v. Mountain View
 - iv. Herman v. Santa Cruz
 - v. Howard/Pawlowski v. Santa Monica
 - vi. Metzger v. Santa Monica
- RECONVENE - DISPOSITION OF CLOSED SESSION ITEMS**



6. Financial and Treasurer's Report (A)

Members will review the following items and may take action to approve or give direction as needed.

- 131 1 a) Ratification of Disbursements
- 132-133 1. Month Ending January 31, 2023
- 134 2. Month Ending February 28, 2023
- 135-149 1 b) Report of Investments – Pursuant to Gov't Section Code 53646(b)(1)
- 150-164 1. Month Ending December 31, 2022
- 165-179 2. Month Ending January 31, 2023
- 180-184 3. Month Ending February 28, 2023
- 185-218 1 c) Quarterly Financial Report as of December 31, 2022
- 219-221 1 d) Member Account Summary Report as of December 31, 2022
- 1 e) ACCEL Projected Cash Flow Obligations as of December 31, 2022

7. Finance Committee's Report

- 222-224 1 a) Draft FY 23/24 Administration Budget (A)
The Finance Committee has reviewed the budget and made a recommendation to the Board. The Board may take action to accept the recommendation or provide direction.
- 225-229 1 b) New Proposed: Service Provider Evaluations Policy and Procedure (A)
The Finance Committee was tasked to create a new policy and procedure. The Committee has made a recommendation to the Board, and the Board may take action to accept the Committee's recommendation or give further direction.
- 230-232 1 c) Frequency of Agreed Upon Procedures: LRetrospective Rating Calculation (RPC) (A)
Audit
The Finance Committee has made a recommendation on the Agreed Upon Procedures Audit frequency. Action may be taken or direction given.
- 233-249 1 d) Review of ACCEL's Target Equity Ratios (I)
The Finance Committee will provide a report to the Board on its review of the ACCEL Target Equity Ratios.

8. Program Administrator's Report

TIME CERTAIN, FRIDAY, MARCH 31, 2023 AT 9:30 AM

- 250-278 1 a) Safeguarding Fine Arts (I)
The Board will receive a presentation on fine arts.
- 279-288 1 b) Legislative Efforts – Tort Reform (I)
The Board will receive information on tort reform.

E. UNFINISHED BUSINESS

- 289-293 1 1. Excess Liability Program Renewal Expectations (A)
Members will receive information on this item from Alliant and may give direction or take action.
- 294-295 1 2. Optional Excess Workers' Compensation Renewal (I)
Participating members of this program will receive information and may have a discussion or give direction.



- 296-305 / 3. Foreign Travel (A)
Members will receive a status of the foreign travel group purchase program. Action may be taken or direction given.

F. NEW BUSINESS

TIME CERTAIN, THURSDAY, MARCH 30, 2023 AT 1:30 PM

- 306-360 / 1. 2023 Actuarial Report Approval (A)
Bickmore Actuarial will present the Actuarial Report. Members may take action to accept the report or give direction.

TIME CERTAIN, FRIDAY, MARCH 31, 2023 AT 9:00 AM

- 361-379 / 2. PRISM Presentation (I)
PRISM will present to the Board about who PRISM is and the services it provides.

- 380-383 / 3. Draft Retrospective Rating Plan Calculation (A)
A draft version of the Retrospective Rating Plan Calculation has been prepared. Board Members may take action or give direction.

- 384-388 / 4. Member Declarations Page – Additional Named Parties (A)
Members may choose to bring proposed additional named parties to add to the declarations page if desired. Action may be taken or direction given.

- 389 / 5. Schedule of the Next Two Board of Directors Meetings (A)
Members will receive information on the next two meetings and may take action to approve or amend the schedule and locations.

G. CORRESPONDENCE / INFORMATION (I)

- 390-392 / 1. Cyber Bulletin: System Security Standards
393-407 / 2. PRISM Annual Report
408-412 / 3. PRISM's Workers' Compensation Market Update – February 2023
413-415 / 4. PRISM's Pollution Hard Market Messaging – February 2023
416-417 / 5. CAJPA Conference 2022 Schedule
i. 2023 Conference: September 12 – 15 in South Lake Tahoe
418 / 6. 2024 PARMA Conference – 50th Anniversary

H. PUBLIC COMMENTS (I)

- 4 *The public is invited at this point to address the Board of Directors on issues of interest to them.*

ADJOURNMENT