



AGENDA

LEGEND : A – Action may be taken
I - Information
1 - Included
2 - Handout
3 - Separate
4 – Verbal

JPA: ACCEL BOARD OF DIRECTORS MEETING

DATES/ Thursday, March 22, 2018 at 1:00 PM
TIMES: Friday, March 23, 2018 at 8:30 AM

LOCATION: The Community Services Building - Room #104
150 N. Third Street, Burbank, CA 91502

In accordance with the requirements of the Brown Act, notice of this meeting must be posted in publicly accessible places, 72 hours in advance of the meeting, at the office of ACCEL's Secretary.

Per Government Code section 54954.2, persons requesting disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, are requested to contact Alliant at (415) 403-1400 twenty-four hours in advance of the meeting. Entrance to the meeting location requires routine provision of identification to building security. However, ACCEL does not require any member of the public to register his or her name, or to provide other information, as a condition to attendance at any public meeting and will not inquire of building security concerning information so provided. See Government Code section 54953.3.

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A. CALL TO ORDER

B. CONSENT CALENDAR

1 *The Board may take action on the items below as a group. A member may request an item be withdrawn from the Consent Calendar for discussion and action.* (A)

- 1-13 1. Approval of Minutes for the December 14 and 15, 2017 Board Meeting
- 14-16 2. Approval of Minutes for the January 9, 2018 Special Board Meeting
- 17-18 3. Approval of Minutes for the February 22, 2018 Special Board Meeting
- 19-22 4. Executive Committee Job Descriptions
- 23-27 5. Accounting Guide – December 2017
- 28-39 6. Investment Policy – December 2017

C. GENERAL RISK MANAGEMENT ISSUES (I)

4 *This is an opportunity for a member to discuss a topic of interest or seek guidance and input from the group about a current issue, risk management topic or exposure the member is facing. Please mail a copy of any materials to each member City in advance of the meeting.*

D. REPORTS

1. President's Report

4 a) New Representatives' Introductions (I)
Mark Howard will introduce the new representatives from the City of Ontario, Jeanette Chavez and the City of Modesto, Norma Santoyo, and may provide additional reports.



- 40 1 b) Appointment of Nominating Committee (I)
The President will appoint members to the Nominating Committee to survey the Board for interest in serving as part of the next slate of Executive Committee Members.
- 41 1 c) Updating 2017-18 Committee Assignments (A)
The Board will discuss assigning ACCEL's new representatives to the three standing Committees: Claims, Finance and Underwriting and take action to approve.
- 4 d) Legislative Update (I)
- 2. Claims Committee's Report**
- 3 a) **CLOSED SESSION – Pursuant to Gov't Code 54956.95** (A)
Members will review the following Closed Session Items:
- i. Flores v. Anaheim
 - ii. Najera v. Anaheim
 - iii. Valenzuela v. Anaheim
 - iv. Villegas v. Anaheim
 - v. Edens v. Bakersfield
 - vi. Fajardo v. Bakersfield
 - vii. Gonzalez v. Bakersfield
 - viii. Kiaie v. Bakersfield
 - ix. Serna v. Bakersfield
 - x. Colletto v. Monterey
 - xi. Chavira v. Ontario
 - xii. S.C. through her GAL (Doe) v. Ontario
 - xiii. Park, Kelly Soo v. Santa Monica
 - xiv. Quintero v. Santa Monica
 - xv. Vergara v. Santa Monica
- RECONVENE - DISPOSITION OF CLOSED SESSION ITEMS**
- 42-44 1 & 2 b) Risk Management Services - 2018 AmTrust Claims Audit (I)
Members will hear the results of Risk Management Services (RMS) claims audit conducted by AmTrust.
- 45-46 1 & 2 c) Report from Claims Committee – Liability Claims Auditor RFP (A)
Members will receive a verbal report about the Liability Claims Auditor Request for Proposal (RFP) and interviews that took place earlier today, and the Committee may make a recommendation for the Board to take action or provide direction and status.
- 3. Financial and Treasurer's Report** (A)
Members will review the following items and may take action to approve or give direction as needed.
- 1 a) Ratification of Disbursements
- 47-48 1. Month Ending December 31, 2017
 - 49-50 2. Month Ending January 31, 2018
 - 51 3. Month Ending February 28, 2018



- 52-60 1 b) Report of Investments – Pursuant to Gov't Section Code 53646(b)(1)
 - 61-69 1. Month Ending December 31, 2017
 - 70-78 2. Month Ending January 31, 2018
 - 79-83 3. Month Ending February 28, 2018
- 84-111 1 c) Quarterly Financial Report as of December 31, 2017
- 112-113 1 d) Member Account Summary Report as of December 31, 2017
- 112-113 1 e) ACCEL Projected Cash Flow Obligations as of December 31, 2017

- 4. Program Administrator's Report**
- 114 1 a) New Member Marketing (I)

The Board will receive information regarding marketing efforts for a new member and may give direction or take action.
- 115-149 1 b) Amgen Tour of California (I)

Members will receive information regarding the Amgen Tour of California and may give direction or take action.

- 5. Underwriting Committee's Report**
- 150-168 1 a) ACCEL's Memorandum of Coverage – Proposed Amendments to Exclusion O. (A)

The Board will have a recommendation from the Committee regarding the code enforcement exclusion in the Memorandum of Coverage (MOC). Action may be taken or direction given.
- 169-170 1 b) New Exposure Questionnaire (A)

The Board will review the new exposure questionnaire and may taken action to approve or amend.
- 171-173 1 c) Ontario Airport Services (A)

The Board will review the police, fire, and technology services provided at the City of Ontario's Airport. Action may be taken or direction given.

- E. UNFINISHED BUSINESS**
- 174-175 1 1. Board Member Job Description (A)

Members will review the draft of the Board Member Job description and may give direction or take action to approve.
- 176 1 2. September Long Range Planning Location and Scheduling (A)

The Board will discuss the location and scheduling for the September Long Range Planning and may take action to approve or give direction.

- F. NEW BUSINESS**
- TIME CERTAIN, FRIDAY, MARCH 23, 2018 AT 8:45 AM
- 177 1 & 2 1. 2018 Actuarial Report Approval (A)

The Actuarial Report will be presented by Mike Harrington from Bickmore. Members may take action to accept the report or give direction.



TIME CERTAIN, THURSDAY, MARCH 22, 2018 AT 4:00 PM

- 178-189** 1 2. Swiss Re: Preparing for the Future (I)
Scott Carpinteri, Swiss Re will provide a presentation regarding parametric product coverage. Members may have a discussion or give direction.
- 190-191** 1 3. Excess Liability Program Renewal Expectations (A)
Members will receive an update on this item from Daniel Howell and may give direction or take action.
- 192-202** 1 4. Optional Excess Workers' Compensation Renewal (I)
Participating members of this program will receive information and may have a discussion or give direction.
- 203-205** 1 5. Member Declarations Page – Additional Named Parties (A)
Members should be prepared to add named parties to their Declarations Pages. Action may be taken or direction given.
- 206-207** 1 6. Draft Administration Budget (A)
Members will review the draft version of the proposed Administration Budget and may take action or give direction.
- 208** 1 & 2 7. Draft Retrospective Rating Calculation (A)
A draft version of the Retroactive Adjustment Calculations has been prepared. Board Members may take action or give direction.
- 209-212** 1 8. Conflict of Interest Code – Biennial Review (A)
Members will review the conflict of interest code and may make changes. Action may be taken or direction given.
- 213** 1 9. Schedule of the Next Two Board of Directors Meetings (A)
Members will receive information on the next two meetings and may take action to approve or amend the schedule and locations.

G. CORRESPONDENCE / INFORMATION (I)

- 214-239** 1 1. Active Shooter Risk Management Resources
- 240-249** 1 2. State of the Market Property – January 2018
- 2 3. EIA Annual Report

H. PUBLIC COMMENTS (I)

- 4 *The public is invited at this point to address the Board of Directors on issues of interest to them.*

ADJOURNMENT