



**MINUTES OF THE
ACCEL CLAIMS COMMITTEE MEETING
Tuesday, November 18, 2014 AT 10:30 A.M.
OFFICES OF THE CALIFORNIA JOINT POWERS RISK
MANAGEMENT AUTHORITY (CJPRMA)**

MEMBERS PRESENT

Dave Nunley, City of Anaheim
Mary Akin, City of Modesto
Deb Hossli, City of Santa Monica
Charlotte Dunn, City of Visalia

MEMBERS ABSENT

Jena Covey, City of Bakersfield

GUESTS & CONSULTANTS

Conor Boughey, Alliant Insurance Services, Inc.
Vadim Livshits, Alliant Insurance Services, Inc.
Michael Simmons, Alliant Insurance Services, Inc.
David Garthe, Law Offices of David J. Garthe
Tim Thompson, Carl Warren & Co.
Brandon Schlenker, Carl Warren & Co.

A. CALL TO ORDER

Deb Hossli called the meeting to order at 10:33 a.m.

B. CONSENT CALENDAR

A motion was made to approve the minutes of the minutes of the October 30, 2014 Claims Committee Meeting.

MOTION: Charlotte Dunn **SECOND:** Mary Akin **MOTION CARRIED**

	Dave Nunley	Mary Akin	Deb Hossli	Charlotte Dunn
Aye	X	X	X	X
Nay				
Abstain				

C. CLAIMS COMMITTEE



C1. The ACCEL Board of Directors entered into Closed Session pursuant to Government Code Section 54956.95

A motion was made to enter into Closed Session at 10:34 a.m., pursuant to Government Code Section 54956.95.

MOTION: Dave Nunley **SECOND:** Mary Akin **MOTION CARRIED**

	Dave Nunley	Mary Akin	Deb Hossli	Charlotte Dunn
Aye	X	X	X	X
Nay				
Abstain				

A motion was made to come out of Closed Session at 12:12 p.m.

MOTION: Mary Akin **SECOND:** Dave Nunley **MOTION CARRIED**

	Dave Nunley	Mary Akin	Deb Hossli	Charlotte Dunn
Aye	X	X	X	X
Nay				
Abstain				

The Committee gave direction the Claims Administrators

C2. Introduction of New Claims Adjustors from Carl Warren & Expectations

Tim Thompson introduced himself as the new Claims Adjustor for ACCEL. He, along with Brandon Schlenker will be working on the ACCEL Account.

Deb Hossli wrote a letter to the new Claims Adjustors on behalf of the Claims Committee outlining expectations of their service. The adjustors informed the board that the expectations are agreeable.

C3. Review of ACCEL's Claims Management Practices

Deb Hossli explained that the Board has a Claims Reporting Policy, but has not been following it. Deb asked if the Committee thinks the Policy, which has not been updated since 1991,



should be updated to fall in line with the current practices. Dave Nunley commented that he believes that should be the case. Deb explained that she will try to create one policy based on ACCEL’s MOC, Bylaws, and current practices to give the Board the ability to follow a relevant policy.

Deb Hossli explained that in light of the change in Adjustors from Keyan Aghili to Tim Thompson, the Committee needs to determine if ACCEL should issue a request for proposal for Claims Administration services right away or if ACCEL should stay with Carl Warren and Company for the current time.

Michael Simmons explained that the contract with Carl Warren is up in July, which leaves ACCEL with the option of issuing an RFP immediately, or working with Tim for the time being and starting a negotiation with Carl Warren.

Mary Akin commented that she thinks Tim should be given a chance to work with ACCEL.

Motion to give direction to Board to continue with Tim Thompson as Claims Adjuster at the December Board Meeting. Additionally, the Administrators will negotiate with Carl Warren and Company for a new contact. If negotiations fall through, then the Administrators will issue a Request for Proposal for Claims Adjusting services.

MOTION: Mary Akin **SECOND:** Charlotte Dunn **MOTION CARRIES**

	Dave Nunley	Mary Akin	Deb Hossli	Charlotte Dunn
Aye	X	X	X	X
Nay				
Abstain				

D. PUBLIC COMMENTS

ADJOURNMENT

Deb Hossli adjourned the meeting at 1:48 p.m.