

**ACCEL
BOARD OF DIRECTORS
MEETING**

Wednesday, October 16, 2024 at 12:00 PM

Friday, October 18, 2024 at 8:30 AM

LOCATION:

City Hall North

Conference Room A – 1st Floor

1600 Truxtun Avenue

Bakersfield, CA 93301

MEMBERS PRESENT:

Tracey Matthews, City of Anaheim

Jena Covey, City of Bakersfield

Alvaro Valdez, City of Burbank Alternate

Matthew Braley, City of Modesto

Rafaela King, City of Monterey

Samhitha Cutshaw, City of Mountain View

Theresa St. Peter, City of Ontario *(left at 10:00 AM on Friday, October 18, 2024)*

Sandra Blanch, City of Palo Alto

Selina Andrews, City of Salinas Alternate

Mark Howard, City of Santa Barbara *(arrived at 12:27 PM on Wednesday, October 16, 2024)*

Ross Brandon, City of Santa Cruz

Andrew Guzman, City of Visalia

MEMBERS ABSENT:

Oles Gordeev, City of Santa Monica

GUESTS AND CONSULTANTS:

Christian Clegg, City of Bakersfield City Manager *(Wednesday, October 16, 2024 only, left at 12:33 PM)*

Rick Anthony, City of Bakersfield Assistant City Manager

(Wednesday, October 16, 2024 only, left at 3:15 PM)

Hans Usler, City of Monterey City Manager *(Wednesday, October 16, 2024 only, left at 3:15 PM)*

Lisa Cox, City of Monterey Alternate *(left at 3:15 PM on Wednesday, October 16, 2024)*

Derek Rampone, City of Mountain View Alternate *(Friday, October 18, 2024 only)*

David Ramberg, City of Palo Alto Assistant Director Administrative Services

(left at 3:15 PM on Wednesday, October 16, 2024)

Marisa Kahn, City of Santa Barbara Alternate

(arrived at 12:27 PM on Wednesday, October 16, 2024, left at 3:15 PM)

Keith DeMartini, City of Santa Barbara Finance Director *(left at 3:15 PM on Wednesday, October 16, 2024)*

Ben Oram, George Hills Company

David Trautz, George Hills Company



Mike Harrington, Bickmore Actuarial

(left at 3:15 PM on Wednesday, October 16, 2024, and on Friday, October 18, 2024 at 9:20 AM)

Joe Piezka, Crowe LLP *(joined via teleconference, Friday, October 18, 2024 only, left at 9:20 AM)*

Adam Randolph, Crowe LLP *(joined via teleconference, Friday, October 18, 2024 only, left at 9:20 AM)*

Rhonda Combs, City of Salinas *(left at 3:15 PM on Wednesday, October 16, 2024)*

Daniel Howell, Alliant Insurance Services *(Wednesday, October 16, 2024 only, arrived at 1:50 PM)*

Conor Boughey, Alliant Insurance Services

Lorissa Huey, Alliant Insurance Services

Thomas Joyce, Alliant Insurance Services *(left at 3:15 PM on Wednesday, October 16, 2024)*

A. CALL TO ORDER

A1. Introductions & Verbal Report from Program Administrators

Ross Brandon called the meeting to order on Wednesday, October 16, 2024 at 12:00 PM.

Ross Brandon called the meeting to order on Friday, October 18, 2024 at 8:30 AM.

B. CONSENT CALENDAR

B1. Approval of Minutes for the June 20 and 21, 2024 Board Meeting

B2. Evidence of Coverage and Disclosure:

B2i. Alliant Crime Insurance Program (ACIP)

B2ii. Alliant Public Pool Liability (APPL)

B2iii. Alliant Deadly Weapon Response Program (ADWRP)

B3. George Hills Claims Administration Contract Amendment Effective July 1, 2024 to June 30, 2026

A motion was made to approve the consent calendar.

MOTION: Tracey Matthews **SECOND:** Jena Covey

MOTION CARRIED

	Tracey Matthews	Jena Covey	Alvaro Valdez	Matthew Braley	Rafacla King	Samhitha Cutshaw	Theresa St Peter	Sandra Blanch	Selina Andrews	Mark Howard	Ross Brandon	Oles Gordeev	Andrew Guzman
Aye	X	X	X	X	X	X	X	X	X		X		X
Nay													
Abstain													



C. GENERAL RISK MANAGEMENT ISSUES

Conor Boughey mentioned that he created a PowerPoint on Insurance Requirements in Contracts for Parks & Recreations. Members wanted a copy of this and it will be posted on the ACCEL Website in the Members' Only Section under Presentations.

Rafaela King, City of Monterey reported that there are many questions about cats and dogs in the workplace within the City. Rafaela if anyone has a policy on this subject. Mark Howard commented that the City of Santa Barbara has a Service Animals and Other Animals Policy. The Program Administrators will distribute Santa Barbara's policy on the ACCEL Website's Discussion Forum.

Mark Howard, City of Santa Barbara announced the PRISM Underwriting Committee is looking for volunteers to come forward and participate on that Committee. Andrew Guzman, City of Visalia is interested.

Sandra Blanch, City of Palo Alto disclosed that the City is starting a pilot project of providing fiber services to its residents. The City will complete a New Exposure Questionnaire as the Utilities exclusion needs to be reviewed again.

C1. Tort Reform Discussion

Christian Clegg, City of Bakersfield's City Manager was present at today's meeting. The Board gave Christian deliverables on tort reform because Christian was attending the CA League of Cities the following day.

Members had a roundtable discussion with Christian.

The Program Administrators provided Christin a handout of a PowerPoint Presentation that Conor Boughey from Alliant presented on Tort Reform.

D. REPORTS

D1. President's Report

D1a. Board Member Peer Program

Lorissa Huey announced that ACCEL has a Board Member Peer Program to help with orientation to the Board. The new Board Members are Theresa St Peter, City of Ontario Primary, and Selina Andrews, City of Salinas Alternate.

Jena Covey, City of Bakersfield and Tracey Matthews, City of Anaheim volunteered to be a mentor to Theresa.

Rhonda Combs, City of Salinas Primary will be Selina's mentor.



Also, included in the agenda packet was an Area of Specialty List that contains all Primary and Alternate Board Members’ contact information, along with each Members Entities’ Safety Officers, or Claims Managers. This is to be used as a resource in case a Member had a specific question on a topic.

D1b. Resolution 24/25-04, Recognizing the Contributions of Jena Covey

Lorissa Huey announced that Jena Covey, City of Bakersfield, served as ACCEL’s President from June 2019 to 2024. In recognition of Jena’s significant contributions and leadership during turbulent times, the Board has prepared a resolution to recognize Jena’s service to the Authority. The resolution was printed on high quality parchment and placed in a frame.

A motion was made to pass the resolution 24/25-04, Recognizing the Contributions of Jena Covey.

MOTION: Tracey Matthews **SECOND:** Mark Howard **MOTION CARRIED**

	Tracey Matthews	Jena Covey	Alvaro Valdez	Matthew Braley	Rafacla King	Samhitha Cutshaw	Theresa St Peter	Sandra Blanch	Selina Andrews	Mark Howard	Ross Brandon	Oles Gordeev	Andrew Guzman
Aye	X	X	X	X	X	X	X	X	X	X	X		X
Nay													
Abstain													

D1c. CAJPA Conference Update

Ross Brandon, ACCEL’s President shared feedback and insights from the CAJPA Conference with the Board. The conference took place in September 2024 at the Tahoe Blue Event Center in South Lake Tahoe.

Members who attended provided input on the session offerings, and all Members are encouraged to participate in similar pooling conferences. Next year’s conference will be held in the City of Monterey.

D2. Executive Committee’s Report

D2a. Committee Assignments

Lorissa Huey reminded the Board that the three standing Committees: Claims, Finance, and Underwriting have been assigned by the Executive Committee for the new fiscal year, July 1, 2024.

Due to the current committee structure, an increase in the number of Alternates reduces the opportunities for Primary Board Members to participate. When adding Alternates to the committees, careful consideration is needed as they cannot serve as Chair according to the ACCEL Bylaws.

No reportable action took place.



D3. Underwriting Committee’s Report

D3a. Exposures and Exclusions

D3ai. Fixed Route Transit

Thomas Joyce reported that ACCEL’s \$4M excess of \$1M Memorandum of Coverage (MOC) is silent on transit. ACCEL’s \$5M excess of \$5M excludes fixed route transit unless coverage is specifically endorsed (e.g. Santa Monica Big Blue Bus (BBB)), or it falls into a giveback such as dial a ride. There is also a giveback for vicarious liability related to contracted services.

At the September 2024 Underwriting Committee Meeting, the Committee directed the Program Administrators to survey the Board on transit exposures and the results were included in the agenda packet.

A motion was made to add an exclusion for fixed route transit in the \$4M excess \$1M MOC and the endorsement to give back coverage to the Santa Monica BBB, effective July 1, 2025. In addition, the Program Administrators will continue to explore options for the transit exposure. Mike Harrington, ACCEL’s Actuary will provide a transit rate analysis.

MOTION: Mark Howard **SECOND:** Lisa Cox **MOTION CARRIED**

	Tracey Matthews	Jena Covey	Alvaro Valdez	Matthew Braley	Rafaela King	Lisa Cox	Samhitha Cutshaw	Theresa St Peter	Sandra Blanch	Selina Andrews	Mark Howard	Ross Brandon	Oles Gordeev	Andrew Guzman
Aye	X	X	X	X		X	X	X	X	X	X	X		X
Nay														
Abstain														

D3a.ii. Medical Malpractice

Thomas Joyce explained that ACCEL excludes Medical Malpractice coverage under the \$4M excess of \$1M Memorandum of Coverage (MOC) and gives back coverage for emergency medicine.

The Underwriting Committee met in September 2024 and gave direction to the Program Administrators to request Byrne Conley, ACCEL’s Primary General and Coverage Counsel to draft proposed language to the Medical Malpractice Exclusion.

The proposed exclusion is as follows:

- K. To liability arising out of medical professional services provided by any doctor, nurse, or dentist employed by or contracted by or on behalf of the Member Agency, including:
 - (1) Rendering, or failure to render:



- (a) Medical, surgical, dental, x-ray or nursing service or treatment or the furnishing of foods or beverages in connection therewith.
- (b) Any service or treatment conducive to health or of a professional nature.
- (c) Any cosmetic or tonsorial service or treatment.

(2) Furnishing of, or dispensing of, drugs or medical, dental, or surgical supplies or appliances.

This exclusion does not apply to the activities of paramedics, emergency medical dispatchers, technicians or similar personnel.

L. To liability arising out of the ownership or operation of any hospital or medical clinic, including any mobile medical clinic.

A motion was made to adopt the proposed language by Byrne Conley effective July 1, 2025.

MOTION: Jena Covey **SECOND:** Mark Howard **MOTION CARRIED**

	Tracey Matthews	Jena Covey	Alvaro Valdez	Matthew Braley	Rafaela King	Samhitha Cutshaw	Theresa St Peter	Sandra Blanch	Selina Andrews	Mark Howard	Ross Brandon	Oles Gordeev	Andrew Guzman
Aye	X	X	X	X	X	X	X	X	X	X	X		X
Nay													
Abstain													

D4. Ad Hoc Committee’s Report

D4a. Status of George Hills Contract Scope of Work and ACCEL’s Claims Reporting and Handling Policy and Procedure

Lorissa Huey reminded the Board that at the June 2024 Board Meeting, the Board approved a fee increase from \$195K to \$325K annually for the George Hills (GH) Claims Administration Contract and the approval is contingent upon revising the Scope of Work in the GH Contract, and ACCEL’s Claims Reporting and Handling Policy and Procedure by March 31, 2025. An Ad Hoc Committee was formed to oversee these revisions and it met twice since then.

This item will be brought back at the January 2025 Board Meeting for Board action.

D5. Program Administrator's Report

D5a. 2024-25 Summary of Coverage

Lorissa Huey reported that the 2024-25 Summary of Coverage has been completed for each Member. These were sent to each Member via e-mail, included in the agenda packet, and posted on the ACCEL Website in the Members' Only Section.

These summaries can be used to provide to Financial Auditors to verify insurance expenses.

D5b. Early Review of Market Conditions:

Conor Boughey discussed that liability is the most challenged market as California's hard market started several years ago. There has been continuing pricing pressure due to increased claim values and frequency.

In the Workers' Compensation market, there is focus on occurrence duration (e.g., pandemics, wildfires) and expected moderate rate increases due to increased payrolls.

While the California property market is healthier than in previous years, risks with heavy losses or catastrophic exposures still face limited market options, and Builders Risk coverages are experiencing rapid rate increases.

Members asked questions, which were addressed.

D5c. ACCEL's Recovery Plan and Webinar Feedback

Lorissa Huey reminded the Board that it directed the Program Administrators to record a webinar about ACCEL's Recovery Plan. ACCEL is now in a positive net position as of June 30, 2024. The webinar is to be provided every year prior to the October Board Meeting so that Members can provide it to their Finance Directors.

The webinar was sent to the Board on October 1, 2024.

The Board provided positive feedback and requested Alliant to continue to conduct a fifteen minute webinar about ACCEL's finances every year for educational purposes.

D5d. Alliant Disclosure Presentation

Conor Boughey reminded the Board that at the October 2020 Board Meeting, the Board directed the Finance Committee (FC) to review the Alliant Disclosure Presentation annually prior to the October Board Meeting.

At the September 2024 FC Meeting, Conor provided the FC a high level overview of the Alliant Disclosure Presentation PowerPoint.



Andrew Guzman was directed by the FC to review further and report if there were any issues. At today’s meeting, Andrew reported none.

A motion was made receive and file the report.

MOTION: Andrew Guzman **SECOND:** Rafaela King **MOTION CARRIED**

	Tracey Matthews	Jena Covey	Alvaro Valdez	Matthew Braley	Rafaela King	Samhitha Cutshaw	Theresa St Peter	Sandra Blanch	Selina Andrews	Mark Howard	Ross Brandon	Oles Gordeev	Andrew Guzman
Aye	X	X	X	X	X	X	X	X	X	X	X		X
Nay													
Abstain													

D6. Claims Committee's Report

D6a. 2024 Claims Audit Status

Lorissa Huey reminded the Board that Rob Powers, ACCEL’s Claims Auditor has started the 2024 Claim Audit, and a schedule was included in the agenda packet. The Daft Claims Audit is due to ACCEL by December 15, 2024 and will be presented at the January 2025 Board Meeting.

The Program Administrators were directed to reach out to Rob about Cities of Monterey and Salinas’ Claims Audit Schedule.

D6b. Member Claim Rejection Letters

Lorissa Huey reported that Members sometimes receive baseless or frivolous claims against the City, in which the alleged event occurred outside city limits and had no city involvement. There was a sample letter included in the agenda packet that addressed this by informing the claimant that the City will pursue recovery of legal fees incurred while defending against such nuisance claims.



D6c. CLOSED SESSION – Pursuant to Gov't Code 54956.95

A motion was made to enter into Closed Session at 3:15 PM.

MOTION: Sandra Blanch **SECOND:** Andrew Guzman **MOTION CARRIED**

	Tracey Matthews	Jena Covey	Alvaro Valdez	Matthew Braley	Rafaela King	Samhitha Cutshaw	Theresa St Peter	Sandra Blanch	Selina Andrews	Mark Howard	Ross Brandon	Oles Gordeev	Andrew Guzman
Aye	X	X	X	X	X	X	X	X	X	X	X		X
Nay													
Abstain													

A motion was made to come out of Closed Session at 4:58 PM.

MOTION: Rafaela King **SECOND:** Andrew Guzman **MOTION CARRIED**

	Tracey Matthews	Jena Covey	Alvaro Valdez	Matthew Braley	Rafaela King	Samhitha Cutshaw	Theresa St Peter	Sandra Blanch	Selina Andrews	Mark Howard	Ross Brandon	Oles Gordeev	Andrew Guzman
Aye	X	X	X	X	X	X	X	X	X	X	X		X
Nay													
Abstain													

RECONVENE - DISPOSITION OF CLOSED SESSION ITEMS

Lorissa Huey reported out of Closed Session that direction was given to the Claims Administrators.



F. Reports Continued

F1a-e. Financial and Treasurer's Report

Thomas Joyce and Conor Boughey walked through the financial items.

Thomas highlighted the major payments for claims and insurance renewals on the check runs.

Conor Boughey explained that the Member Account Summary highlights how ACCEL operates as a non-equity pool, and how the funds flow through the pool and will get returned to the Members.

A motion was made to receive and file the financial reports as presented.

MOTION: Rafaela King **SECOND:** Tracey Matthews **MOTION CARRIED**

	Tracey Matthews	Jena Covey	Alvaro Valdez	Matthew Braley	Rafaela King	Samhitha Cutshaw	Theresa St Peter	Sandra Blanch	Selina Andrews	Mark Howard	Ross Brandon	Oles Gordeev	Andrew Guzman
Aye	X	X	X	X	X	X	X	X	X	X	X		X
Nay													
Abstain													

F1f. Short and Long Term Investment of Funds – Continued Discussion

Lorissa Huey and Conor Boughey reported that the last time the Board authorized a transfer of money to its short term account to long term account of \$12M was in January 2024. The Program Administrators reached out to its investment advisor, Chandler who advised that currently Local Agency Investment Fund (LAIF) is outperforming the current portfolio.

The Board agreed there is no immediate need to transfer additional money long term at this time.

F2. Finance Committee’s Reports

F2a. Financial Audit as of June 30, 2024

Joe Pieksza and Adam Randolph from Crowe, ACCEL’s Financial Auditor presented the Financial Audit as of June 30, 2024.

Members asked questions, which were addressed by Crowe.

They reported that there will be an update as there is a reduction in outstanding liabilities of \$10M.



Direction was given the Program Administrators to schedule a Special Board Meeting in the next few weeks to wrap up the Financial Audit. Also, to agendize on the Consent Calendar the updated Financial Reports as of June 30, 2024.

F2b. Financial Auditor Request for Proposal (RFP)

Conor Boughey reminded the Board that at the October 2023 Board Meeting, it made a motion to renew the contract with Crowe LLP for financial audit services for two years ending in June 30, 2024 and 2025. It is best practice to issue an RFP every five years. At the September 2024 Finance Committee Meeting, the agreed to wait on issuing an RFP until the audit for the year ending June 30, 2026.

F2c. Finance Committee’s Proposed Changes to ACCEL’s Policies and Procedures:

F2ci. Accounting Guide

F2cii. Financial Plan

Thomas Joyce reported that the Finance Committee (FC) conducted its biennial review of the Policies and Procedures that fall under the FC’s purview.

The FC took action at its September 2024 Meeting to make a recommendation to propose to the Accounting Guide a new bullet point under section: “Process for Payments”, adding a disclaimer and administrative changes regarding ACCEL’s banking partners, and administrative changes to reflect banking authority levels. Also, the FC proposed adding to the Financial Plan, under Section IIb. Ex-Mod Calculation, clarifying that the prior year’s Retro Calculation will be used for the Ex-Mod.

The proposed redlined changes were included in the agenda packet.

A motion was made to approve the FC’s recommendation.

MOTION: Tracey Matthews **SECOND:** Samhitha Cutshaw **MOTION CARRIED**

	Tracey Matthews	Jena Covey	Alvaro Valdez	Matthew Braley	Rafaela King	Samhitha Cutshaw	Theresa St Peter	Sandra Blanch	Selina Andrews	Mark Howard	Ross Brandon	Oles Gordeev	Andrew Guzman
Aye	X	X	X	X	X	X	X	X	X	X	X		X
Nay													
Abstain													

G. UNFINISHED BUSINESS

G1. ACCEL's Recovery Plan - Negative Net Position Charge

Lorissa Huey reminded the Board that in 2020, ACCEL implemented a Corrective Funding Plan which included 1) increasing the confidence level to 90% from 80%, 2) assessing Retros, and 3) charging the Members 10% of the negative net position.

This item is discussed annually at the October Board Meeting after the Financial Audit is presented.

Lorissa reported that ACCEL is in a positive net position this year, therefore, the negative net position surcharge is not applicable.

G2. Review of Strategic Planning Items for Action

Lorissa Huey reported that the Strategic Planning was held the previous day, Thursday, October 17, 2024.

The following items were discussed:

1. ACCEL's Mission Statement

Lorissa Huey presented ACCEL's Mission Statement, which is important to review as it helps guide Board decisions.

No further discussion took place.

2. Equity v. Non-Equity Pool

Lorissa Huey reminded the Board that ACCEL was formed with the philosophy of a non-equity pool and has a Financial Plan that returns deposit premiums back to the Members through the Retro Calculation. The amounts available for return are considered a liability to ACCEL because they are owed to the Members.

The Board requested the Program Administrators to bring back at the June Meeting the Retro Restriction amounts at the 70%, 75%, 80% confidence level.

3. Liability Trends in CA

David Trautz and Ben Oram, ACCEL's Claims Administrators presented to the Board on liability trends with topics such as claim settlements, attorney rates, and factors involving case valuation.

The Board gave direction that George Hills to provide a report of different claim types by cause of loss compiled by Member and by ACCEL, and bring to a future Board Meeting.

4. Analysis of Large Liability Loss Data Trends

Dan Howell provided a comprehensive overview of large liability loss data trends, both industry-wide and specific to ACCEL. Members asked questions, which were addressed.

No further discussion took place.

5. Addressing Construction Risk – Builder’s Risk, CCIP, OCIP

Mike Davidson, Alliant’s Construction Team gave a presentation to the Board on construction insurance products such as PRISM’s MROCIP. Members asked questions and had a roundtable discussion.

No further action or discussion took place.

6. Parametric Insurance

Scott Carpinteri, K2 presented to the Board information about parametric insurance, a type of insurance that is triggered by specific events rather than financial losses. Members asked questions, which were addressed by Scott.

Direction was given to invite Scott to the January or March 2025 Board Meeting.

Many Members expressed interest. Matthew Braley, City of Modesto stated that they are not interested, but will internally discuss with the City. The Board requested for a proposal that will be effective July 1, 2025, with higher limits and individual excess options.

7. Member Retention Attachment to ACCEL

Conor Boughey and Thomas Joyce discussed with the Board theoretical Member Self Insured Retentions (SIRs) at \$2M, \$3M, and \$4M. If Member SIRs increase, it would cause an immediate drop in deposit premium, but outstanding claims liabilities will continue to develop, potentially causing a cash flow problem. Members did not want to change the attachment to ACCEL.

Direction was given to bring back this discussion every two years at the Strategic Planning.

8. Discussing ACCEL's Retention with Mike Harrington, ACCEL's Actuary

Mike Harrington, Bickmore provided the Board a handout of the Actuarial Presentation.

Mike walked through the where ACCEL’s ultimate losses were back in 2014 to where ACCEL stands this year and discussed rate analysis.

No further action or direction took place.

9. Payroll Data Collection End Date for Rating Purposes

Lorissa Huey reported that ACCEL's Bylaws state how deposit premiums are calculated which is the prior year's Total Subject Wages payroll for the last four quarters ending in June 30, September 30, December 31, and March 31.

Lorissa asked Mike Harrington, ACCEL's Actuary if there would be a difference with using payroll ending in December 31 instead of March 31 so that Alliant can provide the Members their budget estimates earlier. Mike said there is none. The two governing documents that need to be updated are the ACCEL Bylaws, and Financial Plan Policy and Procedure (P&P).

The Board authorized the Program Administrators to issue the ACCEL Bylaws 30 Day Notice of Change to reflect collecting payroll as of 12/31, and amend the Financial Plan P&P.

10. Improving Renewal Timelines

Lorissa Huey stated that renewal applications are critical to submit to the markets and underwriters, and all applications must be submitted in order to initiate the renewal submission. The Program Administrators are proposing an email system of tracking of all necessary underwriting information. This will show the request dates and due dates.

Lorissa also mentioned that in every Board Meeting Agenda Packet under Correspondence/Information, there is a document called, ACCEL Year At A Glance. This shows a timeline of when important documents such as applications, payroll, and loss runs are due.

The Board agreed that the frequency will be every Friday in the morning to all the Board Members. Also, the Board requested for the Program Administrators to send calendar invites for the due dates of the underwriting data.

11. ACCEL's Memorandum of Coverage (MOC) Review – Key Coverage Points

Lorissa Huey walked through the major coverage points of the MOC. Members asked questions, which were addressed. Also, included in the Strategic Planning Workbook was an online article about the basics of reading an insurance policy.

Direction was given to the Program Administrators to bring back Section VI. CONDITIONS, E. Multiple Coverage Periods to the January 2025 Board Meeting.

12. Arbitration Clause in Reinsurance Agreements

Dan Howell and Thomas Joyce reported that arbitration clauses in reinsurance agreements have become more important for California public entities. The ACCEL Board reviewed its own reinsurance agreements to look for ways to improve the arbitration language.



The Board directed the Program Administrators to invite Byrne Conley, ACCEL’s Primary General and Coverage Counsel to the January 2025 Board Meeting. The Board prefers non-binding language and the venue set in California.

13. Enterprise Risk Management (ERM)

Lorissa Huey reported that at a Strategic Planning, it is prudent for a risk sharing JPA consider the topic of Enterprise Risk Management (ERM). ACCEL’s goals are to provide excess liability coverage at a competitive price with long term stability. As an excess pool, ACCEL serves Members with robust risk management departments, providing an excess risk financing mechanism.

Lorissa discussed potential threats to ACCEL, which are declining Membership, financial crash, rapidly changing legal environment (e.g., statute of limitations), and variability.

A motion was made to approve and assign the above tasks to the Program Administrators and Claims Administrators as appropriate.

MOTION: Samhitha Cutshaw **SECOND:** Tracey Matthews **MOTION CARRIED**

	Tracey Matthews	Jena Covey	Alvaro Valdez	Matthew Braley	Rafaela King	Samhitha Cutshaw	Theresa St Peter	Sandra Blanch	Selina Andrews	Mark Howard	Ross Brandon	Oles Gordeev	Andrew Guzman
Aye	X	X	X	X	X	X	X	X	X	X	X		X
Nay													
Abstain													

H. NEW BUSINESS

H1. Evolving Member Exposures – Electrification

Conor Boughey reported that this topic is about electrification of services at Cities and building awareness to plan for the future. There is a lot of focus on battery stations, green energy, and electrifying police fleets. The Board discussed how these changes are impacting Member Agencies.

Mark Howard commented that there is a national trend in loss prevention to place charging stations at the top floor of parking garages. This is to address fire suppression because if a fire happens it is very head intensive. Risk Managers are advised to inform the Fire Department about this emerging risk.

Conor discussed adding battery packs to the property schedule and it is important to know when and where these were installed.

No reportable action took place.



H2. Service Providers Evaluations

H2i. Claims Administrators

H2ii. Program Administrators

Lorissa Huey reminded the Board that it decided to only evaluate the Program Administrators and Claims Administrators each year at the October Board Meeting in person starting in 2023.

If Members had any issue with the other Service Providers such as the Actuary, Financial Auditor, Claims Auditor, Investment Manager, or Legal Counsel, they are instructed to reach out to the Committee in which falls under its purview. Also, the Program Administrators created a fillable form on the ACCEL Website for Members who wish to provide immediate feedback on any reportable issues that goes to the Program Administrators or the ACCEL Secretary.

An Excel spreadsheet with metrics was sent to the Board separately from the agenda packet. In addition, the Scope of Work for each Administrators’ Contracts were provided to help guide the discussion.

George Hills and Alliant excused themselves from the meeting room while the Board conducted the Service Provider Evaluations.

Ross Brandon, ACCEL President and Jena Covey, ACCEL Claims Chair will have a meeting with the Claims Administrators, George Hills, and the Program Administrators, Alliant to discuss the results.

H3. Proposed 2025 Meeting Calendar

Lorissa Huey reminded the Board that every October Board Meeting, the Board sets the next year’s meeting calendar.

Mark Howard asked which meetings would be informational for a Finance Director to attend. Lorissa commented that the January Board Meeting is when the Board reviews the ACCEL Investment Policy with Chandler and the October Board Meeting is when the Draft Financial Audit is presented.

A motion was made to approve the 2025 Meeting Calendar.

MOTION: Samhitha Cutshaw **SECOND:** Rafaela King **MOTION CARRIED**

	Tracey Matthews	Jena Covey	Alvaro Valdez	Matthew Braley	Rafaela King	Samhitha Cutshaw	Theresa St Peter	Sandra Blanch	Selina Andrews	Mark Howard	Ross Brandon	Oles Gordeev	Andrew Guzman
Aye	X	X	X	X	X	X		X	X	X	X		X
Nay													
Abstain													



H4. Schedule of the Next Two Board of Directors Meetings

The next two Board Meetings will be held at the Alliant San Francisco Office on Thursday and Friday, January 23 and 24, 2025 and at Visalia on Thursday and Friday, March 20 and 21, 2025. Both meetings will start at 12:00 PM on Thursdays and 8:30 AM on Friday, unless otherwise stated.

I. CORRESPONDENCE / INFORMATION

I1. 2025 PARMA Conference – There was no discussion on this item.

I2. Workplace Violence Prevention Program Resources – There was no discussion on this item.

I3. K9 Insurance Program – Members expressed interest in scheduling K9s on the property scheduled.

I4. Evident Third-Party Risk Management for Public Sector – Direction was to bring this item back to the January 2025 Board Meeting.

I5. ACCEL Service Team Org Charts – There was no discussion on this item.

J. PUBLIC COMMENTS

There were no public comments.

ADJOURNMENT

Ross Brandon adjourned the meeting on Wednesday, October 16, 2024 at 4:59 PM.

Ross Brandon adjourned the meeting on Friday, October 18, 2024 at 11:18 AM.