



AGENDA

JPA: ACCEL BOARD OF DIRECTORS MEETING

DATES/TIMES: Thursday, June 21, 2018 at 1:00 PM
Friday, June 22, 2018 at 8:30 AM

LOCATION: Alliant San Jose Office
177 Park Avenue, 3rd Floor, San Jose, CA 95113
Meeting Room: Skyscraper

LEGEND : A – Action may be taken
I - Information
1 - Included
2 - Handout
3 - Separate
4 – Verbal

In accordance with the requirements of the Brown Act, notice of this meeting must be posted in publicly accessible places, 72 hours in advance of the meeting, at the office of ACCEL's Secretary.

Per Government Code section 54954.2, persons requesting disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, are requested to contact Alliant at (415) 403-1400 twenty-four hours in advance of the meeting. Entrance to the meeting location requires routine provision of identification to building security. However, ACCEL does not require any member of the public to register his or her name, or to provide other information, as a condition to attendance at any public meeting and will not inquire of building security concerning information so provided. See Government Code section 54953.3.

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A. CALL TO ORDER

B. CONSENT CALENDAR

(A)

1 The Board may take action on the items below as a group, except a member may request an item be withdrawn from the Consent Calendar for discussion and action.

- 1-13** 1. Approval of Minutes for the March 22 and 23, 2018 Board of Directors Meeting
- 14-16** 2. Approval of Minutes for the June 6, 2018 Special Board of Directors Meeting
- 17** 3. Board Member Job Description
- 18-35** 4. ACCEL Memorandum of Coverage (MOC) effective 7/1/2018

C. GENERAL RISK MANAGEMENT ISSUES

(I)

4 This is an opportunity for a member to discuss a topic of interest or seek guidance and input from the group about a current issue, risk management topic or exposure the member is facing. Please mail a copy of any materials to each member City in advance of the meeting.

D. REPORTS

1. President's Report

- 4** a) New Representatives' Introductions (I)
Mark Howard will introduce the new representatives from the City of Modesto, Cathy Talongwa and alternative representative, Oles Gordeev, from the City of Santa Monica; and Board Members will be asked to describe their experience and backgrounds.
- 4** b) Guest Introduction (I)
Mark Howard will introduce the guest to the Board of Directors.
- 4** c) July Executive Committee Meeting (I)
The President will solicit feedback from the Board for joining ACCEL's three sub-committees: Claims, Finance and Underwriting during FY 18/19.



- 4 d) Other Items of General Interest (I)

2. Claims Committee's Report

TIME CERTAIN THURSDAY, JUNE 21 AT 3:00 PM

- 3 a) **CLOSED SESSION – Pursuant to Gov't Code 54956.95** (A)

Members will review the following Closed Session Items

- i) Cahill v. Anaheim
- ii) Flores v. Anaheim
- iii) Najera v. Anaheim
- iv) Edens v. Bakersfield
- v) Fajardo v. Bakersfield
- vi) Yunk v. Bakersfield
- vii) Lohman v. Mountain View
- viii) Briones v. Ontario
- ix) SC Through her guardian v. Ontario
- x) Huerta v. Santa Barbara
- xi) Arlt v. Santa Cruz
- xii) Sisak v. Santa Monica
- xiii) Vergara v. Santa Monica

- xiv) Custom House Hotel, L.P. v. Monterey Coverage Opinion

RECONVENE - DISPOSITION OF CLOSED SESSION ITEMS

- 36-40 1 b) Praxis Liability Claims Auditor Contract Approval (A)
The Board will review the new Liability Claims Auditor contract with Praxis effective 7/1/2018 and take action to approve or give direction.

3. Financial and Treasurer's Report (A)

Members will review the following items and may take action to approve or give direction as needed.

- 1 a) Ratification of Disbursements
- 41-42 1. Month Ending March 31, 2018
 - 43 2. Month Ending April 30, 2018
 - 44 3. Month Ending May 31, 2018
- 1 b) Report of Investments – Pursuant to Gov't Section Code 53607
- 45-53 1. Month Ending March 31, 2018
 - 54-62 2. Month Ending April 30, 2018
 - 63-71 3. Month Ending May 31, 2018
- 1 c) Quarterly Financial Report as of March 31, 2018
- 72-76 1 d) Member Account Summary Report
- 77-104 1. Month Ending March 31, 2018
- 105-106 1 e) ACCEL Projected Cash Flow Obligations as of March 31, 2018

4. Program Administrator's Report

- 107 1 a) Confidential Closed Session Materials (I)
The Program Administrators will discuss proper handling and transmitting procedures for confidential Closed Session materials.

5. Underwriting Committee's Report – None.



6. Nominating Committee's Report

- 108-112 1 a) Election of Officers (A)
Members will review the Nominating Committee's report and open the meeting for nominations from the floor and take action to elect Officers.

E. UNFINISHED BUSINESS

- 113-114 1 1. September Long Range Planning (LRP) Agenda (A)
The Board will review the September 11, 2018 LRP agenda and let the Program Administrators know if there are any topics of discussion they want to add or delete. Action may be taken or direction given.

- 115-173 1 2. ACCEL's Revised 2018 Actuarial Study (A)
The Board will review the revised 2018 Actuarial Study by Mike Harrington, Bickmore. Action may be taken or direction given.

- 174-183 1 3. ACCEL's June 30, 2018 IBNR (A)
Members will review the proposed changes to ACCEL's IBNR and may take action to approve or give direction.

- 184-187 1 4. 2018 Retrospective Rating Plan Adjustment Calculation & Resolution 1819-01 (A)
Members will review the Retroactive Adjustment Calculations, and resolution to adopt the retro calculations, Action may be taken or direction given.

- 188-189 1 & 2 5. ACCEL FY 18/19 Excess Liability Program Renewal (A)
Members will hear an update on the annual Program Renewal and may take action or give direction.

- 190-197 1 6. Optional Excess Workers Compensation Program Renewal (I)
Members will receive an update on this item and may give direction or take action.

- 198-200 1 7. Adopting the 2018/19 Administration Budget & Resolution 1819-02 (A)
Members will review the final version of the Administration Budget, and resolution to adopt the budget. Action may be taken or direction given.

- 201-204 1 8. Conflict of Interest Code – FPPC's Proposed Language (A)
The Board will review the Fair Political Practices Commission's (FPPC) proposed language regarding electronic filing and may take action to amend or give direction.

F. NEW BUSINESS

TIME CERTAIN, FRIDAY, JUNE 22, 2018 AT 8:30 AM

- 205-213 1 1. CSAC EIA Presentation (I)
Gina Dean, CSAC EIA will provide a presentation to the Board about new services CSAC EIA provides.

TIME CERTAIN, FRIDAY, JUNE 22, 2018 AT 9:00 AM

- 214 1 2. Crowe LLP New Managing Partner Introduction (I)
Charles Raibley, Crowe LLP will introduce Jen Aras as the New Managing Partner for ACCEL's Financial Audit starting FY 18-19.

- 215-217 1 3. Retrospective Rating Calculation Funds Restriction (A)
The Board will review the retrospective rating calculation and may take action to restrict funds or give direction.



- 218 1 4. Retrospective Rating Plan Refund Requests (A)
Members will receive this item and may take action of intent to withdraw funds or give direction.
- 219-224 1 5. Alliant Performance Review Discussion (A)
The Board will discuss how to manage appropriate Performance Reviews on an on-going basis. Action may be taken or direction given.
- 225-228 1 6. Approval of ACCEL's Declarations Page (A)
Members will review the 2018/19 Declarations Page for the Memorandum of Coverage and may take action to approve.
- 229-232 1 7. Insurance Renewals: (A)
233-244 a) Public Employee Dishonesty Insurance
b) Trustees Errors & Omissions Insurance
- 245 1 8. Schedule of the Next Two Board of Directors Meetings (A)
Members will receive information on the next two meetings and may take action to approve or amend the schedule and locations.
- 246-252 **G. CORRESPONDENCE / INFORMATION** (I)
1 1. CAJPA Conference (2017 Schedule)
- H. PUBLIC COMMENTS** (I)
4 *The public is invited at this point to address the Board of Directors on issues of interest to them.*

ADJOURNMENT