



**MINUTES OF THE
ACCEL CLAIMS COMMITTEE
MEETING**

Thursday, May 13, 2021 at 1:30 PM

**LOCATION:
TELECONFERENCE**

Link: <https://alliantinsurance.zoom.us/j/91311212406?pwd=QWN6bkJHNWJDTmt1bk5SaUpnbHdEQOT09>

Meeting ID: 913 1121 2406

Passcode: 965604

Dial: (669) 900-6833

MEMBERS PRESENT:

Tracey Matthews, City of Anaheim
Jena Covey, City of Bakersfield
Betsy McClinton, City of Burbank
Jiles Smith, City of Modesto
Oles Gordeev, City of Santa Monica
Charlotte Dunn, City of Visalia

MEMBERS ABSENT: None

GUESTS AND CONSULTANTS:

Ken Maiolini, George Hills Company
Sandy Manzoni, George Hills Company
Conor Boughey, Alliant Insurance Services
Lorissa Huey, Alliant Insurance Services
Marcus Beverly, Alliant Insurance Services

A. CALL TO ORDER

Oles Gordeev called the meeting to order at 1:32 PM.

B. Consent Calendar

B1. Approval of Minutes for the April 14, 2021 Claims Committee Meeting

A motion was made to approve the consent calendar.

MOTION: Charlotte Dunn **SECOND:** Betsy McClinton **MOTION CARRIED**



	Tracey Matthews	Jena Covey	Betsy McClinton	Jiles Smith	Oles Gordeev	Charlotte Dunn
Aye	X	X	X	X	X	X
Nay						
Abstain						

C. REPORTS

C1. Claims Committee

C1a. Legal Expenses Related to Santa Monica’s Coverage Matters

Conor Boughey reminded the Claims Committee that Howard Wollitz was hired by ACCEL to assist with an old Santa Monica claim dating back to the 1980s.

Byrne Conley, ACCEL’s Legal Counsel confirmed that ACCEL’s work with Howard to provide a coverage opinion, reservation of rights, and other legal assistance are legal expenses and not allocated loss adjustment expenses (ALAE).

The Committee discussed and agreed that these expenses from Howard Wollitz are legal expenses and fall under the Legal Counsel Budget in the Admin Budget.

Direction was given to the Program Administrators to propose a \$15,000 Legal Counsel Budget in the Admin Budget at the June 2021 Board Meeting.

C1a. Brower Law Group Fee Tracking

Conor Boughey noted that included in the agenda packet was a tracking report of what ACCEL has paid the Brower Law Group to date for a City of Anaheim claim.

No reportable action took place.

C1c. Claims Reporting and Handling Policy and Procedure – Proposed Changes

Conor Boughey reported that the Board gave direction to the Claims Committee to review the last two paragraphs at the end of page 4 of 13 of the Claims Reporting and Handling Policy and Procedure (P&P) regarding attorney fees.

To ensure that the P&P contains language that is accurate about reporting to the excess carriers, ACCEL’s Legal Counsel, Byrne Conley reviewed and recommend expanding some of the reporting requirements for Member Agencies on page 3 of 13 of the P&P as redlined in the agenda packet.



A motion was made to direct the Program Administrators to wordsmith proposed language of adding a process for notifying ACCEL of the attorney fees and to change the last sentence in the last paragraph on page 4 of 13, “for consideration” to “for reasonability.” Also, the Committee recommends that the Board approve these proposed changes at the June 2021 Board Meeting.

MOTION: Betsy McClinton

SECOND: Jiles Smith

MOTION CARRIED

	Tracey Matthews	Jena Covey	Betsy McClinton	Jiles Smith	Oles Gordeev	Charlotte Dunn
Aye	X		X	X	X	X
Nay						
Abstain		X				

C1d. Closed Session – Pursuant to Gov’t Code 54956.95

A motion was made to enter into Closed Session at 1:54 PM.

MOTION: Jena Covey

SECOND: Betsy McClinton

MOTION CARRIED

	Tracey Matthews	Jena Covey	Betsy McClinton	Jiles Smith	Oles Gordeev	Charlotte Dunn
Aye	X	X	X	X	X	X
Nay						
Abstain						

A motion was made to come out of Closed Session at 2:50 PM.

MOTION: Jena Covey

SECOND: Betsy McClinton

MOTION CARRIED

	Tracey Matthews	Jena Covey	Betsy McClinton	Jiles Smith	Oles Gordeev	Charlotte Dunn
Aye	X	X	X	X	X	X
Nay						
Abstain						



Oles Gordeev, Claims Committee Chair reported out of Closed Session that there was nothing to report out of Closed Session.

D. PUBLIC COMMENTS - No public comments were made.

ADJOURNMENT

Oles Gordeev adjourned the meeting at 2:53 PM.