



## AGENDA

**LEGEND :** A – Action may be taken  
I - Information  
1 - Included  
2 - Handout  
3 - Separate  
4 – Verbal

**JPA:** ACCEL BOARD OF DIRECTORS MEETING

**DATES/** Day 1 - Thursday, March 31, 2022 at 1:00 PM  
**TIMES:** Day 2 - Friday, April 1, 2022 at 8:30 AM

**LOCATION:** Teleconference

**Day 1**

Link:

<https://alliantinsurance.zoom.us/j/92587595858?pwd=aVZVU0l3a2lRbGI5S3RrMGFOZm9GZz09>

Dial: (669) 900-6833

Meeting ID: 925 8759 5858

Passcode: 098575

**Day 2**

Link:

<https://alliantinsurance.zoom.us/j/97123138675?pwd=ekF3VUxTNTVXdWJjQktuYitnNXZpUT09>

Dial: (669) 900-6833

Meeting ID: 971 2313 8675

Passcode: 753627

---

***In accordance with the requirements of the Brown Act, notice of this meeting must be posted in publicly accessible places, 72 hours in advance of the meeting, at the office of ACCEL's Secretary.***

---

*Per Government Code section 54954.2, persons requesting disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, are requested to contact Alliant Insurance Services at (415) 403-1400, 24 hours in advance of the meeting. Access to some buildings may require routine provision of identification to building security. However, ACCEL does not require any member of the public to register his or her name, or to provide other information, as a condition to attendance at any public meeting and will not inquire of building security concerning information so provided. See Government Code section 54953.3.*

---

- MEMBER LOCATIONS VIA TELE - CONFERENCE**
- **City of Anaheim**, 201 South Anaheim Blvd., Suite 503, Anaheim, CA 92805
  - **City of Bakersfield**, 1600 Truxtun Ave., 5<sup>th</sup> Floor, Bakersfield, CA 93301
  - **City of Burbank**, 275 E. Olive Ave., Burbank, CA 91510
  - **City of Modesto**, 1010 10<sup>th</sup> St., Modesto, CA 95353
  - **City of Monterey**, 735 Pacific St., Suite A, Monterey, CA 93940
  - **City of Mountain View**, 500 Castro St., 2<sup>nd</sup> Floor, Mountain View, CA 94041
  - **City of Ontario**, 200 North Cherry Ave., Ontario, CA 91764
  - **City of Palo Alto**, 250 Hamilton Ave., 1<sup>st</sup> Floor, Palo Alto, CA 94301
  - **City of Salinas**, 200 Lincoln Ave., Salinas, CA 93901
  - **City of Santa Barbara**, 735 Anacapa St., Santa Barbara, CA 93101
  - **City of Santa Cruz**, 333 Front St, Suite 200 Santa Cruz, CA 95060
  - **City of Santa Monica**, 1685 Main St., Santa Monica, CA 90401
  - **City of Visalia**, 220 N. Santa Fe St., Visalia, CA 93292

**PAGE A. CALL TO ORDER**



## B. CONSENT CALENDAR

- 1 *The Board may take action on the items below as a group. A member may request an item be withdrawn from the Consent Calendar for discussion and action.* (A)
- 6-20 1. Approval of Minutes for the January 20 and 21, 2022 Board Meeting  
21-32 2. ACCEL Bylaws - Amended and Restated - January 20, 2022  
33-83 3. Final ACCEL 21/22 Excess Coverage Document  
84-107 4. AWAC 21/22 \$5M excess \$10M Policy  
108-128 5. Adoption of Amended Financial Plan Policy and Procedure  
129-148 i. Redlined Changes Version  
ii. Clean Version

## C. GENERAL RISK MANAGEMENT ISSUES (I)

- 4 *This is an opportunity for a member to discuss a topic of interest or seek guidance and input from the group about a current issue, risk management topic or exposure the member is facing. Please mail a copy of any materials to each member City in advance of the meeting.*

## D. REPORTS

- 149-153 1 a) **President's Report**  
Appointment of Nominating Committee (I)  
*The President will seek volunteers to be appointed to the Nominating Committee. The Committee will survey the Board for interest in serving on the Executive Committee.*
- 154-155 1 b) ACCEL's Service Provider Surveys Process (A)  
*Members will discuss the process for the Service Provider Surveys. Members may take action or give direction.*
2. **Executive Committee's Report** – None
- 156-171 1 3. **Claims Committee's Report**  
a) Clarification to Reservation of Rights and Partial Disclaimer of Uncovered Damages (I)  
*The Committee will provide a clarification to the Board about the process for Reservations of Rights and Partial Disclaimer of Uncovered Damages.*
- 172-179 1 b) Litigation Update (I)  
*George Hills will provide the Committee a litigation update.*
- 3 c) **CLOSED SESSION – Pursuant to Gov't Code 54956.95** (A)  
*Members will review the following Closed Session Items:*  
i. Brandon Lopez v. Anaheim  
ii. Jones v. Anaheim  
iii. Fajardo v. Bakersfield  
iv. Yunk v. Bakersfield  
v. Mountford v. Bakersfield  
vi. Mubanda v. Santa Barbara  
vii. Thomas/Jones v. Santa Monica  
viii. Echevarria v. Santa Monica (5/31/20 Lawsuits)

## RECONVENE - DISPOSITION OF CLOSED SESSION ITEMS



**4. Financial and Treasurer's Report (A)**

*Members will review the following items and may take action to approve or give direction as needed.*

- 180 1 a) Ratification of Disbursements
- 181 1. Month Ending December 31, 2021
- 182 2. Month Ending January 31, 2022
- 183-184 3. Month Ending February 29, 2022
- 185-196 1 b) Report of Investments – Pursuant to Gov't Section Code 53646(b)(1)
- 197-209 1. Month Ending January 31, 2022
- 210-214 2. Month Ending February 29, 2022
- 215-247 1 c) Quarterly Financial Report as of December 31, 2021
- 248-250 1 d) Member Account Summary Report as of December 31, 2021
- 1 e) ACCEL Projected Cash Flow Obligations as of December 31, 2021

**TIME CERTAIN, FRIDAY, APRIL 1, 2022 9:00 AM**

- 251-294 1 f) Short and Long Term Investment of Funds – Continued Discussion (I)  
*Members will receive a report from Chandler about the most recent transfer of short term investments to long term investments.*

**5. Finance Committee's Report**

- 295-297 1 a) Draft FY 22/23 Administration Budget (A)  
*Members will review a draft of the FY 22/23 Administration Budget and may take action or give direction.*
- 298-312 1 b) Agreed Upon Procedures: Retrospective Rating Calculation (RPC) Audit Status (A)  
*The Board will receive a status from the Committee regarding the RPC audit performed by Crowe LLP. Action may be taken or direction given.*

**6. Underwriting Committee's Report**

- 313-315 1 a) Settlement Cap Provision in ACCEL's Memorandum of Coverage (MOC) (I)  
*The Board will receive information about the MOC's settlement cap provision.*
- 316-336 1 b) ACCEL's Memorandum of Coverage Proposed Changes: Wage Exclusion (A)  
*Members will review the proposed changes to the Wage Exclusion in ACCEL's Memorandum of Coverage. Action may be taken to make this change effective July 1, 2022 or direction given.*
- 4 c) Verbal Update from Underwriting Committee held on March 30, 2022 (I)  
*Members will receive a verbal report about the topics discussed and actions taken at the Underwriting Committee meeting held on March 30, 2022.*

**7. Program Administrator's Report**

- 337 1 a) ACCEL Website Updates (I)  
*The Program Administrators will show the Board the recent updates to the ACCEL website.*
- 338 1 b) ACCEL Service Team Chart (I)  
*The Board will receive a Service Team Contact List.*



- 339-359 1 c) Cyber Application Portal Training and Market Update PowerPoint (I)  
*Alliant will present on the Cyber Application Portal and Market Update.*

## E. UNFINISHED BUSINESS

- 360-363 1 1. Excess Liability Program Renewal Expectations (A)  
*Members will receive information on this item from Daniel Howell and may give direction or take action.*

- 364-367 1 2. Optional Excess Workers' Compensation Renewal (I)  
*Participating members of this program will receive information and may have a discussion or give direction.*

## F. NEW BUSINESS

### TIME CERTAIN, THURSDAY, MARCH 31, 2022 AT 1:30 PM

- 368-417 1 1. 2022 Actuarial Report Approval (A)  
*Mike Harrington from Bickmore will present the Actuarial Report. Members may take action to accept the report or give direction.*

- 418-422 1 2. Bickmore Actuarial Engagement Letter (A)  
*The Board will review the Bickmore Actuarial Engagement Letter and take action to accept or provide direction.*

- 423-424 1 & 2 3. Draft Retrospective Rating Plan Calculation (A)  
*A draft version of the Retrospective Rating Plan Calculation has been prepared. Board Members may take action or give direction.*

- 425-429 1 4. Member Declarations Page – Additional Named Parties (A)  
*Members may choose to bring proposed additional named parties to add to the declarations page if desired. Action may be taken or direction given.*

- 430-431 1 5. 2022 Long Range Planning (I)  
*The Board will discuss the draft agenda of topics to be discussed at the Long Range Planning (LRP) on October 13, 2022.*

- 432-445 1 6. Updates of the Insurance Requirements in Contracts (IRIC) Manual (I)  
*Alliant will provide a presentation about the new updates of the IRIC Manual.*

- 1 7. CAJPA Accreditation with Excellence (A)  
*The Board will discuss the following items as it pertains to the current CAJPA Accreditation with Excellence process and may take action or provide direction.*

- 446-450 i. Enterprise Risk Management  
451-455 ii. Arbitration of Non-Coverage Disputes Policy and Procedure

- 456-458 1 8. Schedule of the Next Two Board of Directors Meetings (A)  
*Members will receive information on the next two meetings and may take action to approve or amend the schedule and locations.*



## G. CORRESPONDENCE / INFORMATION

(I)

459-460

1. Cyber Bulletin: System Security Standards

461-475

2. PRISM Annual Report

476-488

3. CAJPA Conference 2019 Schedule

i. 2022 Conference: September 13 – 16 in South Lake Tahoe

## H. PUBLIC COMMENTS

(I)

4 *The public is invited at this point to address the Board of Directors on issues of interest to them.*

## ADJOURNMENT