



AGENDA

LEGEND : A – Action may be taken
I - Information
1 - Included
2 - Handout
3 - Separate
4 – Verbal

JPA: ACCEL BOARD OF DIRECTORS AND
LONG RANGE PLANNING MEETING

**DATES/
TIMES:** Day 1 - Tuesday, October 6, 2020 at 8:30 AM (*Board Meeting*)

Day 2 - Wednesday, October 7, 2020 at 8:30 AM (*Long Range Planning*)

Day 3 - Thursday, October 8, 2020 at 8:30 AM (*Board Meeting Continuation*)

LOCATION: Teleconference

Day 1 – Link: <https://alliantinsurance.zoom.us/j/92677999444>
Dial: (669) 900-6833; Meeting ID: 926 7799 9444#

Day 2 – Link: <https://alliantinsurance.zoom.us/j/99990103758>
Dial: (669) 900-6833; Meeting ID: 999 9010 3758#

Day 3 – Link: <https://alliantinsurance.zoom.us/j/96424339478>
Dial: (669) 900-6833; Meeting ID: 964 2433 9478#

All portions of this meeting will be conducted by teleconferencing in accordance with the State of California Executive Order N-29-20. Members of the public may observe and address the meeting telephonically. No physical location will be available from which members of the public may observe the meeting and offer public comments.

Per Government Code section 54954.2, persons requesting disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, are requested to contact Alliant at (415) 403-1400 twenty-four hours in advance of the meeting. However, ACCEL does not require any member of the public to register his or her name, or to provide other information, as a condition to attendance at any public meeting. See Government Code section 54953.3.

Day 1 – Tuesday, October 6, 2020

Start Time: 8:30 AM

(Board Meeting)

PAGE

A. CALL TO ORDER

4 **1.** Introductions and Expectations

The Members of ACCEL will take a few minutes to take this opportunity to share any expectations of today's meeting.

(I)



B. CONSENT CALENDAR (A)

1 The Board may take action on the items below as a group, except a member may request an item be withdrawn from the Consent Calendar for discussion and action.

- 1-17 1. Approval of Minutes for the June 18 & 19, 2020 Board Meeting
- 18-20 2. Approval of Minutes for the June 29, 2020 Special Board Meeting
- 21-22 3. Approval of Minutes for the August 6, 2020 Special Board Meeting
- 23-24 4. Evidence of Coverage and Disclosure:
 - i. Alliant Crime Insurance Program (ACIP)
 - 25-26 ii. Alliant Public Pool Liability (APPL)
 - 27-36 iii. Alliant Deadly Weapon Response Program (ADWRP)
- 37-49 5. Direct Procurement - RKH to Howden Insurance Brokers Client Consent
- 50 6. LAIF Authorization for Transfer of Funds effective August 25, 2020

C. GENERAL RISK MANAGEMENT ISSUES (I)

4 This is an opportunity for a member to discuss a topic of interest or seek guidance and input from the group about a current issue, risk management topic or exposure the member is facing. Please mail a copy of any materials to each member City in advance of the meeting.

D. REPORTS

1. Finance Committee's Reports

TIME CERTAIN, TUESDAY, OCTOBER 6, 2020 AT 9:15 AM

- 51 *1 a) Crowe LLP New Signing Partner – Joe Pieksza (I)*
Charles Raibley, Crowe LLP will introduce Joe Pieksza as the new Signing Partner for ACCEL's Financial Audit.
- 52 *1 & 3 b) Financial Audit as of June 30, 2020 (A)*
Charles Raibley and Joe Pieksza, Crowe LLP will present ACCEL's June 30, 2020 Financial Audit.
- 53-76 *1 c) Finance Committee's Proposed Changes to ACCEL's Policies and Procedures: (A)*
The Board will review the proposed changes and take action to approve or provide direction.
 - i. Accounting Guide
 - ii. Finance Committee Communication
 - iii. Investment



- 77 **2. Financial and Treasurer's Report** (A)
Members will review the following items and may take action to approve or give direction as needed.
- 78 1 a) Ratification of Disbursements
79 1. Month Ending May 31, 2020
80-82 2. Month Ending June 30, 2020
83-84 3. Month Ending July 31, 2020
4. Month Ending August 31, 2020
5. Month Ending September 30, 2020
- 85-95 1 b) Report of Investments – Pursuant to Gov't Section Code 53646(b)(1)
96-106 1. Month Ending June 30, 2020
107-117 2. Month Ending July 31, 2020
118-122 3. Month Ending August 31, 2020
123-158 1 c) Quarterly Financial Report as of June 30, 2020
1 d) Member Account Summary Report
1. Month Ending June 30, 2020
159-161 1 e) ACCEL Projected Cash Flow Obligations as of June 30, 2020
- 3. Executive Committee's Report**
- 162 1 a) Committee Assignments (I)
The Board will receive a copy of the 2020-21 committee assignments.
- 163-168 1 b) Executive Committee's Proposed Changes to ACCEL's Policies and Procedures: (A)
The Board will review the proposed changes and take action to approve or provide direction.
i. Use of Resolutions
ii. Meeting Attendance & Technology
- 4. Underwriting Committee's Report**
- 169-172 1 a) Committee Items for Discussion: (I)
The Underwriting Committee Chair, Mark Howard will report on the following exposure changes occurring at Member agencies. The Board will have a discussion and may provide direction.
1. Ambulance Services
2. COVID-19 Related Exposure Changes
- 5. Program Administrator's Report**
- 173-199 1 a) 2020-21 Summary of Coverage (I)
Members will receive the 2020-21 Summary of Coverage for Liability, Supplemental Liability, Terrorism, and Workers' Compensation coverage.
- 4 b) Service Providers Survey – Schedule (I)
The annual Service Providers Survey will be sent on November 1, 2020 with a thirty day deadline and one reminder to the Board.



- 200 1, 2 & 3 c) Alliant Disclosure Presentation (I)
The Program Administrators will give a presentation on Alliant's various relationships within the insurance marketplace and members may take action or give direction.
- E. UNFINISHED BUSINESS**
- 201 1 1. Excess Liability Update – Great American TRIA Coverage (I)
Alliant will provide the Board with an update regarding the return premium for TRIA since ACCEL chose to bind a standalone terrorism policy.
- 202-203 1 2. Joint Powers Authority Agreement Review: CAJPA Accreditation Suggestion (A)
The Board will conduct a review of the Joint Powers Authority (JPA) Agreement per the CAJPA Accreditation suggestion, pursuant to Section 6509 of the Government Code the agreement shall specify the member which restricts the manner of exercising the power of the JPA. The Board may take action to amend or provide direction.
- F. NEW BUSINESS**
- 204 1 1. PRISM Election Results and Update (I)
Mark Howard, the re-elected PRISM Board Member will provide an update to the ACCEL Board.
- 205-222 1 2. CAJPA Tort Liability Data Analysis Project – Phase 1 Final Report (I)
ACCEL will receive a report from the CAJPA Tort Liability Data Analysis Project.
- 223-225 1 3. ACCEL Workers' Compensation Pooling Evaluation (A)
Members will revisit the possibility of creating a Workers' Compensation pooled layer. Members may take action or give direction.
- 226-228 1 4. Proposed 2021 Meeting Calendar (A)
Members will review proposed meeting dates and may take action to approve or amend.
- 229 1 5. Schedule of the Next Two Board of Directors Meetings (A)
Members will receive information on the next two meetings and may take action to approve or amend the schedule and locations.

Day 1 – Approximate End Time 12:00 PM

Day 2 - Wednesday, October 7, 2020

Start Time: 8:30 AM

(LONG RANGE PLANNING)

G. LONG RANGE PLANNING

(A)

The Board will enter into the Long Range Planning portion of the agenda. Members may take action or give direction on the following agenda items.

3 **1. ACCEL's Mission Statement – Are We Delivering Our Commitment?**

The Board will review ACCEL's Mission Statement.

3 **2. Equity v. Non-Equity Pool Considerations**

Members will discuss the change of ACCEL's financial structure from a non-equity pool to an equity pool. A letter about this subject has been sent to the Members to share with their City's management. Members are encouraged to share feedback at today's meeting.

TIME CERTAIN, WEDNESDAY, OCTOBER 7, 2020 AT 9:00 AM

3 **3. Actuarial Presentation**

Mike Harrington, ACCEL's Actuary will give a presentation about ACCEL's loss development versus predictions over the years, whether the increased rates year over year have been sufficient to continue to support ACCEL's self-insured layer, and if ACCEL should be moving to a higher self-insured retention.

3 **4. ACCEL's Coverage Structure**

The Board will discuss the following items pertaining to ACCEL's coverage structure.

i. **Target Equity Ratios**

Conor Boughey will give a presentation about ACCEL's financial condition relative to the funding benchmarks established by the Board.

ii. **Pool Funding and Retained Layer**

ACCEL will discuss the appropriate funding of its pool layer and explore the options of changing the retained layer.

iii. **Excess Liability Structure**

Daniel Howell will lead a discussion about the various options for the excess liability structure that includes but not limited to reinsurance and partnering with other Joint Powers Authorities.

iv. **Recapitalization and Capital Contribution**

The Board will discuss how to stabilize ACCEL's financial standing through Members' contributions.

3 **5. Memorandum of Coverage (MOC) – Potential Exclusion**

Members will discuss current exposures and may propose a potential exclusion such as communicable disease to ACCEL's MOC.

Day 2 – Approximate End Time 12:00 PM

Day 3 – Thursday, October 8, 2020

Start Time: 8:30 AM

(Board Meeting Continuation)

H. Claims Committee's Report

TIME CERTAIN, THURSDAY, OCTOBER 8, 2020 AT 8:30 AM

- 230 1 & 3 1. Claims Administration Transition - Risk Management Services to George Hills (I)
Ken Maiolini, Risk Management Services and John Chaquica and Chris Shaffer, George Hills will discuss the claims administration transition.
- 231 1 2. Charlston, Revich & Wollitz LLP Fee Increase Authorization (A)
The Board will review the fees paid to date and take action to authorize increasing the budgeted authority level.
- 232-233 1 3. Claims Audit Status (I)
An update will be given on the status of the annual Claims Audit conducted by Robert Powers, R.E. Powers & Company LLC.

Non-Board Members will be put into the Zoom Waiting Room

- 3 4. **CLOSED SESSION – Pursuant to Gov't Code 54956.95** (A)
Members will review the following Closed Session Items
- i. Elsinger v. Anaheim
 - ii. Muntean v. Anaheim
 - iii. Ramirez v. Anaheim
 - iv. Rodriques v. Anaheim
 - v. Valenzuela v. Anaheim
 - vi. Yamashita v. Anaheim
 - vii. Fajardo v. Bakersfield
 - viii. Parra v. Bakersfield
 - ix. Ramirez/Segura v. Bakersfield
 - x. Santana v. Bakersfield
 - xi. Flores v. Burbank
 - xii. Chipponeri v. Modesto
 - xiii. Gill v. Modesto
 - xiv. Modesto City Schools v. Modesto
 - xv. Lohman v. Mountain View
 - xvi. Donastorg v. Ontario
 - xvii. Maximous v. Ontario
 - xviii. Spicer v. Ontario
 - xix. Scrivner v. Palo Alto
 - xx. Mendoza-Rodriguez v. Salinas
 - xxi. Hanson v. Santa Barbara
 - xxii. Herman v. Santa Cruz
 - xxiii. Lopez v. Santa Cruz
 - xxiv. Cerna v. Santa Monica



- xxv. Monroy, et al v. Santa Monica
- xxvi. Mountford v. Santa Monica
- xxvii. Tugwell v. Santa Monica
- xxviii. Williams v. Santa Monica
- xxix. Maciel v. Visalia
- xxx. Murguia v. Visalia
- xxxi. Newton v. Visalia

RECONVENE - DISPOSITION OF CLOSED SESSION ITEMS

- 234-249**
- I. CORRESPONDENCE / INFORMATION (I)**
 - 1* **1. PARMA Conference**

 - J. PUBLIC COMMENTS (I)**
 - 4* *The public is invited at this point to address the Board of Directors on issues of interest to them.*

 - K. OUTLINING THE NEXT STEPS (I)**
 - 4* *The Board will discuss the next steps in preparation for the following Board Meeting.*

Day 3 – Approximate End Time 12:00 PM

ADJOURNMENT