



**MINUTES OF THE  
ACCEL UNDERWRITING COMMITTEE  
MEETING**

**Tuesday, January 6, 2026 at 1:30 PM**

**LOCATION:  
Teleconference**

Link:

<https://alliantinsurance.zoom.us/j/99860198635?pwd=OGL7hNhjw3mALFJ9NGr22sgasWnsoW.1>

Dial: 1 (669) 444 9171

Meeting ID: 998 6019 8635

Passcode: 718027

**MEMBERS PRESENT:**

Tracey Matthews, City of Anaheim

Alvaro Valdez, City of Burbank

Kelly-Louise Poggetti, City of Palo Alto

Ross Brandon, City of Santa Cruz

**MEMBERS ABSENT:** None

**GUESTS AND CONSULTANTS:**

Conor Boughey, Alliant Insurance Services

Thomas Joyce, Alliant Insurance Services

Lorissa Huey, Alliant Insurance Services

Matthew Braley, City of Modesto (left 2:29pm)

Greg Milligan, City of Santa Barbara (left 2:32pm)

**A. CALL TO ORDER**

Tracey Matthews called the meeting to order at 1:33 PM.

**B. CONSENT CALENDAR**

**B1. Approval of Minutes for the September 11, 2025 Underwriting Committee Meeting**

A motion was made to approve the Consent Calendar.



**MOTION:** Ross Brandon **SECOND:** Alvaro Valdez **MOTION CARRIED**

	Tracey Matthews	Alvaro Valdez	Kelly-Louise Poggetti	Ross Brandon
Aye	X	X	X	X
Nay				
Abstain				

**C. REPORTS**

**C1. UNDERWRITING COMMITTEE’S REPORT**

**C1a. New Member Applicant to ACCEL**

Conor Boughey opened discussion on a potential new member to ACCEL. The prospect was discussed at length, including its risk posture and potential fit in ACCEL.

Direction was given that the prospect’s application would be discussed at a future Underwriting Committee Meeting before the March 2026 Board Meeting. At the March 2026 Board Meeting, the prospect will receive an invitation to attend, pending a satisfactory review of the application.

**C1b. New ACCEL Exposure Questionnaire: City of Modesto – Turlock Modesto Administrative Services Contract**

Thomas Joyce reported that the City of Modesto submitted a New Exposure Questionnaire for the Underwriting Committee’s review.

The Committee heard from Matthew Braley on this agreement between the cities of Modesto and Turlock. The City of Modesto is receiving a fee from the City of Turlock in exchange for Fire leadership. The Committee discussed at length and compared to similar agreements between other California cities and best risk management practices for such agreements.

A motion was made to instruct the Program Administrators to write a memo to the City of Modesto about mutual indemnification and primary and contributory language.

**MOTION:** Tracey Matthews **SECOND:** Kelly-Louise Poggetti **MOTION CARRIED**



	Tracey Matthews	Alvaro Valdez	Kelly-Louise Poggetti	Ross Brandon
Aye	X	X	X	X
Nay				
Abstain				

### C1c. Proposed Changes to ACCEL’s MOC – Pollution Claims

Thomas Joyce presented Byrne Conley, ACCEL’s General and Coverage Counsel’s proposed redlines to ACCEL’s \$4M excess of \$1M Memorandum of Coverage (MOC) regarding pollution claims. These redlines are to explicitly provide coverage for the peril of 3<sup>rd</sup> party sewage backup. Specifically, the redlines were clarifying language added to the MOC’s exclusions.

A motion was made to recommend to the Board to adopt the proposed changes in the pollution language to the \$4M excess \$1M MOC effective July 1, 2026.

**MOTION:** Tracey Matthews **SECOND:** Ross Brandon **MOTION CARRIED**

	Tracey Matthews	Alvaro Valdez	Kelly-Louise Poggetti	Ross Brandon
Aye	X	X	X	X
Nay				
Abstain				

### C1d. ACCEL’s Policies & Procedures Review

- i. **Underwriting Standards Policy and Procedure**
- ii. **New Exposure Questionnaire**
- iii. **Bylaws**
- iv. **Parametric Aggregate Erosion Policy and Procedure**

Thomas Joyce presented the 3 Policies & Procedures (P&P) up for its annual review as well as the currently in-force Bylaws. The Bylaws are included because it contains New Member underwriting information. The Parametric Aggregate Erosion is a newly adopted P&P.

The Committee reviewed and asked questions.



Direction was given to change the reviewed date to today's date.

**D. PUBLIC COMMENTS**

There were no public comments.

**ADJOURNMENT**

The Meeting was adjourned at 3:06 PM.