

**MINUTES OF THE  
ACCEL UNDERWRITING COMMITTEE MEETING  
WEDNESDAY, November 16, 2011 AT 4:00 PM  
PRIMARY TELECONFERENCE LOCATION:  
SAN FRANCISCO, CA**

**MEMBERS PRESENT**

Tom Vance, City of Anaheim  
Mary Akin, City of Modesto  
Rhonda Combs, City of Monterey  
Ann Richey, City of Ontario  
Sandra Blanch, City of Palo Alto  
Barbara Choi, City of Santa Cruz

**MEMBERS ABSENT**

**GUESTS & CONSULTANTS**

Mark Howard, City of Santa Barbara  
Conor Boughey, Alliant Insurance Services, Inc.  
Michael Simmons, Alliant Insurance Services, Inc.  
Monica Sandbergen-Izo, Alliant Insurance Services, Inc.

**A. CALL TO ORDER**

Tom Vance called the meeting to order at 4:03 p.m.

**B.1. APPROVAL OF MINUTES – August 24, 2010 Underwriting Committee Meeting**

A motion was made to approve the minutes as posted.

**MOTION:** Ann Richey **SECOND:** Sandra Blanch **MOTION CARRIED**

**ABSTENTIONS:** Mary Akin, Barbara Choi

**C. UNDERWRITING COMMITTEE**

**C.1. ACCEL's Memorandum of Coverage**

This item was tabled for further discussion at the in-person Underwriting Committee meeting on January 25, 2012.

## **C2. ACCEL Underwriting Standards**

This item was tabled for further discussion at the in-person Underwriting Committee meeting on January 25, 2012.

## **C3. City of Monterey – Expansion of Fire Services**

Rhonda Combs advised that on November 15, 2011 city council approved Monterey's entering into an agreement with Carmel to provide administrative oversight of their ambulance services and that the agreement will function the same as the Pacific Grove agreement. Rhonda advised that she needs to confirm that there is coverage under ACCEL's Memorandum of Coverage. Ms. Combs further advised that there is a separate agreement for ambulance services and it has not been decided yet whether Monterey will enter into that agreement or not.

Ann Richey wanted to know who is responsible for purchasing a new paramedic van since the paramedic van mentioned in the contract is 1999 model. Rhonda Combs advised that she does not have this information at this time.

Rhonda advised that the City of Monterey had an outside attorney put together the ambulance agreement.

Sandra Blanch asked Rhonda Combs for clarification of the term "oversight" and if it's includes reviewing protocols for stocking medications reviewing daily reports of what's taking place at the calls. Ms. Combs stated she believes that said it's not daily oversight but having a commander that responds to situations as they arise.

Tom Vance asked the Board what changes in service need to be brought to ACCEL. Tom brought the issue of the City of Mountain View entering into a contract that considerable increased ACCEL's liability. Tom suggested that if a city takes over fire services for another city and agrees to any terms and conditions in the contract that raises its contractual liability that otherwise does not exist, those issues he's concerned about.

Rhonda wanted to know if any other cities are participating in inter-governmental collaboration. Members responded that they are looking into it.

Tom Vance advised that he doesn't have an issue with these as long as the member agency is not increasing its liability if they were to do it on their own. Tom advised that ACCEL needs to work on a definable standard on what needs to be presented and what doesn't need to. Mr. Vance further advised that ACCEL needs to be aware of how the Excess carriers will respond if ACCEL takes on a Liability that they don't want to underwrite.

A motion was made advising that the Underwriting Committee has reviewed the contracts/agreements that the City of Monterey has submitted for the services that they are providing and it was agreed that there is nothing that excludes the activities listed in the contracts from ACCEL's Memorandum of Coverage.

**MOTION:** Ann Richey **SECOND:** Mary Akin **MOTION CARRIED**

**C4. General Discussion – Regionalization of Services**

Tom Vance suggested having a in person meeting to discuss this issue sometime in January, 2012. Ann Richey advised that the meeting should be scheduled after the week of January 16, 2012 because she has Jury Duty.

**C5. City of Anaheim Gas Turbine Generating Plant**

This item was tabled for further discussion at the in-person Underwriting Committee meeting on January 25, 2012.

**D. PUBLIC COMMENTS**

There were no public comments.

**E. ADJOURNMENT**

Tom Vance adjourned the meeting at 5:11 p.m.

**MOTION:** Ann Richey **SECOND:** Tom Vance **MOTION CARRIED**