



**MINUTES OF THE
ACCEL BOARD OF DIRECTORS
TELECONFERENCE MEETING**

**Thursday, June 18, 2020 at 1:15 PM
Friday, June 19, 2020 at 8:30 AM**

**LOCATION:
TELECONFERENCE**

MEMBERS PRESENT:

Tracey Matthews, City of Anaheim
Jena Covey, City of Bakersfield (*left the teleconference at 4:50 PM on Thursday, June 18, 2020*)
Betsy McClinton, City of Burbank
Christina Alger, City of Modesto Alternate (*joined the teleconference at 1:28 PM on Thursday, June 18, 2020*)
Michael Andersen, City of Monterey
Claudia Koob, City of Mountain View
Jeannette Chavez, City of Ontario (*Thursday, June 18, 2020 only, left the teleconference at 2:06 PM*)
Kathy Garozzo, City of Ontario Alternate (*joined the teleconference at 2:06 PM on Thursday, June 18, 2020*)
Sandra Blanch, City of Palo Alto
Rhonda Combs, City of Salinas
Mark Howard, City of Santa Barbara
Patty Haymond, City of Santa Cruz
Oles Gordeev, City of Santa Monica
Charlotte Dunn, City of Visalia

MEMBERS ABSENT: None

GUESTS AND CONSULTANTS:

Byrne Conley, Gibbons & Conley (*Thursday, June 18, 2020 only, left the teleconference at 1:50 PM*)
Ken Maiolini, Risk Management Services (*Thursday, June 18, 2020 only*)
Brian Kelley, PRISM (*Friday, June 19, 2020 only, left the teleconference at 9:15 AM*)
Michael Simmons, Alliant Insurance Services
Daniel Howell, Alliant Insurance Services
Conor Boughey, Alliant Insurance Services
Lorissa Huey, Alliant Insurance Services
Marcus Beverly, Alliant Insurance Services



A. CALL TO ORDER

Jena Covey called the meeting to order on Thursday, June 18, 2020 at 1:17 PM.
 Jena Covey called the meeting to order on Friday, June 19, 2020 at 8:35 AM.

B. CONSENT CALENDAR

- B1. Approval of Minutes for the March 19 and 20, 2020 Board of Directors Meeting**
- B2. Approval of Minutes for the April 6, 2020 Special Board of Directors Meeting**
- B3. Approval of Minutes for the May 14, 2020 Special Board of Directors Meeting**
- B4. Approval of Minutes for the June 8, 2020 Special Board of Directors Meeting**
- B5. Financial Plan Policy and Procedure – Amended May 14, 2020**
- B6. George Hills Company Acknowledgement and Consent to Assignment – ACCEL Claims Administration Agreement**

A motion was made to approve the consent calendar.

MOTION: Mark Howard **SECOND:** Patty Haymond **MOTION CARRIED**

	Tracey Matthews	Jena Covey	Betsy McClinton	Christina Alger	Michael Andersen	Claudia Koob	Jeannette Chavez	Rhonda Combs	Sandra Blanch	Mark Howard	Patty Haymond	Oles Gordeev	Charlotte Dunn
Aye	X	X	X		X	X	X	X	X	X	X	X	X
Nay													
Abstain													



C. GENERAL RISK MANAGEMENT ISSUES

Jena Covey, City of Bakersfield reported that the City's employees have taken training related to COVID-19 offered by Target Solutions and wanted the Board to know the training was available.

Sandra Blanch, City of Palo Alto asked if other Members have a Return to Work form/matrix developed regarding re-opening after shelter in place orders. Michael Andresen, City of Monterey has a checklist and will send it to the Board.

Mark Howard, City of Santa Barbara suggested that the ACCEL Underwriting Committee review the ACCEL Memorandum of Coverage as respects to health/medical officials.

D. REPORTS

D1. President's Report

D1a. FY 20/21 Committee Assignments

The Executive Committee meets after the June Board Meeting to appoint individuals to the three standing committees: Claims, Finance, and Underwriting. The Board was surveyed to see who is interested in participating in any of the committees.

Below is the list of the proposed committee assignments which will be final after the Executive Committee convenes in July 2020.

CLAIMS COMMITTEE:
<i>Claims Committee Chair is chosen by the Claims Committee</i>
Betsy McClinton
Charlotte Dunn
Jena Covey
Michael Andersen
Oles Gordeev
Tracey Matthews



UNDERWRITING COMMITTEE:
<i>Chaired by Vice President</i>
<i>President is an automatic member, per Bylaws</i>
Mark Howard – Chair
Jena Covey
Oles Gordeev
Rhonda Combs
Ross Brandon
FINANCE COMMITTEE:
<i>Chaired by Treasurer</i>
Michael Andersen - Chair
Claudia Koob
Jeannette Chavez
Mark Howard
Patty Haymond
Sandra Blanch

D1b. Future Teleconference Board Meetings

Conor Boughey reported that ACCEL’s meeting calendar calls for four in person regularly scheduled Board Meetings per year, with many Committee, Ad Hoc, and Special Meetings taking place via teleconference. With the emergence of COVID-19, the associated shelter in place orders, and complications to travel, ACCEL transitioned meetings to video conferences.

Members have requested the Board revisit the meeting calendar which calls for in person meetings, as well as ACCEL’s history of requiring in person participation for regularly scheduled Board Meetings.

The Board agrees that ACCEL should continue to have in person meetings for the long term. For the short term during the COVID-19 pandemic, ACCEL should have video conferences.

Direction was given to the Executive Committee to review and amend the Attendance for Regularly Scheduled Board Meetings Policy and Procedure and Use of Technology for Non-Regularly Scheduled Meetings Policy and Procedure as appropriate to provide flexibility.



D2. Executive Committee’s Report - None

D3. Nominating Committee’s Report

D3a. Election of Officers for FY 20/21

Every year at the Spring Board Meeting, a Nominating Committee is created to survey the Board for Executive Committee nominations. The Members of the Nominating Committee are Claudia Koob and Oles Gordeev. At today’s meeting, the Nominating Committee reported the results.

The floor was open for nominations.

A motion was made to approve the new slate of officers:

Jena Covey as President,
 Mark Howard as Vice President,
 Michael Andersen as Treasurer, and
 Sandra Blanch as Secretary.

MOTION: Betsy McClinton **SECOND:** Patty Haymond **MOTION CARRIED**

	Tracey Matthews	Jena Covey	Betsy McClinton	Christina Alger	Michael Andersen	Claudia Koob	Jeannette Chavez	Kathy Garozzo	Sandra Blanch	Rhonda Combs	Mark Howard	Patty Haymond	Oles Gordeev	Charlotte Dunn
Aye	X	X	X	X	X	X		X	X	X	X	X	X	X
Nay														
Abstain														



D4. Claims Committee’s Report

D4a. CLOSED SESSION – Pursuant to Gov’t Code 54956.95

A motion was made to enter into Closed Session at 3:00 PM.

MOTION: Jena Covey **SECOND:** Sandra Blanch **MOTION CARRIED**

	Tracey Matthews	Jena Covey	Betsy McClinton	Christina Alger	Michael Andersen	Claudia Koob	Jeannette Chavez	Kathy Garozzo	Sandra Blanch	Rhonda Combs	Mark Howard	Patty Haymond	Oles Gordeev	Charlotte Dunn
Aye	X	X	X	X	X	X		X	X	X	X	X	X	X
Nay														
Abstain														

A motion was made to come out of Closed Session at 3:21 PM.

MOTION: Jena Covey **SECOND:** Mark Howard **MOTION CARRIED**

	Tracey Matthews	Jena Covey	Betsy McClinton	Christina Alger	Michael Andersen	Claudia Koob	Jeannette Chavez	Kathy Garozzo	Sandra Blanch	Rhonda Combs	Mark Howard	Patty Haymond	Oles Gordeev	Charlotte Dunn
Aye	X	X	X	X	X	X		X	X	X	X	X	X	X
Nay														
Abstain														

Betsy McClinton, Claims Committee Chair reported out of Closed Session that there was nothing to report out of Closed Session.

D4b. FY 20/21 Liability Claims Audit – Memo

Conor Boughey reported that Rob Powers, ACCEL’s Claim Auditor will begin the Liability Claims Audit on July 1, 2020. Included in the agenda packet is a memo from Rob outlining when he will be contacting each Member for the audit.

The Program Administrators will discuss with Rob about travel restrictions due to COVID-19.



D5a-e. Financial and Treasurer's Report

Michael Andresen and Conor Boughey walked through the financial reports.

Conor reported that in the Member Account Summary (MAS) Report, the FY 16/17 demonstrates ACCEL's worst claims value year due to the frequency of claims and the high value of settlements. In that year, ACCEL deposited about \$5,300,000 into its \$4,000,000 excess of \$1,000,000 pooled layer. That year still has \$14,000,000 in reserves and is not included in the retro calculation yet. Conor added that the MAS Report is a cash report that shows each Members' balance at a snapshot in time.

Direction was given to the Program Administrators to add reinsurance and retro payments into ACCEL's Projected Cash Flow Obligations Report.

A motion was made to approve the financial reports.

MOTION: Charlotte Dunn **SECOND:** Patty Haymond **MOTION CARRIED**

	Tracey Matthews	Jena Covey	Betsy McClinton	Christina Alger	Michael Andersen	Claudia Koob	Jeannette Chavez	Kathy Garozzo	Sandra Blanch	Rhonda Combs	Mark Howard	Patty Haymond	Oles Gordeev	Charlotte Dunn
Aye	X	X	X	X	X	X		X	X	X	X	X	X	X
Nay														
Abstain														

D6. Finance Committee's Report – None

D7. Underwriting Committee's Report - None

D8. Program Administrator's Report

D8a. COVID-19 Resources

Conor Boughey stated that included in the agenda packet are many resources available to Members to obtain information about COVID-19 and the process of reestablishing operations safely.

No reportable action took place.



E. UNFINISHED BUSINESS

E1. Brown Act Training

Byrne Conley, ACCEL’s Legal Counsel provided the Board training on the Brown Act. He walked through important points in *Open & Public V: A Guide to the Ralph M. Brown Act* by League of California Cities.

Members asked questions which were addressed.

E2. ACCEL’s June 30, 2020 Actuarial Update

Conor Boughey reported that the June 30, 2020 Actuarial Update Report shows a large decline in outstanding liabilities primarily due to the payment of several claims. Conor reminded the Board that the \$41,450,000 discounted outstanding liabilities shown in the report will be included in the Financial Audit report.

A motion was made to approve the June 30, 2020 Actuarial Update Report.

MOTION: Michael Andersen **SECOND:** Charlotte Dunn **MOTION CARRIED**

	Tracey Matthews	Jena Covey	Betsy McClinton	Christina Alger	Michael Andersen	Claudia Koob	Jeannette Chavez	Kathy Garozzo	Sandra Blanch	Rhonda Combs	Mark Howard	Patty Haymond	Oles Gordeev	Charlotte Dunn
Aye	X	X	X	X	X	X		X	X	X	X	X	X	X
Nay														
Abstain														

E3. ACCEL’s 2020 Retrospective Rating Plan Calculation:

E3a. Resolution 20/21-01, Adopting the 2020 Retrospective Rating Plan Calculation

Conor Boughey reported that the draft retro was presented at the March 2020 Board Meeting. Since that meeting, the retro has been reviewed for any updated IBNR (Incurred but Not Reported) and reserves. The results show that the retro has funds of \$3,938,597 available to the Board for withdrawal, the March draft previously indicated the same total because no corrections were needed.

The Board discussed previous actions. At the June 2019 Board Meeting, the Board took action to restrict \$6,000,000 from the retro. This money has now been returned in full for the current year’s retro. Also, at the June 2017 Board Meeting, the Board took action to administratively suspend fiscal years up to FY 07/08, and this year’s retro calculation shows the prior funds on account, rolling forward to the FY 08/09 year.



Direction was given to the Program Administrators to send a formal letter stating the final retro amount around mid-July and include a copy of the 2020 Retro Calculation only. Also, the Program Administrators will remove the columns, “Test 1” and “Test 2” for the purposes of the formal letter only.

A motion was made to approve the 2020 Retro Calculation of \$3,938,597 and Resolution 20/21-01 as attached in the agenda packet.

MOTION: Mark Howard **SECOND:** Patty Haymond **MOTION CARRIED**

	Tracey Matthews	Jena Covey	Betsy McClinton	Christina Alger	Michael Andersen	Claudia Koob	Jeannette Chavez	Kathy Garozzo	Sandra Blanch	Rhonda Combs	Mark Howard	Patty Haymond	Oles Gordeev	Charlotte Dunn
Aye	X	X	X	X	X	X		X	X	X	X	X	X	X
Nay														
Abstain														

E3b. Retrospective Rating Calculation Funds Restriction

Conor Boughey reminded the Board that it took action at the Special Board Meeting held on May 14, 2020 to restrict the 2020 Retro by 100%. The restriction will apply to the 2020 Retro results and then will be returned in whole to each Member prior to the 2021 Retro Calculation. This is an annual decision and restricted funds do not carry over year to year.

No reportable action took place.

E3c. Members’ Assessments and Retrospective Rating Plan Payment Plan Requests

Conor Boughey stated that per the Financial Plan, ACCEL may issue an assessment invoice to any Member in an assessment position. Also, the Board will consider any requests to establish a payment plan at a Board Meeting prior to the June Board Meeting. At the May 14, 2020 Special Board Meeting, the Board took action to establish a 2020 Retrospective Rating Plan (RRP) three-year payment plan. Members that want to request a payment plan have until June 1st to submit the request.

A motion was made to approve the Cities of Bakersfield, Gardena, and Ontario’s RRP Payment Plan Requests and the Members’ Assessments invoices for the Cities of Anaheim, Bakersfield, Gardena, Ontario, and Visalia.

MOTION: Michael Andresen **SECOND:** Mark Howard **MOTION CARRIED**



	Tracey Matthews	Jena Covey	Betsy McClinton	Christina Alger	Michael Andersen	Claudia Koob	Jeannette Chavez	Kathy Garozzo	Sandra Blanch	Rhonda Combs	Mark Howard	Patty Haymond	Oles Gordeev	Charlotte Dunn
Aye	X	X	X	X	X	X		X	X	X	X	X	X	X
Nay														
Abstain														

E4. FY 20/21 Administration Budget & Resolution 20/21-02

Conor Boughey reminded the Board that at the March 2020 Board Meeting, the Draft FY 20/21 Administration Budget was presented and approved as final at that meeting.

Per ACCEL’s Use of Resolutions Policy and Procedure, a resolution is required when adopting the Administration Budget.

A motion was made to approve the Resolution 20/21-02 as attached in the agenda packet.

MOTION: Sandra Blanch **SECOND:** Michael Andersen **MOTION CARRIED**

	Tracey Matthews	Jena Covey	Betsy McClinton	Christina Alger	Michael Andersen	Claudia Koob	Jeannette Chavez	Kathy Garozzo	Sandra Blanch	Rhonda Combs	Mark Howard	Patty Haymond	Oles Gordeev	Charlotte Dunn
Aye	X	X	X	X	X	X		X	X	X	X	X	X	X
Nay														
Abstain														

E5. ACCEL FY 20/21 Excess Liability Program Renewal

Daniel Howell reported that ACCEL’s Excess Liability Program renews July 1, 2020.

The Program Administrators provided the Excess Liability tower structure, year over year summary, and calculation detail by layer as handouts to the Board during the meeting.

Dan reported that PRISM has a GL2 program that attaches at \$5,000,000 and provides limits up to \$25,000,000 with a \$30,000,000 aggregate. GL2 provided a coverage option to ACCEL, but due to the aggregate retentions of the program, the Board had concerns about the structure of the program.



The Cities of Anaheim, Palo Alto, and Santa Monica currently purchases \$200,000,000 in limits. The Program Administrators have advised that in today's market that amount may not be available. The three Cities request that Alliant continue looking for the highest limits available.

The Cities of Bakersfield, Burbank, Ontario, and Santa Cruz wants to maintain purchasing limits to \$75,000,000. However, if the \$25,000,000 excess \$50,000,000 layer does not include the Public Entity Coverage Form, the Cities would like to be contacted as soon as possible to further discuss.

The City of Mountain View will drop its limits purchased from \$100,000,000 to \$75,000,000. If the \$25,000,000 excess \$50,000,000 layer does not include the Public Entity Coverage Form, the City would consider dropping limits to \$50,000,000.

The Cities of Modesto, Monterey, Santa Barbara, and Visalia wants to continue purchasing limits to \$50,000,000.

The City of Salinas wants to maintain purchasing limits to \$30,000,000. However, the City may purchase higher limits and the maximum limit would be \$50,000,000.

The following actions were taken with response to the Excess Liability Program Renewal:

1st Motion

A motion was made to confirm that ACCEL is interested in the PRISM GL2 option for future years and not ready to make a decision to join this year.

MOTION: Mark Howard **SECOND:** Tracey Matthews **MOTION CARRIED**

2nd Motion

A motion was made to adopt the pooled layer funding for the \$4,000,000 excess \$1,000,000 layer, the pooled funding for the corridor retention \$2,000,000 excess \$5,000,000 layer, and the Administration Budget's Member allocation.

MOTION: Betsy McClinton **SECOND:** Mark Howard **MOTION CARRIED**

3rd Motion

A motion was made to direct the Program Administrators to bind the \$5,000,000 excess \$15,000,000 layer with AWAC, \$5,000,000 excess \$20,000,000 layer with Gemini, and \$5,000,000 excess \$25,000,000 with Everest for all Members.

MOTION: Mark Howard **SECOND:** Patty Haymond **MOTION CARRIED**

4th Motion

A motion was made to give authority to bind coverage up to \$50,000,000, not to exceed a 10% increase and to remove the City of Salinas on the \$10,000,000 excess \$30,000,000 quote only if there is a premium reduction.

MOTION: Patty Haymond **SECOND:** Sandra Blanch **MOTION CARRIED**



5th Motion

A motion was made to direct the Program Administrators to schedule a Special Board Meeting to discuss the \$25,000,000 excess of \$50,000,000 layer once pricing is available and work with the individual Members that want to participate in layers excess of \$75,000,000.

MOTION: Jena Covey

SECOND: Sandra Blanch

MOTION CARRIED

	Tracey Matthews	Jena Covey	Betsy McClinton	Christina Alger	Michael Andersen	Claudia Koob	Jeannette Chavez	Kathy Garozzo	Sandra Blanch	Rhonda Combs	Mark Howard	Patty Haymond	Oles Gordeev	Charlotte Dunn
Aye	X	X	X	X	X	X		X	X	X	X	X	X	X
Nay														
Abstain														

Direction was given to the Program Administrators to draft Excess Liability Talking Points for the Board.

E6. ACCEL July 1, 2020 Invoices Installment Plan

Conor Boughey reported that with the increased liability costs of coverage, as well as the financial impacts ACCEL’s Members are experiencing, a Member has requested ACCEL consider billing its liability invoices in two installments. The first invoice would due July 1, 2020, net 30. The second invoice would due January 1, 2021, net 30.

If ACCEL were to allow installments, Members’ deposits into the pooled layer would be used to pay 100% of the excess liability invoices at policy inception. Then, ACCEL would collect the remaining deposits at January 1 and those funds would remain in the pooled layer.

Direction was given to create an Ad Hoc Committee only if ACCEL receives a hardship request from one of its Members. The Ad Hoc Committee will consider an installment plan of 70% down, net 30 as the first installment, the remaining 30% as the second installment, and a minimum 2% interest rate.

Michael Andersen, City of Monterey was directed to go back to the City’s Finance Director. Michael said that the City may submit a hardship request.

E7. Optional Excess Workers’ Compensation Program Renewal

Conor Boughey described the July 1, 2020 renewal for the Members participating in the Optional Excess Workers’ Compensation Program through PRISM.

PRISM has reduced all Members’ payroll by 10%, except for the Cities of Anaheim, Bakersfield, Mountain View, and Santa Barbara. The Cities of Ontario and Palo Alto’s payroll have a 5% reduction.

E8. Alliant Deadly Weapon Response Program (ADWRP): CrisisRisk – Post Underwriting Consultation

Conor Boughey reminded the Board that included in the Alliant Deadly Weapon Response Program (ADWRP), CrisisRisk provides a risk assessment service referred to as a Post Underwriting Consultation that analyzes the strengths and weaknesses of a Member in preparation for a targeted attack.

CrisisRisk prepared reports for the Cities of Anaheim, Modesto, Monterey, and Mountain View.

No reportable action took place.

E9. Long Range Planning

The Long Range Planning (LRP) is scheduled to be held in Visalia on Thursday, October 8, 2020 from 8:30 AM to 12:00 PM.

Due to the travel restrictions as a result of COVID-19, an in person LRP may not be possible. By August 15, 2020, the Program Administrators will decide if the LRP should be an in person or teleconference meeting. If the LRP is going to be a teleconference, Sandra Blanch suggested that the teleconference be broken up in two hour segments.

Conor Boughey asked the Board if there was anything it would like to add to the Long Range Planning list of topics included in the agenda packet.

Rhonda Combs requested that Byrne Conley, ACCEL's Legal Counsel give a presentation about Cities' Bankruptcies. The Program Administrators will ask Byrne if he can conduct a webinar as soon as possible or for the LRP.

F. NEW BUSINESS

F1. PRISM Presentation

Brian Kelley from Public Risk Innovation, Solutions, and Management (PRISM) gave a presentation on ACCEL's historical participation in PRISM (formerly known as CSAC EIA) and an overview of the services that PRISM provides.

The Board requested that PRISM hosts a training about the service for Certificates of Insurance Management at the October 2020 Board Meeting or prior to that Board Meeting.

ACCEL has a current balance of \$3,929 in the PRISM Risk Management Subsidy fund. The Program Administrators asked the Board what it would like to do with amount. Direction was given to the Program Administrators to submit the CAJPA Tort Liability Data Analysis Project invoice to PRISM and apply the \$3,929 as a credit.



F2. PRISM Excess Workers’ Compensation – Communicable Disease Amendatory Endorsement

Conor Boughey reported that the FY 19/20 PRISM Excess Workers’ Compensation (EWC) Memorandum of Coverage (MOC) states that an occupational disease sustained by one or more employees, as a result of an outbreak of the same communicable disease, shall be deemed to arise from a single occurrence. This applies to COVID-19 related claims. The COVID-19 claims for all EWC Program Members roll up into one occurrence, with each Tower (Core and ED) being treated as separate occurrences. Coverage in this manner is unique and something the PRISM Workers’ Compensation Programs have benefitted from over the years, without having to pay any additional premium.

For most employers across the country, coverage for communicable disease is typically provided on a per-employee basis, meaning that each incident of an employee contacting a communicable disease is a separate occurrence.

Included in the agenda package is the Endorsement U-7 that makes a change to the FY 20/21 EWC MOC’s definition of occurrence. Pursuant to this endorsement, communicable disease will continue to be covered under the FY 20/21 EWC MOC, but it will be on a per-employee basis, so that each employee’s claim is a separate occurrence rather than having all outbreaks of the same communicable disease across all PRISM EWC Program Members constitute as one occurrence.

F3. ACCEL Memorandum of Coverage (MOC): Communicable Disease

The Program Administrators have discussed the communicable disease liability exposure related to the current COVID-19 pandemic with coverage counsel and other pool administrators to determine if changes should be made at the excess JPA coverage level.

Included in the agenda packet were a few options for the Memorandum of Coverage: (1) make no changes, (2) add an exclusion, or (3) add a coverage restriction such as an aggregate limit or per Member limit.

A motion was made to direct the Underwriting Committee to review and bring this item back to the October 2020 Board Meeting.

MOTION: Oles Gordeev **SECOND:** Mark Howard **MOTION CARRIED**

	Tracey Matthews	Jena Covey	Betsy McClinton	Christina Alger	Michael Andersen	Claudia Koob	Jeannette Chavez	Kathy Garozzo	Sandra Blanch	Rhonda Combs	Mark Howard	Patty Haymond	Oles Gordeev	Charlotte Dunn
Aye	X	X	X	X	X	X		X	X		X	X	X	X
Nay										X				
Abstain														



F4. Approval of ACCEL’s Declarations Page

Conor Boughey reported that each year the Program Administrators present a draft form of the Declarations Page and a list of the Additional Named Covered Parties for the Board to review and approve.

The Cities of Bakersfield, Palo Alto, and Santa Barbara requested to add to the Additional Named Covered Parties, “Scheduled Underlying Insurance: Accidental Death and Dismemberment Coverage.” The City of Santa Monica may want to add this too and will let the Program Administrators know.

A motion was made to approve the Declarations Page and update the Additional Named Covered Parties as requested by the Members.

MOTION: Patty Haymond **SECOND:** Sandra Blanch **MOTION CARRIED**

	Tracey Matthews	Jena Covey	Betsy McClinton	Christina Alger	Michael Andersen	Claudia Koob	Jeannette Chavez	Kathy Garozzo	Sandra Blanch	Rhonda Combs	Mark Howard	Patty Haymond	Oles Gordeev	Charlotte Dunn
Aye	X	X	X	X	X	X		X	X	X	X	X	X	X
Nay														
Abstain														

F5. Insurance Renewals

F5a. Public Employee Dishonesty Insurance

Conor Boughey presented the Public Employee Dishonesty (Crime) proposal for the July 1, 2020 renewal. The renewal premium is a 5% increase over expiring with the same limits and deductible.

A motion was made to bind coverage as proposed.

MOTION: Michael Andersen **SECOND:** Tracey Matthews **MOTION CARRIED**

	Tracey Matthews	Jena Covey	Betsy McClinton	Christina Alger	Michael Andersen	Claudia Koob	Jeannette Chavez	Kathy Garozzo	Sandra Blanch	Rhonda Combs	Mark Howard	Patty Haymond	Oles Gordeev	Charlotte Dunn
Aye	X	X	X	X	X	X		X	X	X	X	X	X	X
Nay														
Abstain														



F5b. Trustees Errors & Omissions Insurance

Conor Boughey reported that the Pool Trustees’ Errors & Omissions Policy through the Alliant Public Pool Liability (APPL) Program renews July 1, 2020. The renewal premium this year is flat.

A motion was made to bind coverage as proposed.

MOTION: Michael Andersen **SECOND:** Rhonda Combs **MOTION CARRIED**

	Tracey Matthews	Jena Covey	Betsy McClinton	Christina Alger	Michael Andersen	Claudia Koob	Jeannette Chavez	Kathy Garozzo	Sandra Blanch	Rhonda Combs	Mark Howard	Patty Haymond	Oles Gordeev	Charlotte Dunn
Aye	X	X	X	X	X	X		X	X	X	X	X	X	X
Nay														
Abstain														

F5c. Alliant Deadly Weapon Response Program

Conor Boughey presented the Alliant Deadly Weapons Response Program (ADWRP) proposal for the July 1, 2020 renewal. Included in the agenda packet was a premium allocation for each Member.

A motion was made to bind coverage as proposed and the premium allocation.

MOTION: Jena Covey **SECOND:** Michael Andersen **MOTION CARRIED**

	Tracey Matthews	Jena Covey	Betsy McClinton	Christina Alger	Michael Andersen	Claudia Koob	Jeannette Chavez	Kathy Garozzo	Sandra Blanch	Rhonda Combs	Mark Howard	Patty Haymond	Oles Gordeev	Charlotte Dunn
Aye	X	X	X	X	X	X		X	X	X	X	X	X	X
Nay														
Abstain														



F6. Conflict of Interest Code – Biennial Review

Conor Boughey reported that ACCEL is required by the Fair Political Practices Commission (FPPC), as the code reviewing body for multi-county agencies to review its Conflict of Interest Code every two years and submit a Conflict of Interest Code Biennial Notice. Byrne Conley, ACCEL’s Legal Counsel reviewed the Conflict on Interest Code and indicated that no changes are needed.

A motion was made to approve the submission of the Biennial Notice indicating that no changes are needed.

MOTION: Mark Howard **SECOND:** Charlotte Dunn **MOTION CARRIED**

	Tracey Matthews	Jena Covey	Betsy McClinton	Christina Alger	Michael Andersen	Claudia Koob	Jeannette Chavez	Kathy Garozzo	Sandra Blanch	Rhonda Combs	Mark Howard	Patty Haymond	Oles Gordecv	Charlotte Dunn
Aye	X	X	X	X	X	X		X	X	X	X	X	X	X
Nay														
Abstain														

F7. Schedule of the Next Two Board of Directors Meetings

The next Board Meeting will be held in Visalia on Thursday, October 8, 2020 at 1:00 PM and Friday, October 9, 2020 at 8:30 AM in conjunction with the Long Range Planning (LRP). The LRP will be held right before the Board Meeting on Thursday, October 8, 2020 at 8:30 AM.

The following proposed meeting dates are Thursday, January 21, 2021 at 1:00 PM and Friday, January 22, 2021 at 8:30 AM in San Francisco. The 2021 Meeting Calendar will be agendized at the October 2020 Board Meeting.

G. CORRESPONDENCE / INFORMATION - None

H. PUBLIC COMMENTS – There were no public comments.

ADJOURNMENT

Mark Howard adjourned the meeting on Thursday, June 18, 2020 at 4:52 PM.
 Jena Covey adjourned the meeting on Friday, June 19, 2020 at 12:16 PM.