

**ACCEL
BOARD OF DIRECTORS
MEETING**

**Thursday, October 16, 2025, at 12:00 PM
Friday, October 17, 2025, at 8:30 AM**

**LOCATION:
Casa Las Palmas
323 East Cabrillo Blvd
Santa Barbara, CA 93103**

MEMBERS PRESENT:

Tracey Matthews, City of Anaheim *(left at 10:14 AM on Friday, October 17, 2025)*

Donna Starr, City of Anaheim Alternate

(left at 4:13 PM on Thursday, October 16, 2025 and arrived at 10:15 AM on Friday, October 17, 2025)

Jena Covey, City of Bakersfield

Alvaro Valdez, City of Burbank

Matthew Braley, City of Modesto

Rafaela King, City of Monterey

Samhitha Cutshaw, City of Mountain View

Theresa St Peter, City of Ontario

Kelly-Louise Poggetti, City of Palo Alto *(arrived at 12:33 PM on Thursday, October 16, 2025)*

Rhonda Combs, City of Salinas

Mark Howard, City of Santa Barbara

Ross Brandon, City of Santa Cruz

Oles Gordeev, City of Santa Monica

Andrew Guzman, City of Visalia

MEMBERS ABSENT:

None

GUESTS AND CONSULTANTS:

Lisa Cox, City of Monterey Alternate *(left at 4:13 PM on Thursday, October 16, 2025)*

Derek Rampone, City of Mountain View Alternate

(arrived at 1:31 PM and left at 4:13 PM on Thursday, October 16, 2025)

Selina Andrews, City of Salinas Alternate *(left at 4:13 PM on Thursday, October 16, 2025)*

Marisa Kahn, City of Santa Barbara Alternate *(left at 4:13 PM on Thursday, October 16, 2025)*

Keith DeMartini, City of Santa Barbara *(left at 4:13 PM on Thursday, October 16, 2025)*

Julie Ruggieri, City of Santa Barbara Risk Analyst *(Thursday, October 16, 2025 only, left at 2:00 PM)*

Brice Long, City of Santa Barbara Risk Analyst *(left at 4:13 PM on Thursday, October 16, 2025)*

Ben Oram, George Hills Company

Samantha Morgan, George Hills Company

Daniel Howell, Alliant Insurance Services *(arrived at 1:31 PM on Thursday, October 16, 2025)*

Conor Boughey, Alliant Insurance Services

Lorissa Huey, Alliant Insurance Services
Thomas Joyce, Alliant Insurance Services (*left at 4:13 PM on Thursday, October 16, 2025*)
P.J. Skarlanic, Alliant Insurance Services
(*Thursday, October 16, 2025 only, arrived at 2:00 PM and left at 4:13 PM*)
Mike Davidson, Alliant Insurance Services
(*Thursday, October 16, 2025 only, arrived at 1:15 PM and left at 3:10 PM*)
Jason Louis, The Briefing Room (*Friday, October 17, 2025 only, left at 10:05 AM*)
Steve Brower, Brower Law Group
(*Thursday, October 16, 2025 only, arrived at 12:05 PM and left at 2:10 PM*)
Adam Randolph, Crowe LLP
(*joined via teleconference, Friday, October 17, 2025 joined at 8:40 AM and left at 9:10 AM*)
Joseph Pieksza, Crowe LLP
(*joined via teleconference, Friday, October 17, 2025 joined at 8:40 AM and left at 9:10 AM*)

A. CALL TO ORDER

Ross Brandon called the meeting to order on Thursday, October 16, 2025, at 12:00 PM.
Lorissa Huey called the meeting to order on Friday, October 17, 2025, at 8:31 AM.

B. CONSENT CALENDAR

- B1. Approval of Minutes for the June 12 and 13, 2025 Board of Directors Meeting**
- B2. Approval of Minutes for the June 25, 2025, Special Board of Directors Meeting**
- B3. Approval of Minutes for the September 2, 2025, Special Board of Directors Meeting**
- B4. Approval of Minutes for the September 29, 2025, Special Board of Directors Meeting**
- B5. Evidence of Coverage and Disclosure:**
 - B5i. Alliant Crime Insurance Program (ACIP)**
 - B5ii. Alliant Public Pool Liability (APPL)**
 - B5iii. Alliant Deadly Weapon Response Program (ADWRP)**
- B6. ACCEL Follow Form Excess Liability Memorandum of Coverage \$9.5M excess \$44.5M**
- B7. ACCEL Program Administration Contract Extension to July 1, 2028**
- B8. Parametric Aggregate Erosion Policy and Procedure – Amended June 12, 2025**
- B9. Financial Plan Policy and Procedure – Amended June 12, 2025**

A motion was made to approve the consent calendar.



MOTION: Mark Howard **SECOND:** Oles Gordeev **MOTION CARRIED**

	Tracey Matthews	Jena Covey	Alvaro Valdez	Matthew Braley	Rafaella King	Samhitha Cutshaw	Theresa St Peter	Kelly-Louise Poggetti	Rhonda Combs	Mark Howard	Ross Brandon	Oles Gordeev	Andrew Guzman
Aye	X	X	X	X	X	X	X		X	X	X	X	X
Nay													
Abstain													

C. GENERAL RISK MANAGEMENT ISSUES

Mark Howard, City of Santa Barbara has announced his retirement. The last day at the City is December 26, 2025. The Board thanked Mark for all the contributions throughout the years.

Ross Brandon, City of Santa Cruz said that the City has its own landfill and provides trash services. Ross asked who does it in house or has a third party contractor.

Jena Covey, City of Bakersfield disclosed to the Board that the City is considering having its own jail. Conor Boughey stated that there is no current exclusion in the ACCEL Memorandum of Coverage. Cities have holding cells, as jails are a county exposure.

Jena also discussed SB707 legislation related to the Brown Act, which focuses on allowing Members of the Public to attend meetings remotely. Alliant will confirm with ACCEL’s General and Coverage Counsel, Byrne Conley if ACCEL is considered an eligible legislative body as a large special district and is subject to this.

Tracey Matthews, City of Anaheim informed the Board that the City is likely to take on transit services, the Anaheim Transit Network.

Ci. PRISM Loss Control: Saunas and E-Bikes

Lorissa Huey reported that during the June 2025 Board Meeting, the Board asked PRISM if there are any guidelines related to sauna use in fire departments and E-bike use by public works employees. Chandler Wright, PRISM’s Risk Control Department has provided a cursory review of a list of best practices/considerations as an attachment to the agenda packet.

Cii. Member’ Website ADA Compliance

Conor Boughey reminded the Board that Jena Covey from the City of Bakersfield informed the Board that the ADA regulations require public entities’ websites to meet Web Content Accessibility Guidelines (WCAG) 2.1 accessibility standards by April 24, 2026. This affects the Member Agency’s Websites. The City of Bakersfield has engaged with Bradley Werner, LLC to provide assistance.

The Program Administrators will work with Byrne Conley, ACCEL's General and Coverage Counsel if ACCEL as a public entity is even required to have a website, and what exactly we have to do with WCAG 2.1.

Ciii. Child Sexual Assault: Fiscal Implications for California's Public Agencies Report

Lorissa Huey reported that CAJPA released a report from the Fiscal Crisis Management Assistance Team (FCMAT) on *Child Sexual Assault: Fiscal Implications for California's Public Agencies*. The purpose is that ACCEL should be sure it is addressing these types of exposures and adequately funding to manages these risks. The report states that the claims projections are expected to double in the next three years.

Civ. Major Sport Agreements

The 2026 Super Bowl is coming to the Bay Area again.

In 2015, the City of Santa Clara asked the Cities of Mountain View and Palo Alto to provide Police Services. The Underwriting Committee reviewed the contract between Santa Clara and the ACCEL Members in August 2015 and requested more information regarding incident command, operation control, training, indemnification, addressing excessive force and waiver of subrogation for Workers' Compensation coverage. At the October 2015 Board Meeting, the Board requested that the Program Administrators draft a letter to the Members stating that the Double Badge contract had preferred language and that ACCEL would prefer revisions be made to the current contract. The City of Mountain View withdrew from the agreement because the City of Santa Clara would not agree to amend the previously signed contract. The City of Palo Alto was able to renegotiate their contract, because they were housing one of the 2016 Super Bowl teams that will be practicing in their City in the lead-up to the game. A copy was included in the agenda packet.

The Board determined that because no exclusions in the ACCEL Memorandum of Coverage regarding this event exist, action is not necessary for this item.

D. REPORTS

D1. President's Report

D1a. CAJPA Conference's Report

Ross Brandon, ACCEL's President shared feedback and insights from the CAJPA Conference with the Board. The conference took place in mid-September 2025 in the City of Monterey.

Ross also mentioned that the PRISM Conference held late September was a positive experience.

D2. Executive Committee's Report

D2a. Committee Assignments

Lorissa Huey explained that ACCEL has three standing Committees: Claims, Finance, and Underwriting. Board Members have been assigned to each of those committees by the Executive Committee for the new fiscal year, July 1, 2025.

No reportable action took place.

D3. Underwriting Committee's Report

D3a. Pollution Claims and ACCEL's Memorandum of Coverage (MOC)

Thomas Joyce reported that this item originated from the Claims Committee and Members wanted to clarify if third party sewage backup is covered under ACCEL's MOC.

The Underwriting Committee (UC) met in September 2025. The UC plans to work with Byrne Conley, ACCEL's General and Coverage Counsel to draft proposed language that would state the MOC covers sewer backups for third party liability and have no time element. The proposed effective date of this change is July 1, 2026.

The UC wanted to inform the Board of its intent and reconvene another Committee Meeting after the October 2025 Board Meeting.

The Board is in favor of adding clarity to the MOC.

D3b. PRISM Medical Malpractice Update

Conor Boughey stated that PRISM Med Mal has confirmed mental health services provided remotely are covered. Coverage for physical visits at non-established medical facilities is still under review but at this moment no coverage exists.

Thomas Joyce reported that the Underwriting Committee met in September 2025 and it agreed that it is best to wait to send the PRISM Med Mal applications over to the ACCEL Members to apply under ACCEL until further clarification is provided from PRISM about mobile physical health.

Direction was given to Members who want to apply for Med Mal coverage as an individual Member to submit to PRISM directly, versus applying as an ACCEL Group at this time.

No reportable action took place.

D4. Program Administrator's Report

D4a. 2025-26 Summary of Coverage

Lorissa Huey announced that the 2025-26 Summary of Coverage has been completed for each Member. The summaries include all the coverages the Member has through ACCEL, which are Excess Liability, Active Shooter, Standalone Terrorism, Excess Worker's Compensation, Foreign Travel, and Parametric.

These were sent to each Member via e-mail, included in the agenda packet, and posted on the ACCEL Website in the Members' Only Section.

D4b. Early Review of Market Conditions

D4bi. Excess Liability

D4bii. Excess Workers' Compensation

D4biii. Property

Conor Boughey and Daniel Howell provided an early outlook on market conditions.

For Excess Liability, it is the most challenged market due to increased claim values and continued underwriting concerns. Also, there is pressure to increase self-insured retentions.

For Excess Workers' Compensation, payroll increases have been significant and rates are expected to moderately increase.

For Property, it is hopeful to receive premium reductions if there are no major wildfires or wind events. It is recommended to budget a 10% plus increase.

D4c. Public Announcement Language from PRISM

Lorissa Huey reminded the Board that at the June 2025 Board Meeting, the Board asked PRISM for a whitepaper about a public statement after a settlement to assist Members and their employees/representatives to communicate about it to the public.

The draft language was included in the background section in the agenda cover item.

D3b. Alliant Disclosure Presentation

Conor Boughey walked through the Alliant Disclosure Presentation and reminded the Board that at the October 2020 Board Meeting, the Board directed the Finance Committee (FC) to review the Alliant Disclosure Presentation annually prior to the October Board Meeting.

At the September 2025 FC Meeting, Conor provided the FC a high level overview of the Alliant Disclosure Presentation PowerPoint.



Andrew Guzman was directed by the FC to review further and report if there were any issues at today’s Board Meeting. Andrew reported that there was none.

A motion was made receive and file the report.

MOTION: Mark Howard **SECOND:** Jena Covey **MOTION CARRIED**

	Tracey Matthews	Jena Covey	Alvaro Valdez	Matthew Braley	Rafaela King	Samhitha Cutshaw	Marque Lugo	Kelly-Louise Poggetti	Rhonda Combs	Mark Howard	Ross Brandon	Oles Gordeev	Andrew Guzman
Aye	X	X	X	X	X	X	X	X	X	X	X	X	X
Nay													
Abstain													

D4e. Artificial Intelligence and Pooling

P.J. Skarlanic presented to the Board a PowerPoint on the evolving landscape of JPA Administration and how entities are embracing artificial intelligence (AI) tools.

Members asked questions, which were addressed by P.J.

D5. Claims Committee’s Report

D5a. 2025 Claims Audit Status

Lorissa Huey reminded the Board that Rob Powers, ACCEL’s Claims Auditor has started the 2025 Claim Audit and a schedule was included in the agenda packet. The Daft Claims Audit is due to ACCEL by December 15, 2025 and will be presented at the January 2026 Board Meeting.

D5b. Review of Claims Reclassification Compliance Based on Member Loss Runs Valued as of September 30th

Lorissa Huey described that per ACCEL’s Claims Reporting and Handling Policy and Procedure, Section IV. 6., the Claims Administrators must provide Members with loss runs twice a year based on 9/30 and 3/31 valuation dates. The Claims Administrators will send these loss runs within seven days of each valuation date and the Members have thirty dates to request the claim reclassification into a different tiers.

The tiers are as follows:

Tier 1: \$1,000,000 and up. High exposure within ACCEL coverage. Reviewed quarterly. Requires Board and Claims Committee involvement, detailed reporting, and reserve approval.



Tier 2: \$500,000 – \$999,999. Higher value, but not within ACCEL coverage. Reviewed every 6 months. Updates sent to excess carriers.

Tier 3: \$50,000 – \$499,999. Moderate/low value. Reviewed every 9 months. Typically reported out of caution. Updates provided as needed.

Tier 4: Under \$50,000. Very low value. Monitor-only status. Managed by Litigation Support Specialist with periodic check-ins and updates to excess carriers.

D5c. George Hills Claims Administration Team Update

Ben Oram, ACCEL’s Litigation Manager introduced Samantha Morgan, the new Claims Supervisor for the ACCEL team.

The Board welcomed Samantha.

D5d. Steve Brower Presentation: 2 War Stories on Unique Insurance Coverage Issues for Cities

Steve Brower who is part of ACCEL’s Legal Counsel Panel, provided a presentation to the Board. Steve gave claim examples and explained how he defended the Member Agency in disputes with the carrier.

Members asked questions, which were addressed by Steve.

D5e. CLOSED SESSION – Pursuant to Gov’t Code 54956.95

A motion was made to enter into Closed Session at 4:13 PM.

MOTION: Jena Covey **SECOND:** Oles Gordeev **MOTION CARRIED**

	Tracey Matthews	Jena Covey	Alvaro Valdez	Matthew Braley	Rafaela King	Samhitha Cutshaw	Theresa St Peter	Kelly-Louise Poggetti	Rhonda Combs	Mark Howard	Ross Brandon	Oles Gordeev	Andrew Guzman
Aye	X	X	X	X	X	X	X	X	X	X	X	X	X
Nay													
Abstain													



A motion was made to come out of Closed Session at 5:10 PM.

MOTION: Oles Gordeev **SECOND:** Jena Covey **MOTION CARRIED**

	Tracey Matthews	Jena Covey	Alvaro Valdez	Matthew Braley	Rafaela King	Samhitha Cutshaw	Theresa St Peter	Kelly-Louise Poggetti	Rhonda Combs	Mark Howard	Ross Brandon	Oles Gordeev	Andrew Guzman
Aye	X	X	X	X	X	X	X	X	X	X	X	X	X
Nay													
Abstain													

RECONVENE - DISPOSITION OF CLOSED SESSION ITEMS

Lorissa Huey reported out of the Closed Session that direction was given to the Claims Administrator.

D6. Ad Hoc Committee’s Report

D6a. Program Administration and Brokerage Services

Ross Brandon, ACCEL’s President announced that the Ad Hoc Committee composed of Tracey Matthews from the City of Anaheim, Kelly-Louise Poggetti from the City of Palo Alto, and Andrew Guzman from the City of Visalia will meet before the January 2026 Board Meeting.

D7. Service Provider’s Report

D7a. Service Providers Evaluations

D7ai. Claims Administrators

D7aii. Program Administrators

Ross Brandon reminded the Board that at the October Board Meeting each year, the Board wanted to conduct Service Provider Evaluations for the Claims Administrators and Program Administrators in person as a group. An Excel spreadsheet with metrics was sent to the Board separately from the agenda packet. In addition, the Scope of Work for each Administrators’ Contracts were provided to help guide the discussion.

The Board gave direction to table this item for the January 2026 Board Meeting and this item will be at the beginning of the agenda.



D8a-e. Financial and Treasurer's Report

Thomas Joyce and Oles Gordeev walked through the Financial Items.

Thomas briefly noted that the Member Account Summary (MAS) as of June 30, 2025 also goes into the Financial Audit as a supplemental schedule. The Financial Auditors test the MAS for reasonability.

Also, the Claims Committee has reviewed the Geroge Hills Estimated Loss Payments in the ACCEL Projected Cash Flow Obligations Report and there is no recommendation to move more money long term.

A motion was made to approve the Financial and Treasurer's Reports.

MOTION: Jena Covey **SECOND:** Tracey Matthews **MOTION CARRIED**

	Tracey Matthews	Jena Covey	Alvaro Valdez	Matthew Braley	Rafaela King	Samhitha Cutshaw	Theresa St Peter	Kelly-Louise Poggetti	Rhonda Combs	Mark Howard	Ross Brandon	Oles Gordeev	Andrew Guzman
Aye	X	X	X	X	X	X	X	X	X	X	X	X	X
Nay													
Abstain													

D9. Finance Committee's Report

D9a. Financial Audit as of June 30, 2025

Joe Pieksza and Adam Randolph from Crowe, ACCEL's Financial Auditor presented the Financial Audit as of June 30, 2025.

ACCEL maintained a positive \$19,618,173 net position as of June 30, 2025.

A motion was made to receive and file the Financial Audit.



MOTION: Tracey Matthews **SECOND:** Jena Covey **MOTION CARRIED**

	Tracey Matthews	Jena Covey	Alvaro Valdez	Matthew Braley	Rafaela King	Samhitha Cutshaw	Theresa St Peter	Kelly-Louise Poggetti	Rhonda Combs	Mark Howard	Ross Brandon	Oles Gordeev	Andrew Guzman
Aye	X	X	X	X	X	X	X	X	X	X	X	X	X
Nay													
Abstain													

D9b. ACCEL Financial Auditor Request for Proposal (RFP)

Thomas Joyce reported that the Board agreed to conduct a Financial Auditor Request for Proposal (RFP) for audit years June 30, 2026. The incumbent, Crowe LLP’s last engagement is for year ending June 30, 2025.

The Board requested that the Financial Auditor RFP be distributed to the Board so Members can send it along to other Financial Audit firms.

Members were asked to provide the Program Administrators of any firms they would like ACCEL to submit to.

Oles Gordeev commented that in the RFP, it should specifically state that remote meetings are acceptable for the Financial Auditor.

A motion was made to issue the RFP and delegate to the Finance Committee to oversee the RFP process and bring a recommendation back to the March 2026 Board Meeting.

MOTION: Jena Covey **SECOND:** Tracey Matthews **MOTION CARRIED**

	Tracey Matthews	Jena Covey	Alvaro Valdez	Matthew Braley	Rafaela King	Samhitha Cutshaw	Theresa St Peter	Kelly-Louise Poggetti	Rhonda Combs	Mark Howard	Ross Brandon	Oles Gordeev	Andrew Guzman
Aye	X	X	X	X	X	X	X	X	X	X	X	X	X
Nay													
Abstain													

D9c. Verbal Report from Committee Meeting Held on October 16, 2025

Conor Boughey provided the Board a verbal report from the Finance Committee (FC) held the prior day on October 16, 2025.

The Committee discussed the following topics:

1) IBNR Update Report Timing

ACCEL currently receives its annual Actuarial Study at the March Board Meeting and an IBNR (Incurred But Not Reported) Update Report at the June Board Meeting. This timing can miss year end reserve changes and cause variances in the outstanding liabilities. The Finance Committee is in agreement to propose providing an updated IBNR Update Report after July 1 that will reflect all fiscal year end claims activity and present it at the October Board Meeting before the Financial Audit is presented.

2) Retrospective Rating Plan Calculation Input Deadlines

The Financial Plan Policy and Procedure (P&P) is silent on the dates of when the IBNR and Reserves are inputted in the Retro Calculation. The FC has made a recommendation to the Board to define in that the IBNR used is as of 12/31 of the current year's Actuarial Study and the reserves shall be inputted with the 12/31 loss run and updated through Board actions until May 1st. Any reserve changes at the June Board Meeting will not be included in the Retro results. The proposed changes to the Financial Plan will be brought back on the Consent Calendar at the next Board Meeting.

3) Late Payments of Premium

At the June 2025 Board Meeting, a Member potentially was not able to pay the July 1, 2025 deposit premium. Issues may arise in the future where a Member is unable to meet its 7/1 premium obligations, which would put an additional burden on the other Members of ACCEL. Premium payments are traditionally due net 30 once the invoice has been sent. Traditional insurance companies typically allow for premiums to be financed, but ACCEL is a not a traditional insurance company.

The FC discussed and made a recommendation to the Board to issue the invoices at July 1, net 30 as currently done. What will be new is that the original invoice will have a statement that says if payment is late, an admin fee of Local Agency Investment Fund (LAIF) plus 10% will be due. After sixty days, a notice of cancellation will be issued. The FC will work with Byrne Conley, ACCEL's General and Coverage Counsel on adding language to the ACCEL Memorandum of Coverage. Also, the Program Administrators will ask the Board who they would like the invoices to be sent to such as the Accounts Payable Department.

The Board provided input that the notice of cancellation is to be thirty days instead of sixty days, clarity is needed of what the 10% is, which the intent is 10% of the Members' total premium invoice, and to not put the money into the Member's account but in the Admin Budget.

Direction was given to bring this item back to the Finance Committee to discuss further and consult with Byrne Conley.



D9d. Proposed Changes – Minimum Contributions:

D9di. Retrospective Rating Plan Calculations

D9dii. Financial Plan Policy and Procedure

Conor Boughey explained that the Finance Committee (FC) wanted to explore the option of reducing the minimum contribution from 2% to 1% or remove it in its entirety, and increase the claims cap from \$4,000,000 to \$9,000,000. The FC went through two meetings and reviewed various scenarios.

By removing the minimum more money is assessed from the loss leaders, and it gives more money back to the Members with good or no claims experience. There is no difference when reducing the minimum from 2% to 1% to removing the minimum, because all the Members are not hitting the minimum. Also, some of the smaller Members are becoming a smaller share of the pool, as other Members’ payroll have been significantly increasing. One Member is getting closer to their payroll share of 2% and as that is declining, they will be assessed due to the minimum requirement. If ACCEL wanted to add a new Member, the smaller Members will get even smaller and they will be continuing the current trend of becoming smaller and then will run into the same issue of a 1% minimum.

The FC made a recommendation to the Board to remove the minimum contribution in its entirety effective July 1, 2026, and approve the proposed changes to the Financial Plan Policy and Procedure (P&P) under Section IV.g. Modifications to RPC Inputs. The Committee did not want to change the claims cap.

A motion was made to approve the FC’s recommendation and approve the proposed changes to the Financial Plan P&P.

MOTION: Oles Gordeev **SECOND:** Jena Covey **MOTION CARRIED**

	Tracey Matthews	Jena Covey	Alvaro Valdez	Matthew Braley	Rafaela King	Samhitha Cutshaw	Theresa St Peter	Kelly-Louise Poggetti	Rhonda Combs	Mark Howard	Ross Brandon	Oles Gordeev	Andrew Guzman
Aye	X	X	X	X	X	X	X	X	X	X	X	X	X
Nay													
Abstain													

E. UNFINISHED BUSINESS

E1. ACCEL's Recovery Plan Current Status

E1i. Negative Net Position Charge

Lorissa Huey stated that in 2020, ACCEL implemented a Recovery Plan which included 1) increasing the confidence level to 90% from 80%, 2) assessing Retros, and 3) charging the Members 10% of the negative net position.

This item is discussed annually at the October Board Meeting after the Financial Audit is presented.

Lorissa announced that since ACCEL has maintained its positive net position this year, the negative net position surcharge is not applicable.

E1ii. Webinar Feedback

Lorissa Huey explained to the Board that it directed the Program Administrators to record a webinar about ACCEL's Recovery Plan and its financial position. The webinar is to be provided every year prior to the October Board Meeting so that Members can provide it to their Finance Directors or other appropriate Department Heads.

The webinar was sent to the Board on October 10, 2025.

The Board provided positive feedback and requested Alliant to continue to conduct a short ten minute webinar annually.

E2. Alliant Deadly Weapon Response Program (ADWRP) Event Reporting Flow Chart

Conor Boughey explained that there is a provision of the ADWRP policy that states, "Events at locations specifically leased or loaned by insured to any other entity to host a permitted event planned and ticketed for with more than 2,500 attendees, except with prior written agreement. Additional premium may apply."

The Board gave direction to Alliant from the June 2025 Board Meeting to provide a flow chart of reporting events. Please note the disclaimer that the flow chart is a tool and is not the coverage document. Please refer to the full policy, which is available upon request.

Direction was given to report back to the Board on further clarifying if parades, farmers markets, and marathons through City parks are covered.

E3. ACCEL Vehicle Physical Damage Program

Conor Boughey reported that at the Special Board Meeting held on June 25, 2025, the Board took action to allow a Joint Purchase Agreement for Vehicle Physical Damage starting July 1, 2026. To design the program, the Board discussed the desired deductible of between \$5,000 to \$50,000, the types of vehicles



to put in the program such as Fire/EMS, police, busses, other high value vehicles, and which Members would participate.

Members had a roundtable discussion.

Direction was given to not proceed with an ACCEL Vehicle Physical Damage Program at this time.

E4. ACCEL’s Travel Policy – Proposed Changes

Lorissa Huey reported that the Finance Committee was tasked with reviewing the ACCEL Travel Policy. The Committee discussed all aspects of the policy regarding lodging, meals, transportation, parking, and training.

The Committee has made a recommendation to remove the exclusion for room service, defining that alcohol is excluded, and increasing the training budget for conferences from \$5,000 to \$6,000 for three risk management or pooling related conferences.

A motion was made to adopt the proposed changes as presented.

MOTION: Jena Covey **SECOND:** Samhitha Cutshaw **MOTION CARRIED**

	Donna Starr	Jena Covey	Alvaro Valdez	Matthew Braley	Rafacla King	Samhitha Cutshaw	Theresa St Peter	Kelly-Louise Poggetti	Rhonda Combs	Mark Howard	Ross Brandon	Oles Gordeev	Andrew Guzman
Aye	X	X	X	X	X	X	X	X	X	X	X	X	X
Nay													
Abstain													

F. NEW BUSINESS

F1. Master Builders Risk Program

Mike Davidson, Alliant presented to the Board about a Master Builders Risk Program on whether it would be feasible to create an ACCEL Program or Single Member Program. Mike discussed the project type, size, and implementation process.

Mark Howard requested that Mike record a Builder’s Risk webinar to disseminate to the Board and the Membership’s Public Works Departments prior to the January 2026 Board Meeting. Also, Members requested that a cheat sheet be provided on Frequently Asked Questions and terms.

The Cities of Bakersfield and Palo Alto are interested in being the guinea pig.



This item will be brought back to the January 2026 Board Meeting.

No reportable action took place.

F2. The Briefing Room Presentation

Jason Louis presented to the Board on what services the Briefing Room provides. It provides training on use of force, driver awareness, arrest and control, tactical firearms, and strategic communications and how it applies to recent case law.

Members asked questions, which were addressed.

All Members except the Cities of Burbank, Palo Alto, Santa Cruz, and Visalia are subscribed. The City of Ontario is currently in the process of enrolling.

F3. ACCEL IBNR Update Report as of 6/30 Timeline

Lorissa Huey reported that historically the Actuarial Report is presented at the March Board Meeting, and the Incurred But Not Reported (IBNR) Update Report is presented at the June Board Meeting.

The Financial Audit will audit the financials as of June 30 and as a result, the Actuary updates the Authority’s outstanding liabilities based on the most recent claims activities. At the June Board Meeting annually, the Actuary provides an IBNR Update based on June 30 claim valuations. This is a forward projection of claim liabilities that does not account for action taken at the June Board meeting.

The Finance Committee made a recommendation to the Board at its October 16, 2025 Committee Meeting to change the due date for the IBNR update to after July 1 to ensure the valuation reflects all claims activity through the end of the fiscal year.

A motion was made to move the approval of the IBNR Update Report from the June Board Meeting to the October Board Meeting.

MOTION: Jena Covey **SECOND:** Samhitha Cutshaw **MOTION CARRIED**

	Donna Starr	Jena Covey	Alvaro Valdez	Matthew Braley	Rafaela King	Samhitha Cutshaw	Theresa St Peter	Kelly-Louise Poggetti	Rhonda Combs	Mark Howard	Ross Brandon	Oles Gordeev	Andrew Guzman
Aye	X	X	X	X	X	X	X	X	X	X	X	X	X
Nay													
Abstain													



F4. Planning for 2026/27 Strategic Planning

Lorissa Huey reminded the Board that the Strategic Planning (SP) is held every even numbered year. She asked the Board on how it would like to schedule and structure the 2026/27 SP.

Topics to be added are new member marketing and meeting structure.

Direction was given to schedule a three day meeting from Wednesday to Friday. The first day will be an abridged Board Meeting starting at 10:00 AM to 5:00 PM. The second day will be a full day Strategic Planning. The third day will be a continuation of the Board Meeting starting at 8:30 AM.

Members are instructed to fill out the Additional Topics Form if they would like to add more topics to the SP Agenda.

F5. Proposed 2026 Meeting Calendar

Lorissa Huey stated that at every October Board Meeting, the Board approves the next calendar’s year meeting calendar. The Program Administrators will send calendar invites to the Board Members.

A motion was made to amend the times of the Thursday Meetings to start at 10:00 AM instead of 12:00 PM and approve the locations for 2026.

MOTION: Mark Howard **SECOND:** Jena Covey **MOTION CARRIED**

	Donna Starr	Jena Covey	Alvaro Valdez	Matthew Braley	Rafaela King	Samhitha Cutshaw	Theresa St Peter	Kelly-Louise Poggetti	Rhonda Combs	Mark Howard	Ross Brandon	Oles Gordeev	Andrew Guzman
Aye	X	X	X	X	X	X	X	X	X	X	X	X	X
Nay													
Abstain													

F6. Schedule of the Next Two Board of Directors Meetings

Thomas Joyce announced that the next two Board Meetings will be held at Burbank on Thursday and Friday, January 15 and 16, 2026 and at Santa Cruz on Thursday and Friday, March 19 and 20, 2026. Both meetings will start at 10:00 AM on Thursdays and 8:30 AM on Friday, unless otherwise stated.



G. CORRESPONDENCE / INFORMATION

G1. 2026 PARMA Conference – There was no discussion on this item.

G2. ACCEL Year at Glance & Claims Training Opportunities – There was no discussion on this item.

G3. ACCEL Service Team Org Charts – There was no discussion on this item.

H. PUBLIC COMMENTS - There were no public comments.

ADJOURNMENT

Ross Brandon adjourned the meeting on Thursday, October 16, 2025 at 5:12 PM.

Lorissa Huey adjourned the meeting on Friday, October 17, 2025 at 11:35 AM.