

### ACCEL BOARD OF DIRECTORS MEETING

**Thursday, January 23, 2025 at 12:00 PM**

**Friday, January 24, 2025 at 8:30 AM**

#### **LOCATION:**

**Alliant San Francisco Office  
560 Mission Street, 6th Floor  
San Francisco, CA 94105  
Room: Golden Gate**

#### **MEMBERS PRESENT:**

Tracey Matthews, City of Anaheim  
Jena Covey, City of Bakersfield  
Alvaro Valdez, City of Burbank Alternate  
Matthew Braley, City of Modesto  
Rafaela King, City of Monterey *(Thursday, January 23, 2025 only)*  
Lisa Cox, City of Monterey Alternate *(left at 4:10 PM on Thursday, January 23, 2025)*  
Derek Rampone, City of Mountain View Alternate *(arrived at 1:17 PM on Thursday, January 23, 2025)*  
Theresa St. Peter, City of Ontario  
Sandra Blanch, City of Palo Alto  
Rhonda Combs, City of Salinas *(left at 11:12 PM on Friday, January 24, 2025)*  
Mark Howard, City of Santa Barbara  
Ross Brandon, City of Santa Cruz  
Oles Gordeev, City of Santa Monica  
Andrew Guzman, City of Visalia

#### **MEMBERS ABSENT:**

None

#### **GUESTS AND CONSULTANTS:**

Kelly-Louise Poggetti, City of Palo Alto Risk Manager *(left at 4:10 PM on Thursday, January 23, 2025)*  
David Ramberg, City of Palo Alto Assistant Director Administrative Services  
*(arrived at 12:34 PM and left at 4:10 PM on Thursday, January 23, 2025)*  
Marisa Kahn, City of Santa Barbara Alternate *(left at 4:10 PM on Thursday, January 23, 2025)*  
Keith DeMartini, City of Santa Barbara Finance Director *(left at 4:10 PM on Thursday, January 23, 2025)*  
Rob Powers, R.E. Powers Company, LLC *(Thursday, January 23, 2025 only, left at 2:10 PM)*  
Ben Oram, George Hills Company  
David Trautz, George Hills Company  
Carlos Oblites, Chandler Asset Management  
*(Friday, January 24, 2025 only, arrived at 8:30 AM and left at 9:45 AM)*  
Byrne Conley, Gibbons & Conley *(Friday, January 24, 2025 only, arrived at 9:30 AM and left at 10:15 AM)*  
Scott Carpinteri, K2 Parametric *(Friday, January 24, 2025 only, arrived at 10:00 AM and left at 11:00 AM)*

Daniel Howell, Alliant Insurance Services

Conor Boughey, Alliant Insurance Services

Lorissa Huey, Alliant Insurance Services

Thomas Joyce, Alliant Insurance Services *(left at 4:10 PM on Thursday, January 23, 2025)*

P.J. Skarlanic, Alliant Insurance Services *(Thursday, January 23, 2025 only, left at 4:10 PM)*

Janelle Manalo, Alliant Insurance Services *(Thursday, January 23, 2025 only, left at 4:10 PM)*

### A. CALL TO ORDER

Ross Brandon called the meeting to order on Thursday, January 23, 2025 at 12:00 PM.

Ross Brandon called the meeting to order on Friday, January 24, 2025 at 8:30 AM.

### B. CONSENT CALENDAR

**B1. Approval of Minutes for the October 16 & 18, 2024 Board of Directors Meeting**

**B2. Approval of Minutes for the November 6, 2024 Special Board of Directors Meeting**

**B3. Alliant Crime and Errors & Omissions Liability Certificates**

**B4. ACCEL Follow Form Excess Liability Memorandum of Coverage \$12M excess \$35M**

A motion was made to approve the consent calendar.

**MOTION:** Mark Howard **SECOND:** Tracey Matthews **MOTION CARRIED**

	Tracey Matthews	Jena Covey	Alvaro Valdez	Matthew Braley	Rafacla King	Derek Rampone	Theresa St Peter	Sandra Blanch	Rhonda Combs	Mark Howard	Ross Brandon	Oles Gordeev	Andrew Guzman
Aye	X	X	X	X	X		X	X	X	X	X	X	X
Nay													
Abstain													

### C. GENERAL RISK MANAGEMENT ISSUES

Kelly-Lousie Poggetti, City of Palo Alto asked the Board about a Vehicle Use Policy.

Mark Howard, City of Santa Barbara mentioned that the City is tasked with a city wide safety audit and is looking for a vendor. Mark asked the Board Members if they know of any contacts. Members mentioned DKF Solutions and Moss Adams.

Oles Gordeev, City of Santa Monica inquired about what the Members of ACCEL are funding for Liability and Worker's Compensation and how they are allocating to department by payroll and losses. A poll will be sent to the Members.

Jena Covey, City of Bakersfield stated that LifeSpot provides an emergency mass notification system. Jena discussed with the Program Administrators about LifeSpot providing a presentation at the March 2025 Board Meeting.

## **D. REPORTS**

### **D1. President's Report**

#### **D1a. Board Member Peer Program**

Lorissa Huey stated that ACCEL has a Peer Program to help with onboarding of new Board Members. Included in the agenda packet is the Area Specialty list of all Board Members which can be utilized for Members to reach out to each other on a specific topic and Job Description for a Board Member.

Ross Brandon, City of Santa Cruz, Jena Covey, City of Bakersfield, and Sandra Blanch, City of Palo Alto volunteered to be a mentor to Kelly-Louise Poggetti, City of Palo Alto's New Risk Manager.

### **D2. Executive Committee's Report – None**

### **D3. Program Administrator's Report**

#### **D3a. 2025 State of the Market Report**

P.J. Skarlanic presented to the Board the 2025 State of the Market Report. Included in the presentation was a two-page summary document that discussed the commercial property insurance market, opportunities for Risk Managers, casualty capacity concerns, cyber liability, artificial intelligence, and litigation financing.

Members asked questions, which were addressed by P.J.

### **D3b. ACCEL's Administrative Policies and Procedures:**

#### **D3bi. Travel Expense**

#### **D3bii. Meeting Attendance and Technology**

Conor Boughey reviewed two ACCEL Administrative Policies and Procedures (P&Ps) with the Board. The first, the Travel Expense P&P, outlined reimbursable and non-reimbursable expenses, with a copy of the travel expense form included in the agenda packet. The second, the Meeting Attendance and Technology P&P, specified that regularly scheduled Board Meetings are held in person, with remote participation allowed only under exceptional circumstances such as severe weather, medical emergencies, or other unforeseen events.

### **D3c. Board Packet Distribution**

Conor Boughey stated that at the October 2024 Board Meeting, direction was given to Alliant to find an alternate way of distributing the Board Agenda Packet such as SharePoint so updates can be made in real time versus the current process which is a SendIT link that is static.

Conor reported that Alliant is not able to use SharePoint due to security protocols and the alternate would be to use Alliant Connect with Multi Factor Authentication.

The Board discussed and agreed to continue using SendIT.

### **D3d. ACCEL JPA Renewal Tracking Timeline**

Lorissa Huey stated that at the October 2024 Strategic Planning, the Board and Program Administrators discussed an ACCEL JPA Renewal Tracking List to be sent every two weeks which includes the Request Dates and Due Dates for applications, loss runs, and payroll for ACCEL. The first email was sent mid-December 2024.

Members reported positive feedback.

### **D3e. ACCEL and PRISM Website Overview**

Lorissa Huey presented to the Board an ACCEL and PRISM Website Overview.

Lorissa showed the Board how to login into the Members' Only Section on the ACCEL Website which requires Multi Factor Authentication and highlighted that it contains many ACCEL related documentation, which include but not limited to ACCEL's Policies and Procedures, Agenda Packets, Summaries of Coverage, and Audit Reports.

If any Members need access to the PRISM Website, please reach out to Alliant for assistance.

### **D3f. ACCEL's Target Equity Ratios**

Lorissa Huey walked through the Target Equity Ratios Presentation. This is reviewed annually and is one of the requirements of CAJPA for Accreditation with Excellence. ACCEL is in a positive net position this year, and the ratios indicate the pool is on a path to recovery.

Members asked questions, which were addressed.

A motion was made to receive and file the Target Equity Ratios Presentation.

**MOTION:** Tracey Matthews **SECOND:** Jena Covey

**MOTION CARRIED**

	Tracey Matthews	Jena Covey	Alvaro Valdez	Matthew Braley	Rafaela King	Derek Rampone	Theresa St Peter	Sandra Blanch	Rhonda Combs	Mark Howard	Ross Brandon	Oles Gordeev	Andrew Guzman
Aye	X	X	X	X	X	X	X	X	X	X	X	X	X
Nay													
Abstain													

### D3g. Updates of the Insurance Requirements in Contracts (IRIC) Manual

Thomas Joyce and Daniel Howell presented on the changes and updates to the Insurance Requirements in Contracts (IRIC) Manual. The updates were about Technology E&O Coverage, Student Placement Agreements, Multiple Coverage Contract Endorsements, and Parks & Recreations Risks.

Members asked questions, which were addressed by Alliant.

### D3h. Primary and Non-Contributory

Conor Boughey reported that from time to time ACCEL Members enter into agreements, in which the City agrees to indemnify another party and the City's insurance will be primary and non-contributory. ACCEL's Memorandum of Coverage (MOC) states that it is excess of any other insurance. In order to issue a Primary and Non-Contributory Endorsement, the Board may delegate authority to the Program Administrators to issue a Primary and Non-contributory endorsement through an Administrative Policy and Procedure.

Byrne Conley, ACCEL's General and Coverage Counsel was presented at today's meeting to answer any questions from the Board.

Direction was given to the Underwriting Committee to discuss further.

### D4. Ad Hoc Committee's Report

#### D4a. Proposed Changes to George Hills Contract Scope of Work and ACCEL's Claims Reporting and Handling Policy and Procedure

Lorissa Huey reported that effective July 1, 2025, George Hills (GH) increased its fee from \$195,000 to \$325,000 and the Ad Hoc Committee was tasked with revising the scope of work in the GH Contract, and ACCEL's Claims Reporting and Handling Policy and Procedure by March 31, 2025. The Ad Hoc Committee met twice and formed a recommendation to the Board.

The proposed changes included a four-tier system for claim review frequency based on claim value. Members are required to submit written status reports, including financial details and legal costs, every

ninety days or upon significant developments, and provide relevant documents to the Claims Administrator and excess carrier within ninety days of receipt. Additionally, ACCEL's Litigation Manager will provide biannual loss runs (as of 9/30 and 3/31), with Members required to respond within thirty days to reclassify claims if necessary.

A motion was made to approve the proposed changes as discussed subject to the typo on Tier 2, it shows "there" instead of "these", and on Tier 3, the second bullet point, amend to state, "If a change in classification is made to all classifications, the Claims Administrator will adjust its review and update schedule accordingly."

**MOTION:** Mark Howard **SECOND:** Sandra Blanch **MOTION CARRIED**

	Tracey Matthews	Jena Covey	Alvaro Valdez	Matthew Braley	Lisa Cox	Derek Rampone	Theresa St Peter	Sandra Blanch	Rhonda Combs	Mark Howard	Ross Brandon	Oles Gordeev	Andrew Guzman
Aye		X		X	X	X	X	X	X	X	X	X	X
Nay													
Abstain													

## D5. Claims Committee's Report

### D5a. 2024 Liability Claims Audit

Rob Powers, ACCEL's Claims Auditor presented to the Board the 2024 Liability Claims Audit which included all thirteen ACCEL Members and ACCEL's Third Party Administrators, George Hills.

Rob also verbally reported that Craig Schweikhard will be added to the Claim Audit Team.

A motion was made to receive and file the 2024 Liability Claims Audit.

Direction was given to the Claims Committee to discuss additional educational opportunities for Members' claims staff whether it is sponsored by ACCEL or the individual Member Entities. Jena Covey, City of Bakersfield mentioned that Rob Powers provides the City of Bakersfield claims staff training in house and welcomed ACCEL Members' Claims Staff to join.

**MOTION:** Mark Howard **SECOND:** Tracey Matthews **MOTION CARRIED**

	Tracey Matthews	Jena Covey	Alvaro Valdez	Matthew Braley	Rafaela King	Derek Rampone	Theresa St Peter	Sandra Blanch	Rhonda Combs	Mark Howard	Ross Brandon	Oles Gordeev	Andrew Guzman
Aye	X	X	X	X	X	X	X	X	X	X	X	X	X
Nay													
Abstain													

### D5b. Bakersfield Claims Audit

Conor Boughey and Rob Powers reported that as a result of the findings of the ACCEL Claims Audit from the City of Bakersfield, the Claims Committee met in December 2024 to discuss and made a recommendation to the Board that Rob Powers, ACCEL's Claims Auditor audit a hundred claims of the City of Bakersfield again for overall claims handling.

A motion was made to authorize ACCEL to pay up to one-third of the total cost, not to exceed \$18,500, for the Bakersfield Claims Audit of a hundred files. Also, direction was given to the Claims Committee to review and clean up the Claims Reporting and Handling Policy and Procedure language on the effective date of the claims reporting requirement.

**MOTION:** Andrew Guzman **SECOND:** Rafaela King **MOTION CARRIED**

	Tracey Matthews	Jena Covey	Alvaro Valdez	Matthew Braley	Rafaela King	Derek Rampone	Theresa St Peter	Sandra Blanch	Rhonda Combs	Mark Howard	Ross Brandon	Oles Gordeev	Andrew Guzman
Aye	X		X	X	X	X	X	X		X	X	X	X
Nay													
Abstain		X							X				



### D5c. CLOSED SESSION – Pursuant to Gov’t Code 54956.95

A motion was made to enter into Closed Session at 4:10 PM.

**MOTION:** Mark Howard **SECOND:** Alvaro Valdez **MOTION CARRIED**

	Tracey Matthews	Jena Covey	Alvaro Valdez	Matthew Braley	Rafaela King	Derek Rampone	Theresa St Peter	Sandra Blanch	Rhonda Combs	Mark Howard	Ross Brandon	Oles Gordeev	Andrew Guzman
Aye	X	X	X	X	X	X	X	X	X	X	X	X	X
Nay													
Abstain													

A motion was made to come out of Closed Session at 4:39 PM.

**MOTION:** Mark Howard **SECOND:** Oles Gordeev **MOTION CARRIED**

	Tracey Matthews	Jena Covey	Alvaro Valdez	Matthew Braley	Rafaela King	Derek Rampone	Theresa St Peter	Sandra Blanch	Rhonda Combs	Mark Howard	Ross Brandon	Oles Gordeev	Andrew Guzman
Aye	X	X	X	X	X	X	X	X	X	X	X	X	X
Nay													
Abstain													

Lorissa Huey reported out of closed session that no final reportable action took place.

### D6a-e. Financial and Treasurer's Report

Thomas Joyce and Oles Gordeev walked through the Financial and Treasurer’s Report.

In the Quarterly Reports as of September 30, 2024, Thomas noted that there is a new format for the Balance Sheet and the Profit and Loss Report so that the QuickBooks Files can be easily mapped to the Financial Audit.

The Member Account Summary (MAS) as of September 30, 2024 is the first quarter of the new fiscal year. At the June 2024 Board Meeting, the Board took action to administratively suspend fiscal years up to FY 12/13. In the MAS, all funds from fiscal years prior to FY 12/13 were transferred into FY 13/14, and those earlier years were zeroed out and suspended.



### First Motion

A motion was made to approve the Financial and Treasurer's Report, and the revised Member Account Summary as of September 30, 2024 will be placed on Consent Calendar at the March 2025 Board Meeting.

**MOTION:** Jena Covey **SECOND:** Tracey Matthews **MOTION CARRIED**

	Tracey Matthews	Jena Covey	Alvaro Valdez	Matthew Braley	Lisa Cox	Derek Rampone	Theresa St Peter	Sandra Blanch	Rhonda Combs	Mark Howard	Ross Brandon	Oles Gordeev	Andrew Guzman
Aye	X	X	X	X	X	X	X	X	X	X	X	X	X
Nay													
Abstain													

### Second Motion

A motion was made to transfer \$10,000,000 to the long term investment account within sixty days.

Direction was given to the Finance Committee to discuss developing a policy on the allocation of assets and to discuss longer term investment strategy options. After the Committee discusses, a Special Board Meeting can be scheduled if it cannot wait until the next regularly scheduled Board Meeting.

**MOTION:** Mark Howard **SECOND:** Tracey Matthews **MOTION CARRIED**

	Tracey Matthews	Jena Covey	Alvaro Valdez	Matthew Braley	Lisa Cox	Derek Rampone	Theresa St Peter	Sandra Blanch	Rhonda Combs	Mark Howard	Ross Brandon	Oles Gordeev	Andrew Guzman
Aye	X	X	X	X	X	X	X	X	X	X	X	X	X
Nay													
Abstain													

### D7. Finance Committee's Report

#### D7a. Chandler Asset Management - Investment Report

Carlos Oblites from Chandler presented to the Board the annual investment report. This occurs every January Board Meeting.

Members had a roundtable discussion. No reportable action took place.

#### D7b. ACCEL's Investment Policy: Proposed Changes by Chandler

Carlos Oblites, Chandler Asset Manager walked through the proposed changes to the Investment Policy with the Board, which was included in the agenda packet as a redlined draft.

Conor Boughey stated that ACCEL is currently going through the CAJPA Accreditation with Excellence Process, and one of the proposed changes are to Section 4.0 Criteria for Selection Investments, Safety. The proposed language is, "The safety and risk associated with an investment refers to the potential loss of principal, interest, or a combination of these amounts. ACCEL only operates in those investments that are considered very safe. It is the primary duty and responsibility to protect, preserve, and maintain intact investments may be placed in trust with the Treasurer of the designated member on behalf of the member agencies of ACCEL or alternatively with a banking custodian."

The Finance Committee met the prior day, January 23, 2025 before the Board Meeting began and discussed adding on Section 17.0, Benchmark Comparison, Benchmark Index, to state at the end, "Any proposed changes in ACCEL's benchmark must be approved by the Board. The Investment Advisor will inform the Program Administrators of any proposed changes."

A motion was made to accept all the proposed changes.

**MOTION:** Jena Covey **SECOND:** Tracey Matthews **MOTION CARRIED**

	Tracey Matthews	Jena Covey	Alvaro Valdez	Matthew Braley	Lisa Cox	Derek Rampone	Theresa St Peter	Sandra Blanch	Rhonda Combs	Mark Howard	Ross Brandon	Oles Gordeev	Andrew Guzman
Aye	X	X	X	X	X	X	X	X	X	X	X	X	X
Nay													
Abstain													

### D7c. Verbal Report from Committee Meeting held on January 23, 2025

Thomas Joyce gave a verbal to the Board of the Finance Committee (FC) Meeting held on January 23, 2025 that the Committee reviewed the Investment Policy and Procedure with the proposed changes from Chander, and conducted its biennial review of the Retrospective Plan Calculation (RPC). The Committee gave direction to the Program Administrators to provide a demo of changing the per claims cap of \$4,000,000 to \$9,000,000 with 2% minimum or a no minimum in the RPC for the FC's review.

### D8. Underwriting Committee's Report

#### D8a. Verbal Update of the Exposures Reviewed by the Underwriting Committee:

##### D8a1. City of Palo Alto-Broadband/Internet

Thomas Joyce provided the Board an informational update that the Underwriting Committee (UC) reviewed the City of Palo Alto's New Exposure Questionnaire about Broadband/Internet. The UC confirmed that the exclusion for the failure to supply for utilities that include water, electricity, gas, and broadband/internet/wireless communications services in ACCEL's Memorandum of Coverage applies, but not the operational exposure.

#### D8b. Proposed Changes to ACCEL's Memorandum of Coverage (MOC): Multiple Coverage Periods

Lorissa Huey reported that at the last Board Meeting held in October 2024, the Board requested that Byrne Conley, ACCEL's General and Coverage Counsel review the Memorandum of Coverage (MOC) Multiple Coverage Period language.

Byrne Conley was present at the Board Meeting and proposed the following language:

Multiple Coverage Periods. An occurrence with a duration of more than one coverage period shall be treated as a single occurrence arising during the coverage period when the occurrence begins.

A motion was made to accept the proposed changes effective July 1, 2025.

**MOTION:** Jena Covey **SECOND:** Oles Gordeev **MOTION CARRIED**

	Tracey Matthews	Jena Covey	Alvaro Valdez	Matthew Braley	Lisa Cox	Derek Rampone	Theresa St Peter	Sandra Blanch	Rhonda Combs	Mark Howard	Ross Brandon	Oles Gordeev	Andrew Guzman
Aye	X	X	X	X	X	X	X	X	X	X	X	X	X
Nay													
Abstain													

### **E. UNFINISHED BUSINESS**

#### **E1. Parametric Insurance**

Scott Carpinteri from K2 Parametric presented the Board with a proposal for Parametric Insurance, targeting a potential inception date of July 1, 2025. This presentation was a follow-up to the Board's request at the October 2024 Strategic Planning meeting.

Members asked questions, which were addressed.

All the Members were interested with an effective date of July 1, 2025, except the Cities of Monterey and Salinas needed to get back to the Board.

Direction was given to schedule a Special Board Meeting prior to the March 2025 Board Meeting and invite Scott.

#### **E2. Transit Coverage**

Conor Boughey reminded the Board that it took action to add an exclusion for fixed route transit in the \$4,000,000 excess \$1,000,000 Memorandum of Coverage and the endorsement to give back coverage to the Santa Monica Big Blue Bus (BBB), effective July 1, 2025.

P.J. Skarlanic provided the Board with a verbal report on CALTIP, which consists of thirty-five transit districts exclusively operating buses, primarily small to medium-sized transit systems across the state.

Underwriters use annual revenue miles to price liability insurance. Within the pool, there is a \$250,000 deductible and a maximum coverage limit of \$25,000,000. General Liability has an aggregate of four times the per-claim limit, while Auto Liability has no aggregate per accident. There is no Employment Practices Liability in CALTIP.

### **F. NEW BUSINESS**

#### **F1. Amending the ACCEL Bylaws and Financial Plan Policy & Procedure**

##### **F1i. 30 Days Notice Letter**

##### **F1ii. Bylaws**

##### **F1iia. Redlined Version**

##### **F1iib. Clean Version**

##### **F1iii. Resolution 2425-5, Amending the Bylaws**

##### **F1iv. Financial Plan Policy and Procedure:**

### F1iva. Redlined Version

### F1ivb. Clean Version

Lorissa Huey stated that the Board took action at the October 2024 Board Meeting to amend the ACCEL Bylaws to collect payroll as of March 31, June 30, September 30, and December 31 with a due date of February 1st. Also, there was additional proposed changes to the Bylaws to broaden the Authority's ability to purchase all other coverages. The 30 Day Notice of Bylaws Change Letter was sent to each Member via e-mail on December 12, 2024. The Financial Plan Policy and Procedure also needed to be updated with the same payroll language.

A motion was made to approve the changes to the Bylaws, Resolution 2425-5, Amending the Bylaws, and Financial Plan Policy and Procedure.

**MOTION:** Mark Howard **SECOND:** Tracey Matthews **MOTION CARRIED**

	Tracey Matthews	Jena Covey	Alvaro Valdez	Matthew Braley	Lisa Cox	Derek Rampone	Theresa St Peter	Sandra Blanch	Rhonda Combs	Mark Howard	Ross Brandon	Oles Gordeev	Andrew Guzman
Aye	X	X	X	X	X	X	X		X	X	X	X	X
Nay													
Abstain													

### F2. ACCEL Retrospective Rating Calculation (RPC) Estimated Results for 7/1/25

Lorissa Huey and Conor Boughey presented the early estimate for the July 1, 2025 RPC results.

This is the final draft in which the Board will see Prior Years up to FY 12/13, as those years were previously suspended by Board action. Before removing the Prior Years up to FY 12/13, the Member Account Summary as of December 30, 2024, must first be completed. The new first year of the RPC will be FY 13/14. The next draft of the RPC will be presented at the March Board Meeting, followed by the final draft at the June Board Meeting for approval, with the results due as part of the following year's deposits.

### F3. ACCEL Excess Liability Program Renewal Outlook

Daniel Howell and Conor Boughey reported to the Board an early outlook for the Excess Liability Program Renewal effective July 1, 2025. They mentioned that with inflation rising 8-10% year over year, insurance carriers are expected to seek a corresponding premium increase to keep pace with litigation inflation. Additionally, increased pressure on aggregate limits is anticipated. ACCEL has annual aggregate limits at four times the per claim limit for the \$10,000,000 excess \$15,000,000 layer and up. This is higher than many other pools and may be difficult to maintain.

No reportable action took place.

#### **F4. Optional Excess Workers' Compensation Program Renewal**

Conor Boughey stated that ACCEL's Members have the option to join PRISM's Excess Workers' Compensation (EWC) Program through a 'group purchase' (ACCEL has no risk sharing for Workers' Compensation). The eleven Members that participate are able to select their individual Self Insured Retentions and can be billed directly by PRISM. The PRISM EWC Program renews on July 1, 2025. The estimated renewal pricing attached in the agenda packet is as of October 2024, and the next set of estimates will be provided in February 2025. EWC premium is going up due to increasing payroll and insurance rates.

#### **F5. CAJPA Accreditation Status**

Lorissa Huey provided the Board an update on the CAJPA Accreditation Status. On Wednesday, January 22, 2025, the Program Administrators met with Jim Marta from CAJPA Accreditation to go over the findings and recommendations.

A list of the requirements and suggestions will be agendized at the March 2025 Board Meeting.

The Board gave direction to the Program Administrators to look into AGRIP Recognition.

#### **F6. Schedule of the Next Two Board of Directors Meetings**

The next two Board Meetings will be held at the City of Visalia on Thursday and Friday, March 20 and 21, 2025 and at the City of Burbank on Thursday and Friday, June 12 and 13, 2025. Both meetings will start at 12:00 PM on Thursdays and 8:30 AM on Friday, unless otherwise stated.

#### **G. CORRESPONDENCE / INFORMATION**

**G1. PARMA Conference Information** – There was no discussion on this item.

**G2. ACCEL Year at a Glance** – There was no discussion on this item.

**G3. ACCEL Service Team Org Charts** – There was no discussion on this item.

**H. PUBLIC COMMENTS** - There were no public comments.

#### **ADJOURNMENT**

Ross Brandon adjourned the meeting on Thursday, January 23, 2025 at 4:40 PM.

Lorissa Huey adjourned the meeting on Friday, January 24, 2025 at 11:38 AM.