



**MINUTES OF THE
ACCEL CLAIMS COMMITTEE
MEETING**

Thursday, September 1, 2022 at 10:00 AM

**LOCATION:
TELECONFERENCE**

Link: <https://alliantinsurance.zoom.us/j/97375986772?pwd=bDZ4YktDTUNCdTdaYTM1NzY2cm1jdz09>

Meeting ID: 973 7598 6772

Passcode: 808718

Dial: (669) 900-6833

MEMBERS PRESENT:

Tracey Matthews, City of Anaheim
Jena Covey, City of Bakersfield
Betsy McClinton, City of Burbank
Ross Brandon, City of Santa Cruz
Oles Gordeev, City of Santa Monica

MEMBERS ABSENT:

None

GUESTS AND CONSULTANTS:

Ben Oram, George Hills Company (*excused from the meeting at 10:15 AM and re-joined at 11:28 AM*)
David Tratus, George Hills Company (*excused from the meeting at 10:15 AM and re-joined at 11:28 AM*)
John Chaquica, George Hills Company (*excused from the meeting at 10:15 AM and re-joined at 11:28 AM*)
Chris Shaffer, George Hills Company (*excused from the meeting at 10:15 AM and re-joined at 11:28 AM*)
Conor Boughey, Alliant Insurance Services
Lorissa Huey, Alliant Insurance Services
Marcus Beverly, Alliant Insurance Services

A. CALL TO ORDER

Tracey Matthews called the meeting to order at 10:00 AM.

B. Consent Calendar

B1. Approval of Minutes for the May 25, 2022 Claims Committee Meeting

A motion was made to approve the consent calendar.

MOTION: Jena Covey **SECOND:** Betsy McClinton **MOTION CARRIED**



	Tracey Matthews	Jena Covey	Betsy McClinton	Ross Brandon	Oles Gordeev
Aye	X	X	X	X	X
Nay					
Abstain					

C. REPORTS

C1. Claims Committee’s Reports

C1a. Election of Claims Committee Chair

Every year the Claims Committee annually elects a Committee Chair. Conor Boughey opened the floor for nominations.

Jena Covey made a motion to elect Tracey Matthews as Claims Committee Chair.

MOTION: Jena Covey **SECOND:** Oles Gordeev **MOTION CARRIED**

	Tracey Matthews	Jena Covey	Betsy McClinton	Ross Brandon	Oles Gordeev
Aye		X	X	X	X
Nay					
Abstain	X				

C1b. Claims Administration Renewal Contract

Conor Boughey reminded the Claims Committee (CC) that at the June 2022 Board Meeting, the Board delegated authority to the CC to evaluate the proposed contract with George Hills (GH) and make a recommendation to the Board at the October 2022 Long Range Planning and Board Meeting.

John Chaquica from GH walked through the proposed contract with the CC, which was included in the agenda packet. Members asked questions, which were addressed.

John Chaquica, Chris Shaffer, Ben Oram, and David Trautz from GH were excused from the meeting while the Committee had a roundtable discussion about the proposed contract.



The GH team rejoined the meeting and the following feedback was provided:

- The CC is considering Option 2.
- GH to provide information on why Option 4 should be a compelling option for ACCEL's consideration.
- The CC gave direction to GH to modify the proposed contract to reflect:
 - o A three-year contract with two one-year options to extend.
 - o Effective date of January 1, with the first year an eighteen-month term.
 - o No claims cap.
 - o A new section that names the Key Personnel of Ben Oram and David Trautz.
 - o The ability to review and approve who the Senior Claims Adjuster will be.
 - o No additional fees so there is only one fixed fee that encompasses all the fees, bundled at a discount and increases annually.
- For travel expenses, it is understood that GH will not charge ACCEL for more than two claims personnel if they are required to travel to attend ACCEL's Board Meetings/Claims Committee Meetings.

Another CC Meeting will be scheduled prior to the October 2022 Long Range Planning and Board Meeting to discuss this item.

The Committee did not make a recommendation at this time.

C1c. Proposed Changes: ACCEL Claims Reporting and Handling Policy and Procedure

This item was deferred to the next Claims Committee Meeting.

C1d. Closed Session – Pursuant to Gov't Code 54956.95

This item was deferred to the next Claims Committee Meeting.

D. PUBLIC COMMENTS - No public comments were made.

ADJOURNMENT

Tracey Matthews adjourned the meeting at 11:38 AM.