



AGENDA

JPA: ACCEL BOARD OF DIRECTORS MEETING

DATES/TIMES: Thursday, January 17, 2019 at 1:00 PM
Friday, January 18, 2019 at 8:30 AM

LOCATION: Office of the Program Administrators
Alliant Insurance Services
100 Pine Street, 11th Floor, San Francisco, CA 94111

LEGEND: A – Action may be taken
I - Information
1 - Included
2 - Handout
3 - Separate
4 – Verbal

In accordance with the requirements of the Brown Act, notice of this meeting must be posted in publicly accessible places, 72 hours in advance of the meeting, in each of the member agencies involved.

Per Government Code section 54954.2, persons requesting disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, are requested to contact Alliant at (415) 403-1400 twenty-four hours in advance of the meeting. Entrance to the meeting location requires routine provision of identification to building security. However, ACCEL does not require any member of the public to register his or her name, or to provide other information, as a condition to attendance at any public meeting and will not inquire of building security concerning information so provided. See Government Code section 54953.3.

PAGE

A. CALL TO ORDER

B. CONSENT CALENDAR

(A)

1 The Board may take action on the items below as a group. A member may request an item be withdrawn from the Consent Calendar for discussion and action.

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|--------------|---|
| 1-17 | 1. Approval of Minutes for the October 11 & 12, 2018 Board of Directors Meeting |
| 18-19 | 2. Approval of Minutes for the November 14, 2018 Special Board of Directors Meeting |
| 20-21 | 3. Approval of Minutes for the December 11, 2018 Special Board of Directors Meeting |
| 22 | 4. Attendance for Regularly Scheduled Board Meetings Policy and Procedure – Adopted October 11, 2018 |
| 23-31 | 5. Claims Reporting and Handling Policy and Procedure – Amended October 11, 2018 |
| 32-92 | 6. Final Financial Audit as of June 30, 2018 |
| 93 | 7. Resolution 18/19-04, Ratification to add the City of Salinas as a New Member |
| 94 | 8. City of Salinas Appointment Letter |

C. GENERAL RISK MANAGEMENT ISSUES

(I)

4 This is an opportunity for a member to discuss a topic of interest or seek guidance and input from the group about a current issue, risk management topic or exposure the member is facing. Please mail a copy of any materials to each member City in advance of the meeting.

D. REPORTS

1. President's Report

4 a) Membership Update

(I)

The President will introduce new Members and discuss the application process.



2. Executive Committee's Report

- 95-117 1 a) ACCEL Program Administrators' Contract Amendment (A)
The Board will discuss the amendment to the Program Administrators' Contract as respects the following and may take action or provide direction.
- i. New Member Impact to Program Administrators' Contract (Effective January 1, 2019)
 - ii. ACCEL Program Administrators' Fee Amendment (Effective July 1, 2019)
- 118 1 b) Alliant Performance Review (A)
The Board will discuss Alliant, the Program Administrators' Performance Review and take action or give direction.
- 119-121 1 c) Proposed Changes to ACCEL's Use of Resolutions Policy and Procedure (A)
The Board will review the proposed changes of the Use of Resolutions Policy and Procedure and may take action to approve or give direction.

3. Claims Committee's Report

TIME CERTAIN THURSDAY, JANUARY 17, 2019 AT 1:30 PM

- 122 1 & 2 a) 2018 Liability Claims Audit (A)
Bob Powers will present the 2018 Liability Claims Audit to the Board. Action may be taken or direction given.
- 123-159 1 b) New Member Impact to Claims Administrator's Contract and Claims Auditor's Contract (A)
The Board will discuss the Claims Administrator's Contract and the Claims Auditor's Contract as respects new members joining ACCEL. Action may be taken or direction given.
- 160-161 1 c) Risk Management Services - Janette Brook (I)
Ken Maiolini will introduce the newest addition to the Risk Management Services team, Janette Brook who will be assisting him on ACCEL claims.
- 3 d) **CLOSED SESSION – Pursuant to Gov't Code 54956.95** (A)
Members will discuss the following Closed Session Items:
- i. Flores v. Anaheim
 - ii. Valenzuela v. Anaheim
 - iii. Villegas v. Anaheim
 - iv. Dawson v. Bakersfield
 - v. Fajardo v. Bakersfield
 - vi. Oakamoto v. Bakersfield
 - vii. Serna v. Bakersfield
 - viii. Flores v. Burbank
 - ix. Verdugo Aquatics v. Burbank
 - x. Modesto Schools v. Modesto
 - xi. Lohman v. Mountain View
 - xii. Chavira v. Ontario
 - xiii. Clark v. Ontario
 - xiv. Scrivner v. Palo Alto
 - xv. Easby v. Santa Barbara



- xvi. Agbayani v. Santa Monica
- xvii. Monroy et al v. Santa Monica
- xviii. Park v. Santa Monica
- xix. Quintero v. Santa Monica
- xx. Sutphin v. Santa Monica
- xxi. Terranova v. Santa Monica
- xxii. Escarsega v. Visalia
- xxiii. Lopez et al v. Visalia

RECONVENE - DISPOSITION OF CLOSED SESSION ITEMS

4. Financial and Treasurer's Report (A)

Members will review the following items and may take action to approve or give direction as needed.

- 162-165 1 a) Ratification of Disbursements
 - 166 1. Month Ending October 31, 2018
 - 167 2. Month Ending November 30, 2018
 - 3. Month Ending December 31, 2018
- 168-177 1 b) Report of Investments – Pursuant to Gov't Section Code 53646(b)(1)
 - 178-187 1. Month Ending October 31, 2018
 - 188-197 2. Month Ending November 30, 2018
 - 198-202 3. Month Ending December 31, 2018
- 203-232 1 c) Quarterly Financial Report as of September 30, 2018
- 233-234 1 d) Member Account Summary Report as of September 30, 2018
- 1 e) ACCEL Projected Cash Flow Obligations as of September 30, 2018

TIME CERTAIN FRIDAY, JANUARY 18, 2019 AT 8:30 AM

- 235-268 1 f) Chandler Asset Management - Investment Report
Carlos Oblites, from Chandler Asset Management will provide an update about ACCEL's Investments. (I)
- 269 1 & 3 g) ACCEL Short and Long Term Investment of Funds (A)
The Board will discuss whether they should move funds from short term investments to long term investments. Action may be taken or direction given.
- 270-289 1 h) ACCEL's Investment Policy Proposed Changes (A)
Members will review the proposed changes to the Investment Policy suggested by the Finance Committee and Chandler Asset Management and may take action to accept or give direction.
- 290-317 1 i) Proposed Changes to ACCEL's Policies and Procedures: (A)
 - i. Finance Committee Communication
 - ii. Financial Plan
 - iii. Target Surplus Funding
 - iv. Obligations to ACCEL by Former Member
 - v. Unallocated Loss Adjustment Expense*The Board will review the Finance Committee's recommendation for the proposed changes to ACCEL's Policies and Procedures. Action may be taken or direction given.*



- 318-330 1 j) ACCEL Retro Fund Restriction Letter to Member City's Finance Director (I)
Members will receive a letter discussing the financial impacts of restricting funds.
- 4 k) Verbal Report from Committee Meeting held on January 17, 2019 (I)
Members will receive a verbal update about the topics discussed and actions taken at the Finance Committee Meeting held earlier today.
- 5. Underwriting Committee's Report**
- 4 a) City of Fremont's Application to ACCEL (I)
The Board will hear an update on the status of the City of Fremont's application to ACCEL.
- 331-333 1 b) Proposed Changes to ACCEL's Policy and Procedure: Applicant Fee Structure (A)
The Board will review the Underwriting Committee's recommendation for the proposed changes to the Applicant Fee Structure Policy and Procedure. Action may be taken or direction given.
- 6. Program Administrator's Report**
- 334-335 1 a) City of Salinas – Before and After ACCEL (I)
The Program Administrators will reinforce to the Board the benefits of ACCEL.
- 336-344 1 b) ACCEL's Target Equity Rates (I)
Alliant will present on ACCEL's Target Equity Ratios and the Board may take the findings into account when reviewing retro payments, future year funding and other financial transactions that may affect ACCEL's financial position. This is an information item, and no action will be taken, but direction may be given.
- 345 1 c) ACCEL Website Updates (A)
The Program Administrators will navigate through the ACCEL website with the Board and may take action or provide direction.
- 346-347 1 d) Board Member Alternates (I)
The Program Administrators will provide a list of the current Board Members and Alternates.
- 348 1 & 3 e) 2019 State of the Marketplace Report (I)
Alliant will provide a report on the state of the insurance marketplace for 2019 and answer any questions that the Board Members may have.

E. UNFINISHED BUSINESS

NOTICE OF PROPOSED CHANGES SENT ON OCTOBER 18, 2018

- 349-382 1 1. ACCEL's JPA Agreement Amendments & Resolution 18/19-03, Amending JPA Agreement (A)
The Board will review the proposed changes to the amended and restated JPA Agreement. Action may be taken to approve the changes to the JPA Agreement and Resolution or direction given.
- 383-384 1 & 3 2. Service Provider Survey Results (A)
Members will receive the Service Provider Survey results. Action may be taken or direction given.



F. NEW BUSINESS

- 385-389** *I* **1.** Liability Claims Benchmarking (I)
The Board will receive an update regarding the Liability Benchmarking report.
- 390-391** *I* **2.** Excess Liability Program Renewal Early Expectations (I)
Members will receive an update on this item from Alliant regarding the marketing of the excess liability program and may give direction or take action.
- 392-402** *I* **3.** Optional Excess Workers' Compensation Renewal (I)
Participating members of this program will receive information and may have a discussion or give direction.
- 403** *I* **4.** Schedule of the Next Two Board of Directors Meetings (A)
Members will receive information on the next two Board Meetings and may take action to approve or amend the schedule and locations.

G. CORRESPONDENCE / INFORMATION (I)

- 404-419** *I* **1.** PARMA Conference Information

H. PUBLIC COMMENTS (I)

- 4* *The public is invited at this point to address the Board of Directors on issues of interest to them.*

ADJOURNMENT