



**MINUTES OF THE  
ACCEL CLAIMS COMMITTEE MEETING  
MONDAY, MARCH 9, 2015 AT 11:00 AM  
PRIMARY TELECONFERENCE LOCATION:  
100 PINE STREET, 11<sup>TH</sup> FLOOR  
SAN FRANCISCO, CA 94111**

**MEMBERS PRESENT**

Deb Hossli, City of Santa Monica  
Dave Nunley, City of Anaheim  
Jena Covey, City of Bakersfield

**MEMBERS ABSENT**

Mary Akin, City of Modesto  
Charlotte Dunn, City of Visalia

**GUESTS AND CONSULTANTS**

Michael Simmons, Alliant Insurance Services, Inc.  
Conor Boughey, Alliant Insurance Services, Inc.  
Vadim Livshits, Alliant Insurance Services, Inc.

**A. CALL TO ORDER**

Committee Chair Deb Hossli called the meeting to order at 11:05 a.m.

**B. CONSENT CALENDAR**

**B1. Approval of Minutes from the November 18, 2014 Claims Committee Meeting**

Committee Chair, Deb Hossli, requested that administrator move to action oriented, rather than detailed minutes for Claims Committee Meetings.

Motion to approve minutes. Deb will email changes to Administrators to replace wording in the draft minutes. The changes will focus on the action taken during the discussion rather than the discussion itself.

**MOTION:** Jena Covey      **SECOND:** Dave Nunley      **MOTION CARRIED**



	Dave Nunley	Deb Hossli	Jena Covey
Aye	X	X	X
Nay			
Abstain			

### **C. CLAIMS COMMITTEE**

#### **C1. ACCEL Claims Reporting and Handling Policy and Procedure**

Deb Hossli presented proposed changes to the current Claims Handling and Reporting, Litigation and Closed Session Policy and Procedure. Claims Committee Members discussed the proposed changes and gave their feedback.

Deb will rewrite the Policies with the suggested changes in redline to present to the Claims Committee, who may then recommend that the Policy and Procedures be presented to the Board for approval.

#### **C2. Carl Warren Scope of Services**

Deb explained that she has made the scope of services more clear, to make it easier to hold the Claims Administrator accountable.

Deb Hossli will produce another draft for the committee to look at, and then it can be presented to the Board at the next Board Meeting. Revised copy will be provided to the Administrators.

### **D. ADJOURNMENT**

Deb Hossli adjourned the meeting at 12:05 p.m.