



## AGENDA

**LEGEND:** A – Action may be taken  
I - Information  
1 - Included  
2 - Handout  
3 - Separate  
4 – Verbal

**JPA:** ACCEL BOARD OF DIRECTORS MEETING

**DATES/TIMES:** Day 1 - Thursday, January 23, 2025 at 12:00 PM  
Day 2 - Friday, January 24, 2025 at 8:30 AM

**LOCATION:** Alliant San Francisco Office  
560 Mission Street, 6th Floor  
San Francisco, CA 94105  
Room: Golden Gate

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***In accordance with the requirements of the Brown Act, notice of this meeting must be posted in publicly accessible places, 72 hours in advance of the meeting, at the office of ACCEL's Secretary.***

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*Per Government Code section 54954.2, persons requesting disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, are requested to contact Alliant at (415) 403-1400 twenty-four hours in advance of the meeting. Entrance to the meeting location requires routine provision of identification to building security. However, ACCEL does not require any member of the public to register his or her name, or to provide other information, as a condition to attendance at any public meeting and will not inquire of building security concerning information so provided. See Government Code section 54953.3.*

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**PAGE**

**A. CALL TO ORDER**

**B. CONSENT CALENDAR**

(A)

1 *The Board may take action on the items below as a group. A member may request an item be withdrawn from the Consent Calendar for discussion and action.*

6-22

1. Approval of Minutes for the October 16 & 18, 2024 Board of Directors Meeting

23-26

2. Approval of Minutes for the November 6, 2024 Special Board of Directors Meeting

27-28

3. Alliant Crime and Errors & Omissions Liability Certificates

29-34

4. ACCEL Follow Form Excess Liability Memorandum of Coverage \$12M excess \$35M

**C. GENERAL RISK MANAGEMENT ISSUES**

(I)

4 *This is an opportunity for a member to discuss a topic of interest or seek guidance and input from the group about a current issue, risk management topic or exposure the member is facing. Please mail a copy of any materials to each member City in advance of the meeting.*

**D. REPORTS**

**1. President's Report**

35-42

1 a) Board Member Peer Program

(I)

*Current Board Members are encouraged to be a mentor to a new Board Member.*

**2. Executive Committee's Report – None**

**3. Program Administrator's Report**

43-86

1 a) 2025 State of the Market Report

(I)

*Alliant will provide a report on the state of the insurance market for 2025 and answer any questions that the Board Members may have.*



- 87-91  
92-94
- 1 b) ACCEL's Administrative Policies and Procedures: (I)  
i. Travel Expense  
ii. Meeting Attendance and Technology  
*The Board will receive information regarding the Travel Expense, and Meeting Attendance and Technology Policies and Procedures.*
- 4 c) Board Packet Distribution (A)  
*The Program Administrators are seeking feedback from Board regarding the board agenda packet distribution. Action may be taken or direction given.*
- 95-96 1 d) ACCEL JPA Renewal Tracking Timeline (I)  
*Members are reminded that an email will be sent every two weeks to the Board regarding renewal data collection for JPA related insurance.*
- 97-98 1 e) ACCEL and PRISM Website Overview (I)  
*Alliant will navigate through the ACCEL and PRISM website with the Board.*
- 99-123 1 f) ACCEL's Target Equity Ratios (A)  
*Alliant will present on ACCEL's Target Equity Ratios and the Board may take the findings into account when reviewing retro payments, future year funding, and other financial transactions that may affect ACCEL's financial position. Action may be taken or direction given.*
- 124 1 & 2 g) Updates of the Insurance Requirements in Contracts (IRIC) Manual (I)  
*Alliant will provide a presentation about the new updates of the IRIC Manual.*
- 125-127 1 h) Primary and Non-Contributory (A)  
*The Board will have a discussion about primary and non-contributory endorsements and may take action or provide direction.*
- 4. Ad Hoc Committee's Report**
- 128-155 1 a) Proposed Changes to George Hills Contract Scope of Work and ACCEL's Claims Reporting and Handling Policy and Procedure (A)  
*The Board will review a recommendation from the Ad Hoc Committee on the proposed changes of the George Hills Claims Administrators' Scope of Work, and ACCEL's Claims Reporting & Handling Policy and Procedure. Action may be taken to approve, amend or further direction may be given.*
- 5. Claims Committee's Report**
- TIME CERTAIN THURSDAY, JANUARY 23, 2025 AT 1:00 PM**
- 156-158 1 & 3 a) 2024 Liability Claims Audit (A)  
*Robert Powers will present the 2024 Claims Audit Report to the Board. Action may be taken to approve or direction given.*
- 159 1 b) Bakersfield Claims Audit (A)  
*The Board will discuss potentially hiring a second audit firm to audit the City of Bakersfield and may take action or provide direction.*



3 c) **CLOSED SESSION – Pursuant to Gov’t Code 54956.95** (A)

*Members will discuss the following Closed Session Items:*

- i. Sanchez, Robert v. City of Ontario
- ii. Rossner, Carina v. City of Palo Alto
- iii. **LIABILITY CLAIMS**  
Claimant: Various  
Agency claimed against: All Members  
Discussion of claim reserves on pending claims by cause and Member
- iv. Supplemental Claims Audit Report

**RECONVENE - DISPOSITION OF CLOSED SESSION ITEMS**

6. **Financial and Treasurer's Report** (A)

*Members will review the following items and may take action to approve or give direction as needed.*

- 160 1 a) Ratification of Disbursements
- 161-162 1. Month Ending September 30, 2024
- 163-164 2. Month Ending October 31, 2024
- 165-166 3. Month Ending November 30, 2024
- 167-168 4. Month Ending December 31, 2024
- 169-183 1 b) Report of Investments – Pursuant to Gov't Section Code 53646(b)(1)
- 184-198 1. Month Ending September 30, 2024
- 199-213 2. Month Ending October 31, 2024
- 214-228 3. Month Ending November 30, 2024
- 229-233 4. Month Ending December 31, 2024
- 234-235 1 c) Quarterly Financial Report as of September 30, 2024
- 236-238 1 & 2 d) Member Account Summary Report as of September 30, 2024
- 1 e) ACCEL’s Projected Cash Flow Obligations as of September 30, 2024

7. **Finance Committee’s Report**

**TIME CERTAIN FRIDAY, JANUARY 24, 2025 AT 8:45 AM**

- 239-282 1 a) Chandler Asset Management - Investment Report (I)  
*Chandler Asset Management will provide a report about ACCEL’s investments. Action may be taken or direction given.*
- 283-302 1 b) ACCEL’s Investment Policy: Proposed Changes by Chandler (A)  
*Members will receive a report of Chandler Asset Management’s review of the ACCEL Investment policy and may take action to approve the proposed changes or provide direction*
- 4 c) Verbal Report from Committee Meeting held on January 23, 2025 (I)  
*Members will receive a verbal report about the topics discussed and actions taken at the Finance Committee meeting held on January 23, 2025.*

8. **Underwriting Committee’s Report**

- 303-304 1 a) Verbal Update of the Exposures Reviewed by the Underwriting Committee: (I)
  - 1. City of Palo Alto-Broadband/Internet  
*The Committee will provide an informational report to the Board about its review of exposures.*



**TIME CERTAIN FRIDAY, JANUARY 24, 2024 AT 9:45 AM**

- 305-325 I b) Proposed Changes to ACCEL's Memorandum of Coverage (MOC): (A)  
Multiple Coverage Periods  
*The Board will review the proposed changes to the MOC regarding the Multiple Coverage Periods. Action may be taken to adopt the changes or direction given.*

**E. UNFINISHED BUSINESS**

**TIME CERTAIN FRIDAY, JANUARY 24, 2025 AT 10:15 AM**

- 326-334 I 1. Parametric Insurance (A)  
*The Board will receive a proposal regarding parametric insurance and may take action or provide further direction.*

**TIME CERTAIN THURSDAY, JANUARY 23, 2025 AT 3:00 PM**

- 335-339 I 2. Transit Coverage (I)  
*The Board will discuss transit coverage for its Members.*

**F. NEW BUSINESS**

**\*NOTICE OF PROPOSED BYLAWS CHANGES SENT ON DECEMBER 12, 2024\***

- 340-411 I 1. Amending the ACCEL Bylaws and Financial Plan Policy & Procedure (A)  
*Members will review the amended changes to the Bylaws and the Financial Plan Policy and Procedure and may take action or give direction.*  
i. 30 Days Notice Letter  
ii. Bylaws  
a. Redlined Version  
b. Clean Version  
iii. Resolution 2425-5, Amending the Bylaws  
iv. Financial Plan Policy and Procedure:  
a. Redlined Version  
b. Clean Version
- 412 I & 2 2. ACCEL Retrospective Rating Calculation (RPC) Estimated Results for 7/1/25 (I)  
*The Board will receive information about the RPC's estimated results for next year.*
- 413-421 I 3. ACCEL Excess Liability Program Renewal Outlook (A)  
*Members will receive an update on this item from Alliant regarding the marketing of the excess liability program and may give direction or take action.*
- 422-423 I 4. Optional Excess Workers' Compensation Program Renewal (I)  
*Participating members of this program will receive information and may have a discussion or give direction.*
- 424 I 5. CAJPA Accreditation Status (I)  
*The Board will receive an informational update regarding the CAJPA Accreditation status.*
- 425 I 6. Schedule of the Next Two Board of Directors Meetings (A)  
*Members will receive information on the next two Board Meetings and may take action to approve or amend the schedule and locations.*

# ACCEL

Authority for California Cities Excess Liability  
c/o Alliant Insurance Services  
Corporation Insurance License No. 0C36861  
560 Mission Street, 6<sup>th</sup> Floor, San Francisco, CA 94105



## G. CORRESPONDENCE / INFORMATION (I)

- 426-443 / 1. PARMA Conference Information
- 444-445 / 2. ACCEL Year at a Glance
- 446-449 / 3. ACCEL Service Team Org Charts

## H. PUBLIC COMMENTS (I)

- 4 *The public is invited at this point to address the Board of Directors on issues of interest to them.*

## ADJOURNMENT