



## MINUTES OF THE ACCEL EXECUTIVE COMMITTEE MEETING

**Thursday, January 19, 2023 at 10:00 AM**

**LOCATION:  
Alliant SF Office  
560 Mission Street, 6th Floor  
San Francisco, CA 94105  
Room: Golden Gate**

**MEMBERS PRESENT:**

Jena Covey, City of Bakersfield  
Sandra Blanch, City of Palo Alto  
Mark Howard, City of Santa Barbara (*arrived at 10:06 AM*)  
Oles Gordeev, City of Santa Monica

**MEMBERS ABSENT:** None

**GUESTS AND CONSULTANTS:**

Conor Boughey, Alliant Insurance Services  
Lorissa Huey, Alliant Insurance Services

**A. CALL TO ORDER**

Jena Covey called the meeting to order at 10:04 AM.

**B. Consent Calendar**

**B1. Approval of Minutes for the July 6, 2022 Executive Committee Meeting**

A motion was made to approve the consent calendar.

**MOTION:** Oles Gordeev      **SECOND:** Sandra Blanch      **MOTION CARRIED**

	Jena Covey	Sandra Blanch	Mark Howard	Oles Gordeev
Aye	X	X		X
Nay				
Abstain				



### C. EXECUTIVE COMMITTEE

#### C1. Service Provider Evaluations

Lorissa Huey reported that the Board requested ACCEL to hold off on the annual Service Providers Surveys this year and develop new Service Provider Evaluations. The Board delegated authority to the Executive Committee (EC).

A motion was made to direct the Program Administrators to continue Service Provider Evaluations every year for only the Program Administrators and Claims Administrators. If Members have issues with the other Service Providers, they are directed to bring it up with the Committee that governs those. In addition, the Program Administrators will create a fillable form on the ACCEL Website for Members who wish to provide immediate feedback on any reportable issues. This will be brought to the EC for discussion. If a Member is uncomfortable with the Program Administrators receiving the feedback, the Member could direct it to the Secretary.

The new Service Provider Evaluations will start on August 1, 2023 and the results will be reported at the October Board Meeting. After the original request has been sent, there will only be one reminder to the Board.

Also, the EC delegated authority to the Finance Committee to create a Policy and Procedure that outlines when Members have not completed the evaluation, they will not receive the \$1,000 or \$3,000 Admin Credit.

**MOTION:** Jena Covey      **SECOND:** Oles Gordeev      **MOTION CARRIED**

	Jena Covey	Sandra Blanch	Mark Howard	Oles Gordeev
Aye	X	X	X	X
Nay				
Abstain				



## **C2. New Member Marketing**

Conor Boughey reminded the Executive Committee that at the October 2022 Strategic Planning, the Board discussed whether ACCEL can attract potential new beneficial members.

The Executive Committee discussed and directed Alliant to advise any prospective Members that they need to apply by December 31 for ACCEL to consider a start date of July 1, 2024.

## **D. PUBLIC COMMENTS**

Mark Howard announced that he plans to pick a retirement date and it will be his last year on the Executive Committee. The Committee congratulated Mark.

## **ADJOURNMENT**

Jena Covey adjourned the meeting at 11:14 AM.