



### MINUTES OF THE ACCEL UNDERWRITING COMMITTEE TELECONFERENCE MEETING

**Monday, June 12, 2017 at 8:30 AM**

#### PRIMARY TELECONFERENCE LOCATION:

**Alliant Insurance Services, Inc., 100 Pine Street, 11th Fl, San Francisco, CA 94111**

#### MEMBERS PRESENT:

Betsy McClinton, City of Burbank (*joined the meeting at 8:35 AM*)

Ann Richey, City of Ontario

Sandra Blanch, City of Palo Alto

Mark Howard, City of Santa Barbara

Deb Hossli, City of Santa Monica

**MEMBERS ABSENT:** None

#### GUESTS AND CONSULTANTS:

Michael Simmons, Alliant

Conor Boughey, Alliant

Daniel Howell, Alliant

Lorissa Huey, Alliant

Michael Andersen, City of Monterey

#### A. CALL TO ORDER

Ann Richey called the meeting to order at 8:30 AM.

#### B. Consent Calendar

##### B1. Approval of the Minutes of the May 9, 2017 Underwriting Committee Mtg

A motion to approve the consent calendar.

**MOTION:** Sandra Blanch    **SECOND:** Mark Howard    **MOTION CARRIED**

	Ann Richey	Sandra Blanch	Mark Howard	Deb Hossli
Aye	X	X	X	X
Nay				
Abstain				



**C. General Risk Management Issues**

There was no discussion on this item.

**D. REPORTS**

**D1. Underwriting Committee's Report**

**D1a. New Exposure Questionnaire – EMT for Monterey County Fairgrounds Heritage Foundation**

Conor Boughey reported that the City of Monterey is requesting the Underwriting Committee to review a new exposure which would provide an EMT on site at the Monterey County Fairgrounds, for the Heritage Foundation. Conor noted that previously these services were provided by 911 response.

The Committee asked Michael Andersen questions about the contract, service structure, and chain of command which were discussed. The Committee then asked Michael to bring back to the next Underwriting Committee meeting answers to the following questions: (1) What city vehicles will be there?; (2) What type of supervision will there be?; (3) Will this be manning a first aid tent vs onsite?, and to send a copy of the contract.

No reportable action took place.

**E. UNFINISHED BUSINESS**

None.

**F. NEW BUSINESS**

None.

**G. CORRESPONDENCE / INFORMATION**

None.

**H. PUBLIC COMMENTS**

No public comments were made.

**ADJOURNMENT**

Ann Richey adjourned the meeting at 9:02 AM.