



**MINUTES OF THE
ACCEL CLAIMS COMMITTEE
MEETING**

Monday, December 14, 2020 at 1:00 PM

**LOCATION:
TELECONFERENCE**

Link: <https://alliantinsurance.zoom.us/j/92582154339?pwd=aFI4REhaK2tJayt0RFdQZVo3YVJ2OT09>

Dial: (669) 900-6833, Meeting ID: 925 8215 4339

Passcode: 910876

MEMBERS PRESENT:

Tracey Matthews, City of Anaheim
Jena Covey, City of Bakersfield
Betsy McClinton, City of Burbank
Jiles Smith, City of Modesto
Oles Gordeev, City of Santa Monica
Charlotte Dunn, City of Visalia

MEMBERS ABSENT: None

GUESTS AND CONSULTANTS:

Ken Maiolini, George Hills Company
Sandy Manzoni, George Hills Company
Robert Powers, R.E. Powers & Company LLC
Conor Boughey, Alliant Insurance Services
Lorissa Huey, Alliant Insurance Services

A. CALL TO ORDER

Oles Gordeev called the meeting to order at 1:02 PM.

B. Consent Calendar

B1. Approval of Minutes for the December 8, 2020 Claims Committee Meeting

A motion was made to approve the consent calendar.

MOTION: Jena Covey

SECOND: Betsy McClinton

MOTION CARRIED



	Tracey Matthews	Jena Covey	Betsy McClinton	Jiles Smith	Oles Gordeev	Charlotte Dunn
Aye		X	X	X	X	X
Nay						
Abstain	X					

C. REPORTS

C1. Claims Committee

C1a. 2020 ACCEL Claims Audit Draft

Robert Powers, ACCEL’s Claims Auditor walked through the report of the 2020 ACCEL Claims Audit Draft that includes claims of each Member City and ACCEL’s Claims Administrator, George Hills Company. He noted that the City of Anaheim’s report is not available because City Hall closed due to COVID-19.

A motion was made to recommend to the Board at the January 2021 Board Meeting to accept the report as presented with the condition that the City of Anaheim’s report does not have any substantial change from the prior year. The Claims Auditor was directed to share the City of Anaheim’s report with the Claims Committee Chair, Oles Gordeev and the Program Administrators for review.

MOTION: Jena Covey

SECOND: Jiles Smith

MOTION CARRIED

	Tracey Matthews	Jena Covey	Betsy McClinton	Jiles Smith	Oles Gordeev	Charlotte Dunn
Aye	X	X	X	X	X	X
Nay						
Abstain						

C1b. Claims Auditor Contract Term

Conor Boughey reported that the current Claims Auditor Contract with Rob Powers at R.E. Powers & Company LLC was executed in 2018 for a three year term and will expire after Rob presents the Claims Audit to the Board at the January 2021 Board Meeting.



Rob Powers has expressed interest in renewing the contract for another three years with the same terms and conditions.

A motion was made to recommend to the Board at the January 2021 Board Meeting to propose a two-year extension with a one-year option.

MOTION: Oles Gordeev **SECOND:** Betsy McClinton **MOTION CARRIED**

	Tracey Matthews	Jena Covey	Betsy McClinton	Jiles Smith	Oles Gordeev	Charlotte Dunn
Aye	X	X	X	X	X	X
Nay						
Abstain						

C1c. Brower Law Group Fee Increase Authorization

Conor Boughey reported that the Board previously authorized a \$25,000 budget for payments to the Brower Law Group to assist ACCEL and the City of Anaheim with a claim. It has been about nine months since ACCEL’s initial authorization and the payments to date have passed the budgeted authority level.

The Committee made a motion to recommend to the Board at the January 2021 Board Meeting to increase the authorization amount to \$150,000. Also, direction was given to the Program Administrators to work on a Policy an Procedure regarding attorney rates.

MOTION: Jena Covey **SECOND:** Jiles Smith **MOTION CARRIED**

	Tracey Matthews	Jena Covey	Betsy McClinton	Jiles Smith	Oles Gordeev	Charlotte Dunn
Aye		X	X	X	X	X
Nay						
Abstain	X					



C1d. George Hills Closed Session Template - Reserving in the Excess Layers

Conor Boughey reported that at the October 2020 Board Meeting/Long Range Planning, the Board discussed making changes to the George Hills Closed Session Template.

The Claims Committee discussed and suggested improvements to the template. Also, Sandy Manzoni and Ken Maiolini from George Hills will incorporate some changes.

A motion was made to present the revised changes as discussed during the meeting as a recommendation to the Board at the January 2021 Board Meeting.

MOTION: Betsy McClinton **SECOND:** Oles Gordeev **MOTION CARRIED**

	Tracey Matthews	Jena Covey	Betsy McClinton	Jiles Smith	Oles Gordeev	Charlotte Dunn
Aye	X	X	X	X	X	X
Nay						
Abstain						

C1e. Closed Session – Pursuant to Gov’t Code 54956.95

A motion was made to enter into Closed Session at 2:04 PM.

MOTION: Charlotte Dunn **SECOND:** Betsy McClinton **MOTION CARRIED**

	Tracey Matthews	Jena Covey	Betsy McClinton	Jiles Smith	Oles Gordeev	Charlotte Dunn
Aye	X	X	X	X	X	X
Nay						
Abstain						

A motion was made to come out of Closed Session at 2:37 PM.

MOTION: Oles Gordeev **SECOND:** Jena Covey **MOTION CARRIED**



	Tracey Matthews	Jena Covey	Betsy McClinton	Jiles Smith	Oles Gordeev	Charlotte Dunn
Aye	X	X	X	X	X	X
Nay						
Abstain						

Oles Gordeev, Claims Committee Chair reported out of Closed Session that there was nothing to report out of Closed Session.

D. PUBLIC COMMENTS - No public comments were made.

ADJOURNMENT

Oles Gordeev adjourned the meeting at 2:38 PM.