

AGENDA

LEGEND: A – Action may be taken
I – Information
1 – Included
2 – Handout
3 – Separate
4 – Verbal

JPA: ACCEL BOARD OF DIRECTORS MEETING

DATES/TIMES: October 7th, 2004 3:00PM
October 8th, 2004 8:30AM

LOCATION: The Coast Santa Cruz Hotel
175 West Cliff Drive
Santa Cruz, CA 95060
(831) 426-4330

In accordance with the requirements of the Brown Act, notice of this meeting must be posted in publicly accessible places, 72 hours in advance of the meeting, in each of the member agencies involved.

A. CALL TO ORDER

1 B. CONSENT CALENDAR (A)

Page 1-14

1. Approval of Minutes – June 24 and 25, 2004 Board of Directors Meeting
Members will review these minutes and may take action to approve and amend.

C. REPORTS (A)

- 4 1. President's
a) Tort Reform
Members will hear a report from the President on this item.

2. Claims Committee's

TIME CERTAIN THURSDAY, OCTOBER 7, 2004 4:30PM

3 a) CLOSED SESSION – Pursuant to Gov't Code 54956.95 (A)

Members will review the following Closed Session Items

- i. Farmers Market (Santa Monica)
- ii. Brassinga (ACCEL v. Los Altos)
- iii. Drummond v. Anaheim
- iv. Shoreline Amphitheatre v. Mountain View
- v. Quon v. Ontario
- vi. Curtis v. Visalia
- vii. Tanquay v. Bakersfield

RECONVENE - DISPOSITION OF CLOSED SESSION ITEMS

- 4 b) Liability Claims Administrator – Status Report (A)
Members will hear a status report the Claims Committee and may take action.

TIME CERTAIN THURSDAY, OCTOBER 7, 2004 3:30PM

- 3 c) Liability Claims Audit (A)

Leo Heyenrath will present this report. Members by now should have received a copy of the audit in a separate mailing.

3. Financial and Treasurer's
Members will review the following Reports and may take action to approve.
- Page 15-18* 1 a) Ratification of Disbursements (A)
1. Month Ending May 31, 2004
2. Month Ending June 30, 2004
3. Month Ending July 31, 2004
4. Month Ending August 31, 2004
- Page 19-24* 1 b) Report of Investments – Pursuant to Gov't Section Code 53646(b)(1) (A)
Page 25-30 1. Month Ending May 31, 2004
Page 31-36 2. Month Ending June 30, 2004
Page 37-42 3. Month Ending July 31, 2004
Page 43-62 4. Month Ending August 31, 2004
- Page 63-66* 1 c) Estimated Earnings Reports as of June 30, 2004 (A)
1 d) Financial Statement Ending June 30, 2004
1 e) Administrative Budget (A)
1. 2003/2004 Final Budget
Page 67-68 2. 2004/2005 Budget Year-to-Date
Page 69-70 3. Resolution No. 04/05-01 – Amending the Administration Budget
Page 71-74
- TIME CERTAIN FRIDAY, OCTOBER 8, 2004 9:00 A.M.**
- 3&4 f) Financial Audit as of June 30, 2004 (A)
The Auditors of Brown Armstrong will join the meeting via telephone and present their report. Members may take action to approve.
- 2 g) July 1, 2003 to June 30, 2004 – Liability Payroll Audit (I)
Members will receive information on the audit performed.
- Page 75-78* 1 4. Program Administrator's
a) Account Time Tracking (I)
Members will receive a copy of this report.
- Page 79-82* b) Resolution No. 04/05-02 – Amending the Program Administrator Contract – Compensation (A)
Members will review this proposed change per action taken at the last meeting.
- 4 5. Underwriting Committee's (A)
a) Discussion Regarding Members' Changes in Exposure to Loss
Members will have a discussion regarding this item and may take action.
- D. UNFINISHED BUSINESS (A)**
- Page 83-86* 1 1. Financial Audit Error Reconciliation Between EER and Claims Data – Redistribution of Admin Funds (A)
Members will hear an update regarding this item and may take action.
- E. NEW BUSINESS**
- Page 87-94* 1. Conflict of Interest Code (A)
Members will review the Conflict of Interest Code as required annually and make changes if necessary.
- Page 95-96* 2. Next Two Meetings Schedule (I)
Members will receive information on the next two meetings and may give direction if needed.

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3. 2005 Proposed Calendar of Meetings (A)
Members will review the proposed meeting dates and may take action to approve or amend.

Page 101-103

- 4 F. **CORRESPONDENCE / INFORMATION** (I)
1. PARMA 2005 Conference Information

- 4 G. **PUBLIC COMMENTS** (I)
The public is invited at this point to address the Board on issues of interest to them.

- 4 H. **GENERAL RISK MANAGEMENT ISSUES** (I)
Subjects that of interest to members: please bring 15 copies of any materials.

ADJOURNMENT