

AGENDA

LEGEND: A – Action may be taken

I - Information

1 - Included

2 - Handout

3 - Separate

4 – Verbal

JPA: ACCEL BOARD OF DIRECTORS MEETING

DATES/ Day 1 - Thursday, March 20, 2025 at 12:00 PM

TIMES: Day 2 - Friday, March 21, 2025 at 8:30 AM

LOCATION: Alliant Irvine Office
18100 Von Karman Ave, 10th Floor
Irvine, CA 92612
Room: Dana Point

In accordance with the requirements of the Brown Act, notice of this meeting must be posted in publicly accessible places, 72 hours in advance of the meeting, at the office of ACCEL's Secretary.

Per Government Code section 54954.2, persons requesting disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, are requested to contact Alliant at (415) 403-1400 twenty-four hours in advance of the meeting. Entrance to the meeting location requires routine provision of identification to building security. However, ACCEL does not require any member of the public to register his or her name, or to provide other information, as a condition to attendance at any public meeting and will not inquire of building security concerning information so provided. See Government Code section 54953.3.

PAGE

A. CALL TO ORDER

B. CONSENT CALENDAR

1 The Board may take action on the items below as a group. A member may request an item be withdrawn from the Consent Calendar for discussion and action. (A)

5-18

1. Approval of Minutes for the January 23 and 24, 2025 Board Meeting

19-20

2. Approval of Minutes for the March 4, 2025 Special Board Meeting

21-55

3. Revised Member Account Summary as of September 30, 2024

56-72

4. ACCEL's Investment Policy and Procedure – Amended January 23, 2025

73-90

5. Claims Reporting and Handling Policy and Procedure – Amended January 23, 2025

C. GENERAL RISK MANAGEMENT ISSUES

4 This is an opportunity for a member to discuss a topic of interest or seek guidance and input from the group about a current issue, risk management topic or exposure the member is facing. Please mail a copy of any materials to each member City in advance of the meeting. (I)

D. REPORTS

1. President's Report

90-95

1 a) Appointment of Nominating Committee (I)
The President will seek volunteers to be appointed to the Nominating Committee. The Committee will survey the Board for interest in serving on the Executive Committee.

2. Executive Committee's Report - None

3. Underwriting Committee's Report

96-98

1 a) Primary and Non-contributory (A)
The Board will have a discussion about primary and non-contributory endorsements and may take action or provide direction.

4. Program Administrator's Report

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|---------|-------|---|-----|
| 99-101 | 1 | a) Renewal Status: | |
| | | i. ACCEL's Retained Layer | (I) |
| | | <i>Members will discuss the funding requirements for ACCEL's retained layer.</i> | |
| 102-109 | 1 & 3 | ii. Excess Liability Program Renewal Expectations | (A) |
| | | <i>The Board will receive information regarding the Excess Liability Renewal and may give direction or take action.</i> | |
| 110-174 | 1 | b) Best Practices for Parks & Recreations Instructors | (I) |
| | | <i>The Board will hear from another Member Entity who has developed a policy for best practices on managing Parks & Recreation instructors, including guidelines for contractors and program oversight.</i> | |
| 175-192 | 1 | c) CAJPA Accreditation Requirements | (A) |
| | | <i>The Board will review the outstanding requirements from CAJPA Accreditation and may take action or provide direction.</i> | |

5. Claims Committee's Report

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|---------|---|--|-----|
| 193-194 | 1 | a) Clarification of Claims Reporting Requirements - ACCEL Claims Reporting and Handling Policy and Procedure | (I) |
| | | <i>The Claims Committee will update the Board on the clarification of claims reporting requirements in the policy and procedure.</i> | |
| 195-196 | 1 | b) Member Claims Training | (I) |
| | | <i>The Claims Committee will provide the Board a report on Member Claims Training.</i> | |
| | 3 | c) CLOSED SESSION – Pursuant to Gov't Code 54956.95 | (A) |
| | | <i>Members will review the following Closed Session Items:</i> | |
| | | i. Peterson v. City of Bakersfield | |
| | | ii. Rohani v City of Burbank | |

RECONVENE - DISPOSITION OF CLOSED SESSION ITEMS

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|---------|---|--|-----|
| 197 | | 6. Financial and Treasurer's Report | (A) |
| | | <i>Members will review the following items and may take action to approve or give direction as needed.</i> | |
| 198-199 | 1 | a) Ratification of Disbursements | |
| 200-201 | | 1. Month Ending January 31, 2025 | |
| | | 2. Month Ending February 28, 2025 | |
| 202 | 1 | b) Report of Investments – Pursuant to Gov't Section Code 53646(b)(1) | |
| | | 1. Local Agency Investment Fund (LAIF) Report as of December 30, 2024 | |
| | | 2. Chandler Asset Management | |
| 203-217 | | i. Month Ending January 31, 2025 | |
| 218-232 | | ii. Month Ending February 28, 2025 | |
| 233-237 | 1 | c) Quarterly Financial Report as of December 31, 2024 | |
| 238 | 2 | d) Member Account Summary Report as of December 31, 2024 | |
| 239-241 | 1 | e) ACCEL Projected Cash Flow Obligations as of December 31, 2024 | |

7. Finance Committee's Report

242-244 1 a) Draft FY 25/26 Administration Budget (A)
The Board will review the draft FY 25/26 Admin Budget and may take action or provide direction.

245-252 1 b) Proposed Changes to ACCEL's Accounting Guide – Allocation of Assets (A)
The Committee has made a recommendation to the Board to propose changes to the Accounting Guide regarding the allocation of assets. The Board may take action to adopt, amend or give further direction.

E. UNFINISHED BUSINESS

253-258 1 1. Optional Excess Workers' Compensation Renewal (I)
Participating members of this program will receive information and may have a discussion or give direction.

259-276 1 2. Parametric Insurance Proposal (A)
The Board will receive a proposal regarding parametric insurance and may take action to bind coverage or provide further direction.

F. NEW BUSINESS

TIME CERTAIN, THURSDAY, MARCH 20, 2025 AT 1:00 PM

277-331 1 1. 2025 Actuarial Report Presentation (A)
Bickmore Actuarial will present the Actuarial Report. Members may take action to accept the report or give direction.

332-336 1 2. Bickmore Actuarial Engagement Letter (A)
The Board will review the Bickmore Actuarial Engagement Letter and take action to accept, amend, or provide direction.

TIME CERTAIN, FRIDAY, MARCH 21, 2025 AT 8:45 AM

337-359 1 3. LifeSpot Presentation (I)
Members will receive information from LifeSpot about how to use the LifeSpot application during a workplace violence event.

360-362 1 & 2 4. Draft Retrospective Rating Plan Calculation (A)
A draft version of the Retrospective Rating Plan Calculation has been prepared. Board Members may take action or give direction.

363-366 1 5. Member Declarations Page – Additional Named Parties (A)
Members may choose to bring proposed additional named parties to add to the declarations page if desired. Action may be taken or direction given.

367-373 1 6. Evident Third Party Risk Management for Public Sector Discussion (I)
The Board will discuss Evident, which specializes in automated third-party risk management solutions.

374-375 1 7. ACH/Wire Payments from Members (I)
The Program Administrators will discuss ACH and wire payments with the Members and direction may be provided.



376 1 8. Schedule of the Next Two Board of Directors Meetings (A)
*Members will receive information on the next two meetings and may take action to
 approve or amend the schedule and locations.*

G. CORRESPONDENCE / INFORMATION (I)

377-392	<i>/</i>	1. PRISM Annual Report
393-394	<i>/</i>	2. Insurance Insider Article: D&F Market braced for \$100mn+ Wildfire Loss from CA PRISM Risk Pool
395-399	<i>/</i>	3. CAJPA Conference 2024 Schedule i. 2025 Conference: September 16 to 19 in Monterey
400-401	<i>/</i>	4. Social Inflation: How Today’s Rising Claim Costs Affect Tomorrow’s Insurance Premiums

H. PUBLIC COMMENTS (I)

4 *The public is invited at this point to address the Board of Directors on issues of interest to them.*

ADJOURNMENT