



**MINUTES OF THE
ACCEL CLAIMS COMMITTEE MEETING
THURSDAY, JANUARY 23, 2014 AT 9:00 A.M.
Primary Teleconference Location: San Francisco, CA**

MEMBERS PRESENT

Dave Nunley, City of Anaheim
Mary Akin, City of Modesto
Charlotte Dunn, City of Visalia

MEMBERS ABSENT

Jena Covey, City of Bakersfield
Deb Hossli, City of Santa Monica

GUESTS & CONSULTANTS

Conor Boughey, Alliant Insurance Services, Inc.
Vadim Livshits, Alliant Insurance Services, Inc.
Michael Simmons, Alliant Insurance Services, Inc.
Ann Richey, City of Ontario
Patty Haymond, City of Santa Cruz
Mark Howard, City of Santa Barbara
Keyan Aghili, Carl Warren
Betsy Dolan, City of Burbank

A. CALL TO ORDER

Dave Nunley called the meeting to order at 9:08 AM.

B. CLAIMS COMMITTEE

B.1. Approval of the Minutes from the August 8, 2013 Claims Committee Meeting

A motion was made to approve the minutes.

	<u>AYE</u>	<u>NYE</u>	<u>Abstain</u>
Dave Nunley	X		
Mary Akin	X		
Charlotte Dunn	X		

MOTION: Charlotte Dunn **SECOND:** Mary Akin

MOTION CARRIED



C. CLAIMS COMMITTEE

C1. File Review Discussion – City of Burbank

Keyan Aghili reported that he met with Arlene Gallardo, the claims manager at the City of Burbank. Keyan found that the City’s claims reserves were accurate. He recommends more explanation of the City’s reserving practices, and that the explanation be sent to the City Attorney, who will send a memo to the Claims Handling attorney.

Keyan Aghili reported that Arlene Gallardo has been actively communicating with the claims handling attorney and sending status report requests. Some of the updates from the attorneys were very basic, and don’t include updates on where the claims are procedurally. The reports are also missing details such as timelines and exposures.

The City’s claims expenses are all backed up in iVos, making it easy for Arlene Gallardo to forward the information to interested parties.

Keyan Aghili reported that he will send the City a template to follow which allows for proper, substantial reporting of claims.

Additionally, Keyan reported that the Rodriguez claim has been split into two separate claims. There are questions as to proper reserve allocation. Currently there is a single reserve of \$6M which should be split into two.

Michael Simmons asked if the City of Burbank would shine if Claims Audit were done now? Keyan reported that things are improving, but there are some communication issues between the City Attorney and Management. An audit wouldn’t find anything that was mishandled.

Betsy Dolan commented that Arlene Gallardo will be good for the City, she is proactive and persistent as Claims Manager, and she will get things in order. Betsy added that the City will be making strides toward a good audit. CV Starr will be coming out to review litigated files, pending coordinating schedules.

D. PUBLIC COMMENTS

ADJOURNMENT

Dave Nunley adjourned the meeting at 9:29 a.m.