



**MINUTES OF THE
ACCEL CLAIMS COMMITTEE
MEETING**

Tuesday, January 11, 2022 at 1:00 PM

**LOCATION:
TELECONFERENCE**

Link: <https://alliantinsurance.zoom.us/j/93632768824?pwd=WVZrcGZFL2RSY3gyV25aNWlNQmthdz09>

Meeting ID: 936 3276 8824

Passcode: 936104

Dial: (669) 900-6833

MEMBERS PRESENT:

Tracey Matthews, City of Anaheim
Jena Covey, City of Bakersfield
Oles Gordeev, City of Santa Monica
Charlotte Dunn, City of Visalia

MEMBERS ABSENT:

Betsy McClinton, City of Burbank

GUESTS AND CONSULTANTS:

Ben Oram, George Hills Company
David Tratuz George Hills Company
Conor Boughey, Alliant Insurance Services
Marcus Beverly, Alliant Insurance Services
Lorissa Huey, Alliant Insurance Services

A. CALL TO ORDER

Tracey Matthews called the meeting to order at 1:07 PM.

B. Consent Calendar

B1. Approval of Minutes for the December 14, 2021 Claims Committee Meeting

A motion was made to approve the consent calendar.

MOTION: Charlotte Dunn **SECOND:** Oles Gordeev **MOTION CARRIED**



| | Tracey Matthews | Jena Covey | Betsy McClinton | Oles Gordeev | Charlotte Dunn |
|---------|-----------------|------------|-----------------|--------------|----------------|
| Aye | X | X | | X | X |
| Nay | | | | | |
| Abstain | | | | | |

C. REPORTS

C1. Claims Committee

C1a. ACCEL’s Policies and Procedures Review and Proposed Changes:

C1ai. Claims Reporting and Handling

C1a.iii. Closed Session Confidentiality

Conor Boughey reported that the Claims Committee is responsible for reviewing the Claims Reporting and Handling Policy and Procedure (P&P) and the Closed Session Confidentiality Policy and Procedure (P&P) every even numbered year by the January Board Meeting.

Included in the agenda packet were drafted proposed changes to further clarify the Claims Administrator’s and Claims Committee’s roles and responsibilities. During the meeting, the Committee agreed to add language about partial disclaimer of uncovered damages and change the process for reservation of rights letters.

A motion was made to recommend to the Board to adopt the proposed changes as discussed for the Claims Reporting and Handling P&P. There were no changes to the Claims Session Confidentiality P&P, except to update the reviewed date.

MOTION: Charlotte Dunn **SECOND:** Jena Covey **MOTION CARRIED**

| | Tracey Matthews | Jena Covey | Betsy McClinton | Oles Gordeev | Charlotte Dunn |
|---------|-----------------|------------|-----------------|--------------|----------------|
| Aye | X | X | | X | X |
| Nay | | | | | |
| Abstain | | | | | |



C1b. Litigation Update

Ben Oram, ACCEL's Claims Administrator provided the Committee a litigation update. This was a new suggestion from Committee Chair, Tracey Matthews to provide quarterly or semiannually.

The Committee appreciated the presentation from Ben.

The Committee requested that the Program Administrators post the litigation update document on the ACCEL Website in the Members' only section.

D. PUBLIC COMMENTS - No public comments were made.

ADJOURNMENT

Tracey Matthews adjourned the meeting at 1:43 PM.