

ACCEL BOARD OF DIRECTORS MEETING

Day 1 - Thursday, June 20, 2024 at 12:00 PM

Day 2 - Friday, June 21, 2024 at 8:00 AM

LOCATION:

**Monterey Plaza Hotel & Spa - Room: Ocean Club
400 Cannery Row, Monterey, CA 93940**

MEMBERS PRESENT:

Tracey Matthews, City of Anaheim

Jena Covey, City of Bakersfield

Alvaro Valdez, City of Burbank Alternate (*arrived at 12:25 PM on Thursday, June 20, 2024*)

Matthew Braley, City of Modesto

Rafaela King, City of Monterey

Samhitha Cutshaw, City of Mountain View

Numeya Williams, City of Ontario

Sandra Blanch, City of Palo Alto

Rhonda Combs, City of Salinas

Mark Howard, City of Santa Barbara (*left at 3:50 PM on Thursday, June 20, 2024*)

Ross Brandon, City of Santa Cruz (*left at 3:01 PM on Thursday, June 20, 2024*)

Oles Gordeev, City of Santa Monica

(*left the meeting room at 9:30 AM on Friday, June 21, 2024 and came back at 10:28 AM*)

Andrew Guzman, City of Visalia

MEMBERS ABSENT:

None

GUESTS AND CONSULTANTS:

Derek Rampone, City of Mountain View Alternate (*left at 3:50 PM on Thursday, June 20, 2024*)

Lisa Cox, City of Monterey Alternate (*left at 3:50 PM on Thursday, June 20, 2024*)

Maruqie Lugo, City of Ontario Alternate (*left at 3:50 PM on Thursday, June 20, 2024*)

Selina Andrews, City of Salinas Assistant Finance Director (*Friday, June 21, 2024 only*)

Marisa Kahn, City of Santa Barbara Alternate

Ben Oram, George Hills Company

David Trautz, George Hills Company

John Chaquica, George Hills Company (*Thursday, June 20, 2024 only*)

Chris Shaffer, George Hills Company (*Thursday, June 20, 2024 only*)

Daniel Howell, Alliant Insurance Services (*arrived at 4:25 PM on Thursday, June 20, 2024*)

Conor Boughey, Alliant Insurance Services

Lorissa Huey, Alliant Insurance Services

Thomas Joyce, Alliant Insurance Services (*left at 3:50 PM on Thursday, June 20, 2024*)



A. CALL TO ORDER

A1. Introductions

Jena Covey called the meeting to order on Thursday, June 20, 2024 at 12:00 PM.
 Jena Covey called the meeting to order on Friday, June 21, 2024 at 8:00 AM.

B. CONSENT CALENDAR

B1. Approval of Minutes for the March 21 and March 22, 2024 Board of Directors Meeting

A motion was made to approve the minutes, subject to adding to page 9, under F.1 2024 Actuarial Report Approval that the prior discount rate was 2%. Also, to amend a typo on page 10 under F.3 Draft Retrospective Rating Plan Calculation.

MOTION: Rhonda Combs **SECOND:** Tracey Matthews **MOTION CARRIED**

	Tracey Matthews	Jena Covey	Alvaro Valdez	Matthew Braley	Rafaela King	Samhitha Cutshaw	Numeya Williams	Sandra Blanch	Rhonda Combs	Mark Howard	Ross Brandon	Oles Gordeev	Andrew Guzman
Aye	X	X		X	X	X	X	X	X	X	X	X	X
Nay													
Abstain													

B2. Approval of Minutes for the April 25, 2024 Special Board of Directors Meeting

A motion was made to approve the minutes.

MOTION: Mark Howard **SECOND:** Andrew Guzman **MOTION CARRIED**

	Tracey Matthews	Jena Covey	Alvaro Valdez	Matthew Braley	Rafaela King	Samhitha Cutshaw	Numeya Williams	Sandra Blanch	Rhonda Combs	Mark Howard	Ross Brandon	Oles Gordeev	Andrew Guzman
Aye		X		X	X	X	X	X	X	X	X	X	X
Nay													
Abstain	X												



B3. Approval of Minutes for the May 23, 2024 Special Board of Directors Meeting

A motion was made to approve the minutes.

MOTION: Mark Howard **SECOND:** Samhitha Cutshaw **MOTION CARRIED**

	Tracey Matthews	Jena Covey	Alvaro Valdez	Matthew Braley	Rafacla King	Samhitha Cutshaw	Numeya Williams	Sandra Blanch	Rhonda Combs	Mark Howard	Ross Brandon	Oles Gordeev	Andrew Guzman
Aye	X	X		X	X	X	X	X		X	X	X	X
Nay													
Abstain									X				

B4. Approval of Minutes for the June 6, 2024 Special Board of Directors Meeting

A motion was made to approve the minutes.

MOTION: Mark Howard **SECOND:** Sandra Blanch **MOTION CARRIED**

	Tracey Matthews	Jena Covey	Alvaro Valdez	Matthew Braley	Rafacla King	Samhitha Cutshaw	Numeya Williams	Sandra Blanch	Rhonda Combs	Mark Howard	Ross Brandon	Oles Gordeev	Andrew Guzman
Aye		X		X	X	X	X	X		X	X	X	X
Nay													
Abstain	X								X				

C. GENERAL RISK MANAGEMENT ISSUES

Mark Howard, City of Santa Barbara stated the City’s Finance Director requested for the contact info for each the other twelve Members’ Finance Directors because City of Santa Barbara’s Finance Director is interested about budget related survey questions and wants to find trends amongst the ACCEL pool.

Rhonda Combs from the City of Salinas mentioned that the City’s police department's K-9 unit trainer currently has a business license. She asked if there are any other Members whose K-9 trainers hold specific certifications or adhere to particular training standards.

Numeya Williams, City of Ontario announced that the City is building a sports complex and will be managing it.



Jena Covey from the City of Bakersfield reported an update from the last Board Meeting. She mentioned that since Medicare now reimburses for street medical groups, the City has started such groups at two of its park locations. They are enrolling the unhoused in Medi-Cal and passing out sandwiches.

Jena also mentioned that there have been increased fundraisers among employees through emails and using personal Venmo accounts, for example, raising funds for veterans on Veterans Day. She asked the Board Members to send samples of their Member Entities' policies and procedures for fundraisers.

D. REPORTS

D1. Nominating Committee's Report

D1a. Election of Officers for FY 24/25

The Nominating Committee is composed of Jena Covey, City of Bakersfield. The Committee's task is to survey the Board for Executive Committee nominations.

The floor was open for nomination.

A motion was made to elect the slate of officers as follows:

- President: Ross Brandon
- Vice President: Tracey Matthews
- Treasurer: Oles Gordeev
- Secretary: Andrew Guzman

MOTION: Mark Howard **SECOND:** Rafaela King **MOTION CARRIED**

	Tracey Matthews	Jena Covey	Alvaro Valdez	Matthew Braley	Rafaela King	Samhitha Cutshaw	Numeya Williams	Sandra Blanch	Rhonda Combs	Mark Howard	Ross Brandon	Oles Gordeev	Andrew Guzman
Aye	X	X	X	X	X	X	X	X	X	X	X	X	X
Nay													
Abstain													

D2. President's Report

D2a. Board Member Peer Program

Lorissa Huey reminded the Board that ACCEL has a Peer Program to help with onboarding of new Board Members.



Rhonda Combs, City of Salinas and Ross Brandon, City of Santa Cruz agreed to be mentors to Lisa Cox, City of Monterey.

Sandra Blanch, City of Palo Alto volunteered to be a mentor to Samhitha Cutshaw, City of Mountain View.

Jena Covey, City of Bakersfield and Andrew Guzman, City of Visalia offered to be mentors to Matthew Braley, City of Modesto.

Tracey Matthews, City of Anaheim and Jena Covey, City of Bakersfield agreed to be co-mentors to Marquie Lugo, City of Ontario.

D2b. Indicated Interest for FY 24/25 Committee Assignments

Lorissa Huey explained that the Executive Committee will convene in July 2024 to finalize the committee assignments. At today's meeting, the Board Members stated which of the three Committees: Claims, Finance, and Underwriting they are interested in participating in for FY 24/25.

Tracey Matthews would like to be removed from the Claims Committee. Lisa Cox and Marquie Lugo are interested in the Claims Committee.

Alvaro Valdez is interested in the Underwriting Committee and would like to leave the Finance Committee.

Samhitha Cutshaw wishes to join the Finance Committee.

D3. Executive Committee's Report – No items to report for this meeting.

D4a-e. Financial and Treasurer's Report

Thomas Joyce and Oles Gordeev walked through the financial and treasurer's report.

The Balance Sheet as of March 31, 2024 indicates a net position of \$14,051,063 and ACCEL has been recovering from a negative net position from the prior year of (\$4,637,238). Also, the Member Account Summary as of March 31, 2024 included the Cities of Burbank, Palo Alto, Santa Barbara, and Visalia deposits for the negative net position surcharge for year ending June 30, 2023, which was approved to be invoiced at the October 2023 Board Meeting.



A motion was made to approve the financial items.

MOTION: Rafaela King **SECOND:** Tracey Matthews **MOTION CARRIED**

	Tracey Matthews	Jena Covey	Alvaro Valdez	Matthew Braley	Rafaela King	Samhitha Cutshaw	Numeya Williams	Sandra Blanch	Rhonda Combs	Mark Howard	Ross Brandon	Oles Gordeev	Andrew Guzman
Aye	X	X	X	X	X	X	X	X	X	X	X	X	X
Nay													
Abstain													

D5. Claims Committee’s Report

D5a. FY 24/25 Liability Claims Audit Schedule Memo

Lorissa Huey reminded the Board that Rob Powers, ACCEL’s Claim Auditor will begin the Liability Claims Audit on July 1, 2024. Rob provided a schedule which was included in the agenda packet of when he will be contacting each Member for the audit.

D5b. Litigation Management Team

Conor Boughey reported that the George Hills team presented to the Board at the last Board Meeting on the ACCEL account and services that George Hills provides. They are back at today’s meeting to request a fee increase to the current contract that is effective January 1, 2023 and expires June 30, 2026.

John Chaquica and Chris Shaffer, George Hills presented a memo to the Board about the need to increase fees which included support of the increased workload such as claims reporting requirements and claims volume.

A motion was made to agree to the proposed fee of \$325,000 and revise the scope of work in the George Hills Contract and ACCEL Claims Handling Policy and Procedure by March 31, 2025.

MOTION: Andrew Guzman **SECOND:** Tracey Matthews **MOTION CARRIED**

	Tracey Matthews	Jena Covey	Alvaro Valdez	Matthew Braley	Rafaela King	Samhitha Cutshaw	Numeya Williams	Sandra Blanch	Rhonda Combs	Mark Howard	Ross Brandon	Oles Gordeev	Andrew Guzman
Aye	X	X	X	X	X	X	X	X	X			X	X
Nay										X			
Abstain													



A second motion was made to form an Ad Hoc Committee composed of the following Members to work on this subject matter with George Hills:

- Jena Covey, City of Bakersfield
- Tracey Matthews, City of Anaheim
- Ross Brandon, City of Santa Cruz
- Oles Gordeev, City of Santa Monica

MOTION: Tracey Matthews **SECOND:** Samhitha Cutshaw **MOTION CARRIED**

	Tracey Matthews	Jena Covey	Alvaro Valdez	Matthew Braley	Rafaela King	Samhitha Cutshaw	Numeya Williams	Sandra Blanch	Rhonda Combs	Mark Howard	Ross Brandon	Oles Gordeev	Andrew Guzman
Aye	X	X	X	X	X	X	X	X	X	X		X	X
Nay													
Abstain													

D5c. Excess Claims Reporting Process

Lorissa Huey reminded the Board that when a Member claim is reported to ACCEL, Ben Oram and David Trautz at George Hills reviews the claim file and may request an ACCEL reserve be placed on the file. Additionally, Ben and David reports the claim to ACCEL’s excess insurance partners.

D5d. CLOSED SESSION – Pursuant to Gov’t Code 54956.95

A motion was made to enter into Closed Session at 3:50 PM.

MOTION: Tracey Matthews **SECOND:** Samhitha Cutshaw **MOTION CARRIED**

	Tracey Matthews	Jena Covey	Alvaro Valdez	Matthew Braley	Rafaela King	Samhitha Cutshaw	Numeya Williams	Sandra Blanch	Rhonda Combs	Marisa Kahn	Ross Brandon	Oles Gordeev	Andrew Guzman
Aye	X	X	X	X	X	X	X	X	X	X		X	X
Nay													
Abstain													



A motion was made to come out of Closed Session at 4:58 PM.

MOTION: Oles Gordeev **SECOND:** Numeya Williams **MOTION CARRIED**

	Tracey Matthews	Jena Covey	Alvaro Valdez	Matthew Braley	Rafaela King	Samhitha Cutshaw	Numeya Williams	Sandra Blanch	Rhonda Combs	Marisa Kahn	Ross Brandon	Oles Gordeev	Andrew Guzman
Aye	X	X	X	X	X	X	X	X	X	X		X	X
Nay													
Abstain													

RECONVENE - DISPOSITION OF CLOSED SESSION ITEMS

Lorissa Huey reported out of Closed Session that direction was given to the Claims Administrators.

D6. Finance Committee’s Report – No items to report for this meeting.

D7. Underwriting Committee’s Report – No items to report for this meeting.

D8. Program Administrator’s Report

D8a. ACCEL Commutation of Coverage and Consideration of Portfolio Transfer

Conor Boughey and Daniel Howell described to the Board that ACCEL provides Members with per occurrence coverage, faces potential long-term claims like allegations of sexual misconduct that can emerge years after the original program year, potentially leading to significant financial assessments. To manage this, ACCEL could either purchase a Loss Portfolio Transfer or commute member coverage.

D8b. PRISM Programs Draw on Net Positions to Mitigate Impact of Reinsurer Commutation

Conor Boughey announced that PRISM provided a memo about a settlement with AmTrust North America after a prolonged dispute over unpaid reinsurance claims. AmTrust agreed to pay PRISM \$150,000,000 to end their reinsurance agreements, meaning PRISM took back the responsibility for all current and future claims, which were estimated at \$284,000,000. This settlement allows PRISM to avoid further costly litigation and ensures financial stability for their various insurance programs, affecting different programs in specific ways but overall enabling them to move forward without additional legal distractions.



E. UNFINISHED BUSINESS

E1. ACCEL’s June 30, 2024 Actuarial Update

Lorissa Huey reported that the Actuarial Study is based on December 31, 2023 loss information. The Financial Audit will audit the financials as of June 30, 2024 and as a result, the Reserves and Incurred But Not Reported (IBNR) requires an update to accurately reflect the ACCEL’s outstanding liabilities. Since the Actuarial Study presented at the March 2024 Board Meeting, the outstanding liabilities were reduced by \$2,000,000.

A motion was made to accept the actuarial update report as presented.

MOTION: Tracey Matthews **SECOND:** Oles Gordeev **MOTION CARRIED**

	Tracey Matthews	Jena Covey	Alvaro Valdez	Matthew Braley	Rafaela King	Samhitha Cutshaw	Numeya Williams	Sandra Blanch	Rhonda Combs	Mark Howard	Ross Brandon	Oles Gordeev	Andrew Guzman
Aye	X	X	X	X	X	X	X	X	X		X	X	X
Nay													
Abstain													

E2. FY 24/25 Administration Budget & Resolution 24/25-01

Thomas Joyce presented the FY 24/25 Administration Budget. He reminded the Board that this was presented at the March 2024 Board Meeting. Since the March version, the Claims Administration Budget has increased from \$204,750 to \$325,000.

A motion was made to approve the Administration Budget as final.

MOTION: Mark Howard **SECOND:** Tracey Matthews **MOTION CARRIED**

	Tracey Matthews	Jena Covey	Alvaro Valdez	Matthew Braley	Rafaela King	Samhitha Cutshaw	Numeya Williams	Sandra Blanch	Rhonda Combs	Mark Howard	Ross Brandon	Oles Gordeev	Andrew Guzman
Aye	X	X	X	X	X	X	X	X	X	X	X	X	X
Nay													
Abstain													



E3. ACCEL FY 24/25 Excess Liability Program Renewal

Dan Howell reported that ACCEL’s Excess Liability program renews July 1, 2024. Currently ACCEL self-funds the layer from \$1,000,000 to \$9,000,000. All Members participate in a purchased Excess Liability Program to \$60,000,000.

Alliant distributed as a handout to the Board the excess liability budget which showed premium estimates.

1st motion

A motion was made to adopt the pool rate of \$1.591 for the \$4,000,000 excess \$1,000,000 layer.

MOTION: Tracey Matthews **SECOND:** Samhitha Cutshaw **MOTION CARRIED**

	Tracey Matthews	Jena Covey	Alvaro Valdez	Matthew Braley	Rafaela King	Samhitha Cutshaw	Numeya Williams	Sandra Blanch	Rhonda Combs	Mark Howard	Ross Brandon	Oles Gordeev	Andrew Guzman
Aye	X	X	X	X	X	X	X	X	X	X	X	X	X
Nay													
Abstain													

2nd motion

A motion was made to adopt the pool rate of \$0.509 for the \$5,000,000 excess \$5,000,000 layer.

MOTION: Tracey Matthews **SECOND:** Andrew Guzman **MOTION CARRIED**

	Tracey Matthews	Jena Covey	Alvaro Valdez	Matthew Braley	Rafaela King	Samhitha Cutshaw	Numeya Williams	Sandra Blanch	Rhonda Combs	Mark Howard	Ross Brandon	Oles Gordeev	Andrew Guzman
Aye	X	X	X	X	X	X	X	X	X	X	X	X	X
Nay													
Abstain													



3rd motion

A motion was made to adopt the Ex-Mod Calculation, which is new effective July 1, 2024.

MOTION: Tracey Matthews **SECOND:** Mark Howard **MOTION CARRIED**

	Tracey Matthews	Jena Covey	Alvaro Valdez	Matthew Braley	Rafaela King	Samhitha Cutshaw	Numeya Williams	Sandra Blanch	Rhonda Combs	Mark Howard	Ross Brandon	Oles Gordeev	Andrew Guzman
Aye	X	X	X	X	X	X	X	X	X	X	X	X	X
Nay													
Abstain													

4th motion

A motion was made to approve the Terrorism renewal with Beazley, which is the second term of the two-year policy effective July 1, 2023 to July 1, 2025.

MOTION: Tracey Matthews **SECOND:** Matthew Braley **MOTION CARRIED**

	Tracey Matthews	Jena Covey	Alvaro Valdez	Matthew Braley	Rafaela King	Samhitha Cutshaw	Numeya Williams	Sandra Blanch	Rhonda Combs	Mark Howard	Ross Brandon	Oles Gordeev	Andrew Guzman
Aye	X	X	X	X	X	X	X	X	X	X	X	X	X
Nay													
Abstain													

5th motion

A motion was made to approve the allocation of the Administration Budget and Admin Credit.

MOTION: Tracey Matthews **SECOND:** Andrew Guzman **MOTION CARRIED**

	Tracey Matthews	Jena Covey	Alvaro Valdez	Matthew Braley	Rafaela King	Samhitha Cutshaw	Numeya Williams	Sandra Blanch	Rhonda Combs	Mark Howard	Ross Brandon	Oles Gordeev	Andrew Guzman
Aye	X	X	X	X	X	X	X	X	X	X	X	X	X
Nay													
Abstain													



6th motion

A motion was made to bind the excess insurance renewals not to exceed \$28,000,000.

MOTION: Mark Howard **SECOND:** Tracey Matthews **MOTION CARRIED**

	Tracey Matthews	Jena Covey	Alvaro Valdez	Matthew Braley	Rafaela King	Samhitha Cutshaw	Numeya Williams	Sandra Blanch	Rhonda Combs	Mark Howard	Ross Brandon	Oles Gordeev	Andrew Guzman
Aye	X	X	X	X	X	X	X	X	X	X	X		X
Nay												X	
Abstain													

7th motion

A motion was made to bind coverage \$5,000,000 excess \$60,000,000 for the following Members, Anaheim, Bakersfield, Burbank, Modesto, Mountain View, Ontario, Palo Alto, Santa Barbara, and Santa Monica if Alliant is able to obtain a quote. The President was delegated authority to bind if the premium exceeds Alliant’s authority limit.

MOTION: Tracey Matthews **SECOND:** Mark Howard **MOTION CARRIED**

	Tracey Matthews	Jena Covey	Alvaro Valdez	Matthew Braley	Rafaela King	Samhitha Cutshaw	Numeya Williams	Sandra Blanch	Rhonda Combs	Mark Howard	Ross Brandon	Oles Gordeev	Andrew Guzman
Aye	X	X	X	X	X	X	X	X	X	X	X	X	X
Nay													
Abstain													

E4. Approval of ACCEL’s Declarations Page and Endorsement #2 – Reinstatement of Excess Aggregate Limits

Lorissa Huey reported that each year the Program Administrators present a draft form of the Declarations Page and a list of the Additional Named Covered Parties for the Board’s approval. She also reminded the Board that starting the July 1, 2021 renewal, every year, it adopts the Endorsement #2 – Reinstatement of Excess Aggregate Limits that that defines the aggregate treatment of ACCEL’s retained layer. ACCEL’s obligation is \$25,000,000.

City of Bakersfield requested to add Bakersfield Community Land Trust to the Additional Named Covered Parties.



A motion was made to approve the Declarations Page, list of Additional Named Covered Parties, and the Endorsement #2 – Reinstatement of Excess Aggregate Limits that states ACCEL’s obligation is \$25,000,000 for the July 1, 2024 renewal.

MOTION: Mark Howard **SECOND:** Tracey Matthews **MOTION CARRIED**

	Tracey Matthews	Jena Covey	Alvaro Valdez	Matthew Braley	Rafacla King	Samhitha Cutshaw	Numeya Williams	Sandra Blanch	Rhonda Combs	Mark Howard	Ross Brandon	Oles Gordeev	Andrew Guzman
Aye	X	X	X	X	X	X	X	X	X	X	X	X	X
Nay													
Abstain													

E5. ACCEL’s 2024 Retrospective Rating Plan Calculation:

E5a. Adopting the 2024 Retrospective Rating Plan Calculation and Resolution 24/25-02

Lorissa Huey reminded the Board that the draft Retro was presented at the March 2024 Board Meeting. She reported that since then, the Retro has been reviewed for any updated IBNR (Incurred but Not Reported) and reserves. Also, she discussed that included in the agenda packet are claims changes from the March 2024 to the June 2024 drafts of what impacted the Retro.

In June 2023, the Board took action to restrict the 2023 Retro by 100%. This money has now been returned in full for the current year’s Retro.

A motion was made to approve the 2024 Retro Calculation of \$317,262 and Resolution 24/25-02 as presented in the agenda packet.

MOTION: Mark Howard **SECOND:** Tracey Matthews **MOTION CARRIED**

	Tracey Matthews	Jena Covey	Alvaro Valdez	Matthew Braley	Rafacla King	Samhitha Cutshaw	Numeya Williams	Sandra Blanch	Rhonda Combs	Mark Howard	Ross Brandon	Oles Gordeev	Andrew Guzman
Aye	X	X	X	X	X	X	X	X	X	X	X	X	X
Nay													
Abstain													



E5b. Retrospective Rating Plan Calculation Funds Restriction

Lorissa Huey explained that ACCEL’s Financial Plan allows the Board to restrict the amount available for return to Members through the application of a restriction. The Board reviewed this year’s Retro results, the financial position of the Authority, along with the expected ‘test year’ results.

A motion was made not to restrict the 2024 Retro.

MOTION: Mark Howard **SECOND:** Ross Brandon **MOTION CARRIED**

	Tracey Matthews	Jena Covey	Alvaro Valdez	Matthew Braley	Rafaela King	Samhitha Cutshaw	Numeya Williams	Sandra Blanch	Rhonda Combs	Mark Howard	Ross Brandon	Oles Gordeev	Andrew Guzman
Aye	X	X	X	X	X	X	X	X	X	X	X	X	X
Nay													
Abstain													

E5c. ACCEL Negative Net Position Surcharge

Lorissa Huey reported that since ACCEL is projected to be a positive net position at year end, there will be no negative net position surcharge. The Financial Audit as of June 30, 2024 will be presented at the October 2024 Board Meeting.

There was no reportable action that took place.

E5d. Members’ Assessments and Retrospective Rating Plan Payment Plan Requests

Lorissa Huey reminded the Board that per the Financial Plan, ACCEL may issue an assessment invoice to any Member in an assessment position. Members that want to request a payment plan have until June 1st to submit the request. The Board may not consider any proposed payment plan with a duration greater than three years and the plan shall include interest calculated at a reasonable rate established by the Board.

All the Members in an assessment position confirmed they will not be taking a payment plan.

E5e. Administratively Suspending Years and Resolution 24/25-03

Conor Boughey reminded the Board that the Program Administrators collected data from Members of any open claims prior to FY 2014-15 that over \$500K and have exposure excess of \$1,000,000. There are current matters open in FY 2013-14 and FY 2014-15.



A motion was made to suspend FY 2008-09 to FY 2012-13 and adopt the Resolution 24/25-03.

MOTION: Tracey Matthews **SECOND:** Mark Howard **MOTION CARRIED**

	Tracey Matthews	Jena Covey	Alvaro Valdez	Matthew Braley	Rafacla King	Samhitha Cutshaw	Numeya Williams	Sandra Blanch	Rhonda Combs	Mark Howard	Ross Brandon	Oles Gordeev	Andrew Guzman
Aye	X	X	X	X	X	X	X	X	X	X	X	X	X
Nay													
Abstain													

E6. Optional Excess Workers’ Compensation Program Renewal

Lorissa Huey stated that eleven of the thirteen ACCEL Members participate in the Excess Workers’ Compensation (EWC) Program through PRISM. A year over year summary of the payroll and premium changes, and the Self Insured Retentions were included in the agenda packet.

Since those eleven ACCEL Members are members of PRISM, the renewal will be automatic.

The proposals will be sent to each Member individually.

E7. PRISM Excess Workers’ Compensation - Memorandum of Coverage (MOC) Proposed Amendments

Conor Boughey reported that PRISM is proposing amendments to the Excess Workers’ Compensation MOC. The Definition of Occurrence was amended via an Amendatory Endorsement U-5 to the EWC MOC for the 23/24 fiscal year policies to further clarify the occurrence period for a single event resulting in multiple claims. The amendatory language provides parameters surrounding this type of scenario, including setting time limits on the occurrence period versus leaving it open ended.



E8. ACCEL’s 2024 Meeting Calendar Amendment

Lorissa Huey reported that at the March 2024 Board Meeting, direction was given to the Program Administrators to survey the Members about moving the October 17 and 18, 2024 Strategic Planning and Board Meeting to different dates.

A motion was made to amend the October 17 and 18, 2024 Strategic Planning and Board Meeting to a three day meeting from Wednesday, October 16, 2024 to Friday, October 17, 2024. The meeting on Wednesday will start at Noon with lunch provided.

MOTION: Mark Howard **SECOND:** Tracey Matthews **MOTION CARRIED**

	Tracey Matthews	Jena Covey	Alvaro Valdez	Matthew Braley	Rafaela King	Samhitha Cutshaw	Numeya Williams	Sandra Blanch	Rhonda Combs	Mark Howard	Ross Brandon	Oles Gordeev	Andrew Guzman
Aye	X	X	X	X	X	X	X	X	X	X	X		X
Nay													
Abstain													

E9. 2024 Strategic Planning

Lorissa Huey stated that the 2024 Strategic Planning will be in conjunction with the October 2024 Board Meeting on the 16th, 17th, and 18th. Included in the agenda packet was a list of potential items to discuss.

Members asked the Program Administrators to agendize :

- Member Retention Attachment to ACCEL
- Memorandum of Coverage
- Enterprise Risk Management for CAJPA Accreditation
- Tort Form – Invite Mike Pott
- George Hills master service agreement for long term services
- 3/31 versus 12/31 payroll
- Renewal Timeline Application Tracking
- Parametric Insurance
- OCIP
- Arbitration clause in Reinsurance Contracts

The Program Administrators will survey the Members if they plan to bring other City employees to the Strategic Planning for the hotel room block.



F. NEW BUSINESS

F1. Miscellaneous Insurance Renewals:

F1a. Public Employee Dishonesty Insurance

Lorissa Huey presented the Public Employee Dishonesty proposal for the July 1, 2024 renewal. The coverage is place through the Alliant Crime Insurance Program (ACIP). This coverage is for if Members falsify invoices that ACCEL pays.

A motion was made to increase the limits from \$1,000,000 to \$2,000,000 with a \$2,500 deductible.

MOTION: Tracey Matthews **SECOND:** Ross Brandon **MOTION CARRIED**

	Tracey Matthews	Jena Covey	Alvaro Valdez	Matthew Braley	Rafacla King	Samhitha Cutshaw	Numeya Williams	Sandra Blanch	Rhonda Combs	Mark Howard	Ross Brandon	Oles Gordeev	Andrew Guzman
Aye	X	X	X	X	X	X	X	X		X	X		X
Nay									X				
Abstain													

F1b. Trustees Errors & Omissions Insurance

Lorissa Huey presented the Trustees Errors & Omissions (E&O) proposal for the July 1, 2024 renewal. The E&O policy is meant to cover the defense costs if the ACCEL Board wrongfully denied a Member claim and the Member sued ACCEL.

A motion was made to renew as expiring.

MOTION: Tracey Matthews **SECOND:** Andrew Guzman **MOTION CARRIED**

	Tracey Matthews	Jena Covey	Alvaro Valdez	Matthew Braley	Rafacla King	Samhitha Cutshaw	Numeya Williams	Sandra Blanch	Rhonda Combs	Mark Howard	Ross Brandon	Oles Gordeev	Andrew Guzman
Aye	X	X	X	X	X	X	X	X	X	X	X		X
Nay													
Abstain													



F1c. Alliant Deadly Weapon Response Program

Lorissa Huey presented the Alliant Deadly Weapon Response Program (ADWRP) proposal for the July 1, 2024 renewal. She reminded the Board that coverage is only provided to the locations that are scheduled on the Statement of Values.

A motion was made to bind coverage and approve the ADWRP premium allocation included in the agenda packet. Direction was given to Alliant to go back to the ADWRP underwriter to clarify if an event disclosed by a Member entity on the application would be covered. Additionally, it was asked whether an annual list of all events would be covered, as many of these entities have events with over 2,500 attendees.

MOTION: Rhonda Combs **SECOND:** Tracey Matthews **MOTION CARRIED**

	Tracey Matthews	Jena Covey	Alvaro Valdez	Matthew Braley	Rafaela King	Samhitha Cutshaw	Numeya Williams	Sandra Blanch	Rhonda Combs	Mark Howard	Ross Brandon	Oles Gordeev	Andrew Guzman
Aye	X	X	X	X	X	X	X	X	X	X	X		X
Nay													
Abstain													

F1d. Foreign Travel Program

Thomas Joyce reminded the Board that ACCEL bound a foreign travel policy with Chubb effective from October 13, 2023, to October 13, 2024. The proposed short-term renewal will be from October 13, 2024, to July 1, 2025, to align with all other July 1 renewals. He reported that a formal quote is still pending.

A motion was made to delegate authority to bind if Alliant receives a bindable number. If not, this item will be added to the agenda for the October 2024 Board Meeting. If the policy language issue is not resolved, it can be discussed at next year’s renewal.

Members agreed that the premium allocation is based on payroll and not a flat member fee.



MOTION: Mark Howard **SECOND:** Tracey Matthews **MOTION CARRIED**

	Tracey Matthews	Jena Covey	Alvaro Valdez	Matthew Braley	Rafaela King	Samhitha Cutshaw	Numeya Williams	Sandra Blanch	Rhonda Combs	Mark Howard	Ross Brandon	Oles Gordeev	Andrew Guzman
Aye	X	X	X	X	X	X	X	X	X	X	X		X
Nay													
Abstain													

F2. 3 Year Cost Projection Letters and Members Webinar

Lorissa Huey reported that starting in 2020 the Program Administrators have been providing three-year costs projection letters and a recorded webinar discussing ACCEL’s recovery plan. This year’s letters will be sent after July 1, 2024 with the actual costs for FY 24/25 and estimates for two years in the future.

Members requested that the Program Administrators continue to record a thirty minute webinar as there is a lot of value for each Members’ Finance Directors and other stakeholders. The webinar will be sent before the October 2024 Strategic Planning and Board Meeting.

F3. Conflict of Interest Code – Biennial Review

Lorissa Huey reported that ACCEL is required by the Fair Political Practices Commission (FPPC), as the code reviewing body for multi-county agencies to review its Conflict of Interest Code every two years and submit a Conflict of Interest Code Biennial Notice.

A motion was made to approve the submission of the Biennial Notice indicating that no changes are needed.

MOTION: Tracey Matthews **SECOND:** Sandra Blanch **MOTION CARRIED**

	Tracey Matthews	Jena Covey	Alvaro Valdez	Matthew Braley	Rafaela King	Samhitha Cutshaw	Numeya Williams	Sandra Blanch	Rhonda Combs	Mark Howard	Ross Brandon	Oles Gordeev	Andrew Guzman
Aye	X	X	X	X	X	X	X	X	X	X	X		X
Nay													
Abstain													



F4. Schedule of the Next Two Board of Directors Meetings

The October 2024 Strategic Planning and Board Meeting is scheduled for the 16th, 17th and 18th in Bakersfield. The first day will start at 12 PM, the second day will start at 8:30 AM, third day 8:00 AM, unless otherwise stated.

The proposed meeting dates for the following Board Meeting are January 23 and 24, 2025 at Alliant's San Francisco or Irvine Offices. The meeting calendar will be presented at the October 2024 Board Meeting to discuss the 2025 meeting dates and locations.

G. CORRESPONDENCE / INFORMATION

G1. The General Aggregate and Long Tail Claims – A Historical Perspective on Claims for Increased Limits – There was no discussion on this item.

G2. CAJPA Conference 2023 Schedule and 2024 Preliminary Program – There was no discussion on this item.

G3. 2025 PARMA Conference – There was no discussion on this item.

G4. ACCEL Year at Glance – There was no discussion on this item.

G5. ACCEL Service Team Org Charts – There was no discussion on this item.

H. PUBLIC COMMENTS

There were no public comments.

ADJOURNMENT

Jena Covey adjourned the meeting on Thursday, June 20, 2024 at 4:59 PM.

Jena Covey adjourned the meeting on Friday, June 21, 2024 at 10:33 AM.