



**MINUTES OF THE
ACCEL BOARD OF DIRECTORS MEETING**

Thursday, June 20, 2019 at 1:00 PM

Friday, June 21, 2019 at 8:30 AM

**Alliant San Jose Office
177 Park Avenue, 3rd Floor, San Jose, CA 95113
Meeting Room: Skyscraper**

MEMBERS PRESENT:

Dave Nunley, City of Anaheim
Jena Covey, City of Bakersfield
Betsy McClinton, City of Burbank
Norma Santoyo, City of Modesto Alternate
Michael Andersen, City of Monterey
Claudia Koob, City of Mountain View
Kathy Garozzo, City of Ontario Alternate
Sandra Blanch, City of Palo Alto (*arrived at 8:41 AM on Friday, June 21, 2019*)
Rhonda Combs, City of Salinas
Mark Howard, City of Santa Barbara (*arrived at 8:35 AM on Friday, June 21, 2019*)
Oles Gordeev, City of Santa Monica Alternate
Charlotte Dunn, City of Visalia

MEMBERS ABSENT:

Patty Haymond, City of Santa Cruz

GUESTS AND CONSULTANTS:

Rafael Albarran, City of Monterey Alternate
Chris Callihan, City of Salinas Alternate (*left at 10:01 AM on Friday, June 21, 2019*)
Ken Maiolini, Risk Management Services (*Thursday, June 20, 2019 only*)
Carlos Oblites, Chandler Asset Management (*Friday, June 21, 2019 only, left at 9:45 AM*)
Brian Kelley, CSAC EIA (*Friday, June 21, 2019 only, left at 10:00 AM*)
Michael Simmons, Alliant Insurance Services
Daniel Howell, Alliant Insurance Services
Conor Boughey, Alliant Insurance Services
Lorissa Huey, Alliant Insurance Services



A. CALL TO ORDER

Dave Nunley called the meeting to order at 1:00 PM on Thursday, June 20, 2019.

Dave Nunley called the meeting to order at 8:31 AM on Friday, June 21, 2019.

B. CONSENT CALENDAR

B1. Approval of Minutes for the March 21 and 22, 2019 Board of Directors Meeting

B2. Approval of Minutes or the June 3, 2019 Special Board of Directors Meeting

A motion was made to approve the consent calendar.

MOTION: Jena Covey **SECOND:** Sandra Blanch **MOTION CARRIED**

	Dave Nunley	Jena Covey	Betsy McC'Inton	Norma Santoyo	Michael Andersen	Claudia Koob	Kathy Garozzo	Sandra Blanch	Rhonda Combs	Mark Howard	Patty Haymond	Oles Gordeev	Charlotte Dunn
Aye	X	X	X	X	X	X	X	X	X	X		X	X
Nay													
Abstain													

C. GENERAL RISK MANAGEMENT ISSUES

Mark Howard asked the Board if they have received any additional insured endorsements regarding completed operations in relation to small value maintenance services. The Board discussed but no specific feedback was provided.

Sandra Blanch asked if anyone is contracting with Lyft/Uber for transit services for their entities. Sandra reported that Lyft/Uber’s corporate account agreement was more in favor of Lyft/Uber than a standard user, and it is causing complications to the agreement. The Board discussed but no specific feedback was provided.

Jena Covey brought several items to the Board’s attention, including new PTSD legislation, providing medical aid to a diabetic child in a recreation program, as well as asking the Board about footwear programs for employees who cannot afford shoes.

Other Members brought items of interest to the Board but no direction was given or action taken.



D. REPORTS

D1. President's Report

D1a. FY 19/20 Committee Assignments

Dave Nunley informed the Board that annually the Executive Committee meets after the June Board Meeting to appoint individuals to the three standing committees: Claims, Finance and Underwriting. He surveyed the Board to see who is interested in participating in any of the committees.

Below is the list of the proposed committee assignments which will be final after the Executive Committee convenes in July 2019.

CLAIMS COMMITTEE:
<i>Claims Committee Chair is chosen by the Claims Committee</i>
Betsy McClinton
Charlotte Dunn
Jena Covey
Norma Santoyo
Oles Gordeev
Tracey Matthews
UNDERWRITING COMMITTEE:
<i>Chaired by Vice President</i>
<i>President is an automatic member, per Bylaws</i>
Mark Howard – Chair
Jena Covey
Michael Andersen
Oles Gordeev
Rhonda Combs
FINANCE COMMITTEE:
<i>Chaired by Treasurer</i>
Michael Andersen - Chair
Claudia Koob
Jeannette Chavez
Mark Howard
Patty Haymond
Sandra Blanch



D1b. Other Items of General Interest

Dave Nunley announced his retirement from the City of Anaheim. Dave plans to help with transitioning his responsibilities to the new Risk Manager. He will remain on the CSAC EIA Board of Directors until his retirement date and encourages an ACCEL Board Member to sit on the Board of Directors once the position opens up.

D2. Claims Committee's Report

D2a. Claims Chair's Report from May 21, 2019 Committee Meeting

No report was provided.

D2b. CLOSED SESSION – Pursuant to Gov't Code 54956.95

A motion was made to enter into Closed Session at 2:23 PM.

MOTION: Michael Andersen **SECOND:** Mark Howard **MOTION CARRIED**

	Dave Nunley	Jena Covey	Betsy McClinton	Norma Santoyo	Michael Andersen	Claudia Koob	Kathy Garozzo	Sandra Blanch	Rhonda Combs	Mark Howard	Patty Haymond	Oles Gordeev	Charlotte Dunn
Aye	X	X	X	X	X	X	X	X	X	X		X	X
Nay													
Abstain													

A motion was made to come out of Closed Session at 3:11 PM.

MOTION: Michael Andersen **SECOND:** Oles Gordeev **MOTION CARRIED**

	Dave Nunley	Jena Covey	Betsy McClinton	Norma Santoyo	Michael Andersen	Claudia Koob	Kathy Garozzo	Sandra Blanch	Rhonda Combs	Mark Howard	Patty Haymond	Oles Gordeev	Charlotte Dunn
Aye	X	X	X	X	X	X	X	X	X	X		X	X
Nay													
Abstain													

Betsy McClinton, Claims Committee Chair reported out of Closed Session that reserve changes were made on the agedized claims and direction was given to the Claims Administrator.



D2c. FY 19/20 Liability Claims Audit – Status

Conor Boughey reported that Rob Powers, ACCEL’s Claim Auditor will begin the FY 19/20 Claims Audit on July 1, 2019. Rob will start contacting each Member for the onsite visit. Also, this is the first year that the Claims Auditor will visit the City of Salinas.

D3a-e. Financial and Treasurer's Report

Jena Covey and Conor Boughey walked through the financial items.

Conor Boughey noted that the March 31, 2019 Member Account Summary report is the first quarter that includes the City of Salinas. The City paid \$170,119 in deposit and of that deposit the City earned \$979 in interest. This is notable because it demonstrates how the City can earn interest on its insurance premium in a pool versus buying coverage through an insurance carrier.

A motion was made to approve the financial reports.

MOTION: Michael Andersen **SECOND:** Mark Howard **MOTION CARRIED**

	Dave Nunley	Jena Covey	Betsy McClinton	Norma Santoyo	Michael Andersen	Claudia Koob	Kathy Garozzo	Sandra Blanch	Rhonda Combs	Mark Howard	Patty Haymond	Oles Gordeev	Charlotte Dunn
Aye	X	X	X	X	X	X	X	X	X	X		X	X
Nay													
Abstain													

D4. Program Administrator’s Report

D4a. Status of Insurance Market

Conor Boughey informed the Board on the status of the insurance market for public entities in California. The property market is rapidly restricting limits and increasing rates. California’s property market is hard due to the large wildfire losses and risk modeling results predicting a greater exposure to loss.

The liability market has hardened significantly in the past three years and JPAs are providing critical insulation from market pressures. Police Professional, Dangerous Condition, Sexual Misconduct, Auto Liability, and claims involving lifetime care plans are reaching incredibly high verdicts and settlement values. As a result, insurers are raising retentions and rates.

For Workers’ Compensation, after many years of increases, pricing stabilized for this year’s renewals. Underwriters have been pushing retentions upward, especially for entities with safety officers and a history of more than one claim excess of retention in the past 10 years.



D4b. Business and Tax Interruption Discussion

Michael Simmons informed the Board that it is very important to update their entities' Schedule of Values at each property renewal. Mike noted to pay particular attention to Business/Tax Interruption coverage because several different components of revenue should be considered. Usually these take the form of rents, bond payments, and direct revenues like parking fees. Mike encouraged any Member to call Conor if they have any questions regarding reporting.

For the Members who participate in the Alliant Insurance Property Program (APIP), this year, the sublimit for the Business/Tax Interruption coverage is being reduced from \$5,000,000 to \$3,000,000, and unreported/scheduled exposures will be capped at \$1,000,000.

D4c. CAJPA Accreditation Status

Conor Boughey reminded the Board that ACCEL is a member of CAJPA (California Association of Joint Powers Authorities) and goes through the Accreditation process every three years to be sure ACCEL complies with their standards for excellence. CAJPA helps the Joint Powers Authority industry self-regulate, and organizes educational opportunities to help service providers and Board Members effectively manage public agency insurance pools.

Conor verbally reported that Patti Williams from CAJPA Accreditation conducted an onsite visit at the Program Administrator's office. The final Accreditation Report will be presented at a CAJPA Board Meeting in August which the Program Administrators plan to attend.



D4d. CAJPA Public Entity Tort Liability Data Collection Feasibility Project

Conor Boughey reported that CAJPA authorized a Tort Liability Data Collection Feasibility Study to gather and analyze large General Liability (GL) losses from Joint Powers Authorities and entities across California. With GL losses on the rise and the GL insurance market hardening, various CAJPA members believe now is the time to evaluate what is collectively driving losses and to look for solutions. CAJPA is requesting funding for this project of \$10,000.

Also, Conor reported that CAJPA has increased its annual membership fees from \$450 to \$1,250 for 18 months (then it increases to \$1,500 in January 2021 and \$2,000 in January 2022). One of the key reasons for the dues increase is to help fund projects like these.

A motion was made to approve continuing the CAJPA Membership and contribute \$10,000 as requested for the Tort Liability Data Collection Feasibility Project.

MOTION: Jena Covey **SECOND:** Claudia Koob **MOTION CARRIED**

	Dave Nunley	Jena Covey	Betsy McClinton	Norma Santoyo	Michael Andersen	Claudia Koob	Kathy Garozzo	Sandra Blanch	Rhonda Combs	Mark Howard	Patty Haymond	Oles Gordeev	Charlotte Dunn
Aye	X	X	X	X	X	X	X	X	X	X		X	X
Nay													
Abstain													

D5. Underwriting Committee’s Report

D5a. ACCEL’s Memorandum of Coverage and Marine Liability

Conor Boughey reported that the ACCEL Memorandum of Coverage (MOC) covers small watercraft up to 35 feet in length and can be endorsed to cover larger watercraft, however no Members do so. Members with larger marine risks tend to purchase separate Protection and Indemnity (P&I) coverage for their watercraft and do so to different coverage limits.

Mark Howard, the Underwriting Committee Chair would like to evaluate this area of coverage.

Direction was given to the Underwriting Committee to further discuss.



D6. Nominating Committee’s Report

D6a. Election of Officers for FY 19/20

Every year at the Spring Board Meeting, a Nominating Committee is created to survey the Board for Executive Committee nominations. Oles Gordeev and Sandra Blanch, the Nominating Committee reported the survey results at this meeting.

The floor was open for nominations.

A motion was made to approve the new slate of officers: Jena Covey as President, Mark Howard as Vice President, Michael Andersen as Treasurer, and Sandra Blanch as Secretary.

MOTION: Betsy McClinton **SECOND:** Rhonda Combs **MOTION CARRIED**

	Dave Nunley	Jena Covey	Betsy McClinton	Norma Santoyo	Michael Andersen	Claudia Koob	Kathy Garozzo	Sandra Blanch	Rhonda Combs	Mark Howard	Patty Haymond	Oles Gordeev	Charlotte Dunn
Aye	X	X	X	X	X	X	X	X	X	X		X	X
Nay													
Abstain													

E. UNFINISHED BUSINESS

E1. ACCEL’s June 30, 2019 IBNR Report

Conor Boughey reported that the Actuarial Study is based on December 31, 2018 loss information. The Financial Audit will audit the financials as of June 30, 2019 and as a result the IBNR (Incurred But Not Reported) requires an update to accurately reflect the Authority’s outstanding liabilities.

A motion was made to accept the IBNR report as presented.

MOTION: Mark Howard **SECOND:** Sandra Blanch **MOTION CARRIED**

	Dave Nunley	Jena Covey	Betsy McClinton	Norma Santoyo	Michael Andersen	Claudia Koob	Kathy Garozzo	Sandra Blanch	Rhonda Combs	Mark Howard	Patty Haymond	Oles Gordeev	Charlotte Dunn
Aye	X	X	X	X	X	X	X	X	X	X		X	X
Nay													
Abstain													



E2. ACCEL’s 2019 Retrospective Rating Plan Calculation:

E2a. Resolution 19/20-01, Adopting the 2019 Retrospective Rating Plan Calculation

Conor Boughey reported that the draft Retro was presented at the March 2019 Board Meeting, and since that meeting, the Retro has been updated with new IBNR and reserves.

Also, at the June 2017 Board Meeting, the Board took action to administratively freeze fiscal years up to FY 07/08, and this year’s Retro calculation shows the prior funds on account, rolling forward to the FY 08/09 year.

A motion was made to approve the 2019 Retro Calculation and Resolution 19/20-01. The Program Administrators will distribute the final version of the Retro to the Board before the October 2019 Board Meeting.

MOTION: Jena Covey **SECOND:** Mark Howard **MOTION CARRIED**

	Dave Nunley	Jena Covey	Betsy McClinton	Norma Santoyo	Michael Andersen	Claudia Koob	Kathy Garozzo	Sandra Blanch	Rhonda Combs	Mark Howard	Patty Haymond	Oles Gordeev	Charlotte Dunn
Aye	X	X	X	X	X	X	X	X	X	X		X	X
Nay													
Abstain													

E2b. Bakersfield’s Assessment Letter

Conor Boughey reported that the 2019 Retrospective Rating Calculation results in an overall retro available of \$17,019,607, however the City of Bakersfield is in an assessment position of \$290,270. Subsequent to the ACCEL March 2019 Board Meeting, the Program Administrators sent a letter to the City of Bakersfield informing them of their upcoming assessment position.

The Program Administrators will include the assessment amount in the City of Bakersfield’s FY 19/20 deposit premium invoice.

E2c. Retrospective Rating Calculation Funds Restriction

Conor Boughey explained that ACCEL’s Financial Plan allows the Board to restrict the amount available for return to Members through the application of a restriction. At the June 2018 Board Meeting, the Board voted to restrict \$6,000,000. The Board reviewed this year’s Retro results, the financial position of the Authority, along with the expected ‘test year’ results to determine the amount appropriate to restrict.



A motion was made to restrict \$6,000,000 from the 2019 Retro results presented in the agenda packet, requiring the City of Bakersfield to pay a minimum of \$290,270, and allowing the City to pay the remaining amount on or before June 30, 2020. The remaining unpaid balance will be an Account Receivable until Board action restates values due to ACCEL.

MOTION: Mark Howard **SECOND:** Claudia Koob **MOTION CARRIED**

	Dave Nunley	Jena Covey	Betsy McClinton	Norma Santoyo	Michael Andersen	Claudia Koob	Kathy Garozzo	Sandra Blanch	Rhonda Combs	Mark Howard	Patty Haymond	Oles Gordeev	Charlotte Dunn
Aye	X	X	X	X	X	X	X	X	X	X		X	X
Nay													
Abstain													

E2d. Retrospective Rating Plan Refund Requests

Conor Boughey reported that the Retrospective Rating Plan for the 2019 calculation is final and asked Members if they want to withdraw any Retro funds. Conor reminded the Board that Members are able to withdraw funds from the Authority after the July 1, 2019 deposit is paid.

E3. Adopting the 2019/20 Administration Budget & Resolution 19/20-02

Conor Boughey reported that the FY 19/20 Draft Administration Budget was presented at the March 2019 Board Meeting. Since that meeting, the Membership Fee for CAJPA increased from \$450 to \$1,250. The Final Administration Budget is annually adopted at the June Board Meeting and is presented in the agenda packet.

A motion was made to adopt the Administration Budget with the addition of the CAJPA Tort Liability Data Collection Feasibility Project as a new line item and the resolution 19/20-02.

MOTION: Betsy McClinton **SECOND:** Mark Howard **MOTION CARRIED**

	Dave Nunley	Jena Covey	Betsy McClinton	Norma Santoyo	Michael Andersen	Claudia Koob	Kathy Garozzo	Sandra Blanch	Rhonda Combs	Mark Howard	Patty Haymond	Oles Gordeev	Charlotte Dunn
Aye	X	X	X	X	X	X	X	X	X	X		X	X
Nay													
Abstain													



E4. ACCEL FY 19/20 Excess Liability Program Renewal

Conor Boughey reported that ACCEL’s Excess Liability Program renews July 1, 2019. All of the layers up to \$200,000,000 has been quoted. The Program Administrators provided the Excess Liability allocation as a handout to the Board.

The following actions were taken with response to the Excess Liability Renewal:

1st MOTION

A motion was made to adopt the pool rate at 0.672 for FY 19/20.

MOTION: Mark Howard **SECOND:** Jena Covey **MOTION CARRIED**

2nd MOTION

A motion was made to adopt the Pool Administration Budget which is allocated per Member.

MOTION: Jena Covey **SECOND:** Betsy McClinton **MOTION CARRIED**

3rd MOTION

A motion was made to approve the excess limits in the allocation up to \$30,000,000 where all the Members participate. For the layers \$30,000,000 and above, if Members want to increase their limits they can contact the Program Administrators.

MOTION: Betsy McClinton **SECOND:** Michael Andersen **MOTION CARRIED**

The City of Anaheim will purchase additional limits to \$200,000,000. Conor noted that layer is \$50,000,000 excess of \$150,000,000 and 50% of that layer is with Lloyds which the Member will be paying surplus lines taxes and fees. The other 50% is a direct procurement with XL Dublin which the Member will be paying procurement and excise taxes.

	Dave Nunley	Jena Covey	Betsy McClinton	Norma Santoyo	Michael Andersen	Claudia Koob	Kathy Garozzo	Sandra Blanch	Rhonda Combs	Mark Howard	Patty Haymond	Oles Gordeev	Charlotte Dunn
Aye	X	X	X	X	X	X	X	X	X	X		X	X
Nay													
Abstain													



E5. Optional Excess Workers’ Compensation Program Renewal

Conor Boughey explained that the Excess Workers’ Compensation (EWC) Program is through CSAC EIA. Members who participates in the program have received their proposal.

The City of Salinas may join the EWC Program. If CSAC EIA needs a resolution for the City of Salinas to join, a special Board Meeting will be scheduled.

No reportable action took place.

E6. Bickmore Actuarial Engagement Letter

Conor Boughey reported that ACCEL’s Actuary, Mike Harrington, has been ACCEL’s principal Actuary for several years. Bickmore was purchased by York, however the actuarial practice is remaining independent under the name, Bickmore Actuarial. Mike Harrington sent an engagement letter for the 2019 Actuarial IBNR Report and the following 3 years of Actuarial Studies and IBNR Reports.

A motion was made to approve the engagement letter.

MOTION: Jena Covey **SECOND:** Mark Howard **MOTION CARRIED**

	Dave Nunley	Jena Covey	Betsy McClinton	Norma Santoyo	Michael Andersen	Claudia Koob	Kathy Garozzo	Sandra Blanch	Rhonda Combs	Mark Howard	Patty Haymond	Oles Gordeev	Charlotte Dunn
Aye	X	X	X	X	X	X	X	X	X	X		X	X
Nay													
Abstain													

E7. Risk Management 101 Webinar: Cost Allocation

Conor Boughey reported that at the March 2019 Board Meeting, the Board requested Mike Harrington from Bickmore Actuarial host a Cost Allocation webinar sometime before the October 2019 Board Meeting. The Program Administrators reached out to Mike who has agreed to do so.

Direction was given to the Program Administrators to ask Mike for his permission if ACCEL can record his webinar and post it on the ACCEL website so the Member Cities can provide it to their staff.



F. NEW BUSINESS

F1. ACCEL’s Investment Services – Chandler Asset Management

Carlos Oblites from Chandler Asset Management presented to the Board about the benefits of using a Third Party Investment Advisor and what value Chandler provides to ACCEL.

Members asked questions and Carlos addressed them as they arose.

F2. CSAC EIA Presentation

Brian Kelley from CSAC-EIA discussed ACCEL’s participation in the Excess Workers’ Compensation Program and how premiums are affected by the individual City’s rating group and experience modification (ex-mod). Members of the program are split between two rating groups: High Safety and Low Safety. The High Safety group is when Members have more than 40% of total payroll in safety class codes and a Low Safety group is when Members have less than 40% safety payroll. The ex-mod represents how the City’s loss rate (based on 7 years of payroll and losses) compares to the average loss rate for its rating group. An ex-mod of less than 100% indicates that the City’s loss rate is better than average, while one that is greater than 100% indicates that its loss rate is worse than average.

Members asked questions which were addressed.

F3. Approval of ACCEL’s Declarations Page

Conor Boughey reported each year the Program Administrators present a draft form of the Declarations Page and a list of the Additional Named Covered Parties for the Board to review and approve.

A motion was made to approve as presented in the agenda packet and add two Additional Named Covered Parties for the City of Salinas, “Successor Agency to the Redevelopment of the City of Salinas” and “Scheduled Underlying Insurance: Accidental Death and Dismemberment Coverage.”

MOTION: Mark Howard **SECOND:** Sandra Blanch **MOTION CARRIED**

	Dave Nunley	Jena Covey	Betsy McClinton	Norma Santoyo	Michael Andersen	Claudia Koob	Kathy Garozzo	Sandra Blanch	Rhonda Combs	Mark Howard	Patty Haymond	Oles Gordeev	Charlotte Dunn
Aye	X	X	X	X	X	X	X	X	X	X	X	X	X
Nay													
Abstain													



F4. Insurance Renewals:

F4a. Public Employee Dishonesty Insurance

Conor Boughey presented the Public Employee Dishonesty (Crime) proposal for the July 1, 2019 renewal. The renewal remains flat with the same limits and deductibles.

A motion was made to approve as presented.

MOTION: Mark Howard **SECOND:** Sandra Blanch **MOTION CARRIED**

	Dave Nunley	Jena Covey	Betsy McClinton	Norma Santoyo	Michael Andersen	Claudia Koob	Kathy Garozzo	Sandra Blanch	Rhonda Combs	Mark Howard	Patty Haymond	Oles Gordeev	Charlotte Dunn
Aye	X	X	X	X	X	X	X	X	X	X		X	X
Nay													
Abstain													

F4b. Trustees Errors & Omissions Insurance

Conor Boughey presented the Trustee’s Errors & Omissions proposal for the July 1, 2019 renewal. The renewal remains flat with the same limits and deductibles.

A motion was made to approve as presented.

MOTION: Mark Howard **SECOND:** Betsy McClinton **MOTION CARRIED**

	Dave Nunley	Jena Covey	Betsy McClinton	Norma Santoyo	Michael Andersen	Claudia Koob	Kathy Garozzo	Sandra Blanch	Rhonda Combs	Mark Howard	Patty Haymond	Oles Gordeev	Charlotte Dunn
Aye	X	X	X	X	X	X	X	X	X	X		X	X
Nay													
Abstain													



F4c. Alliant Deadly Weapon Response Program

Conor Boughey reminded the Board that at the June 2018 Board Meeting, the Board took action to bind the Active Shooter coverage through the Alliant Deadly Weapon Response Program for all Members effective July 1, 2018 and this provided added savings to each individual member of ACCEL. Since that time, the City of Salinas joined ACCEL and the Program Administrators needed direction regarding the inclusion of the new Member to this program.

A motion was made to bind coverage with the City of Salinas included as shown in the agenda packet.

MOTION: Mark Howard **SECOND:** Oles Gordeev **MOTION CARRIED**

	Dave Nunley	Jena Covey	Betsy McClinton	Norma Santoyo	Michael Andersen	Claudia Koob	Kathy Garozzo	Sandra Blanch	Rhonda Combs	Mark Howard	Patty Haymond	Oles Gordeev	Charlotte Dunn
Aye	X	X	X	X	X	X	X	X	X	X		X	X
Nay													
Abstain													

F5. Schedule of the Next Two Board of Directors Meetings

The next Board Meeting will be held in Visalia on Thursday and Friday, October 17 and 18, 2019.

The next proposed meeting date is Thursday and Friday, January 23 and 24, 2020 in San Francisco. The 2020 Meeting Calendar will be agendized at the October 2019 Board Meeting.

The Board Meetings will start at 1:00 PM on Thursdays and 8:30 AM on Fridays unless otherwise stated.

G. CORRESPONDENCE / INFORMATION

G1. 2019 CAJPA Conference Schedule at a Glance – There was no discussion on this item.

G2. Dockless Electric Scooter – Related Injuries Study – There was no discussion on this item.

H. PUBLIC COMMENTS – There were no Public Comments.

ADJOURNMENT

Dave Nunley adjourned the meeting at 4:55 PM on Thursday, June 20, 2019.

Dave Nunley adjourned the meeting at 11:49 AM on Friday, June 21, 2019.