



**MINUTES OF THE
ACCEL EXECUTIVE COMMITTEE
MEETING**

Wednesday, February 24, 2021 at 3:00 PM

**LOCATION:
TELECONFERENCE**

Link: <https://alliantinsurance.zoom.us/j/93868526808?pwd=c3N2aTAzOk40QmJ0OHJURW9uWDhvUT09>

Meeting ID: 938 6852 6808

Passcode: 381708

Dial: (669) 900-6833

MEMBERS PRESENT:

Jena Covey, City of Bakersfield
Sandra Blanch, City of Palo Alto
Mark Howard, City of Santa Barbara
Oles Gordeev, City of Santa Monica

MEMBERS ABSENT: None

GUESTS AND CONSULTANTS:

Michael Simmons, Alliant Insurance Services
Conor Boughey, Alliant Insurance Services
Daniel Howell, Alliant Insurance Services
Lorissa Huey, Alliant Insurance Services

A. CALL TO ORDER

Jena Covey called the meeting to order at 3:02 PM.

B. Consent Calendar – None

C. EXECUTIVE COMMITTEE

C1. ACCEL Program Administration Contract

Conor Boughey reported that the Executive Committee met on February 3, 2021 to discuss the ACCEL Program Administration Contract and the Program Administrators were not in attendance. During that meeting, the Committee delegated authority to Jena Covey to report back to the Program Administrators.

The Program Administrators drafted a new contract that is included in the agenda packet with the feedback from Jena. The contract included a new item under the Scope of Work to document the



Program Administrators goal of providing thoughtful advice to the Board, and the term of the contract is four-years, starting July 1, 2021 and provides two one-year options to extend.

A motion was made to recommend to the Board at the March 2021 Board Meeting to approve a five-year contract of a flat fee for one year (FY 21/22) and then increase at 2.5% annually for the following four periods (FY 22/23, FY 23/24, FY 24/25, and FY 25/26) with two one-year options to extend. Also, to take Mike Simmons off under Key Personnel, due to his retirement. Direction was given to the Program Administrators to include a redlined and clean version of the contract in the March 2021 Board Meeting Agenda Packet.

MOTION: Sandra Blanch **SECOND:** Mark Howard **MOTION CARRIED**

	Jena Covey	Sandra Blanch	Mark Howard	Oles Gordeev
Aye	X	X	X	X
Nay				
Abstain				

D. PUBLIC COMMENTS - There were no public comments.

ADJOURNMENT

Jena Covey adjourned the meeting at 3:24 PM.