

**MINUTES OF THE
ACCEL UNDERWRITING COMMITTEE
SANTA BARBARA, CA
THURSDAY, JUNE 23, 2005, 2:00 P.M.**

MEMBERS PRESENT

Ann Garcia, City of Ontario
Jim Patricola, City of Burbank
Tom Phillips, City of Santa Monica
Tom Vance, City of Anaheim

MEMBERS ABSENT

Sandra Blanch, City of Palo Alto

GUESTS AND CONSULTANTS

Janelle Cabanding, Driver Alliant Insurance Services
Mike Simmons, Driver Alliant Insurance Services

A. CALL TO ORDER

Underwriting Committee Chair, Tom Vance, called the meeting to order at 2:23 p.m.

B. UNDERWRITING COMMITTEE

B1. Approval of Minutes – ACCEL Underwriting Committee Meeting – Friday, January 14th, 2005.

A motion was made to approve the minutes as submitted.

MOTION: Tom Phillips

SECOND: Ann Garcia

MOTION CARRIED

B2. Discussion of Change in Risk Profile

Tom Vance distributed a draft memo for Members to review and make revisions to, if necessary, for final distribution at the Friday Board Meeting. The Underwriting Committee agreed that it will take time to develop criteria or a policy addressing the issue of a change in risk profile. Members discussed the following:

- “Failure to report a change in risk profile” should not intend to exclude but members may elect to exclude it from the coverage document;

- The preliminary list on Page 2 of 2 of the draft memo should list:
 - Addition or expansion of hazardous activities such as ...(*Underwriting Committee to further develop this list*)
 - “Major construction projects above \$50,000,000”;
 - “Change which result in a 40% increase in total city operating....”
- The criteria should address Member City’s limits and/or jurisdiction;

Members will continue to develop the criteria and provide updates at future meetings.

B3. Other Items of Interest to the Underwriting Committee

The Program Administrators were directed to re-agendize the Physical Therapy Issue for the next meeting.

C. PUBLIC COMMENTS

There were no public comments.

D. ADJOURNMENT

The meeting was adjourned at 2:49 p.m.