



**MINUTES OF THE
ACCEL EXECUTIVE COMMITTEE
TELECONFERENCE MEETING**

Monday, July 9, 2018 at 9:00 AM

PRIMARY TELECONFERENCE LOCATION:

Alliant Insurance Services, Inc., 100 Pine St, 11th Fl, San Francisco, CA 94111

MEMBERS PRESENT:

Dave Nunley, City of Anaheim
Jena Covey, City of Bakersfield
Sandra Blanch, City of Palo Alto
Mark Howard, City of Santa Barbara

MEMBERS ABSENT: None

GUESTS AND CONSULTANTS:

Conor Boughey, Alliant Insurance Services
Lorissa Huey, Alliant Insurance Services

A. CALL TO ORDER

Dave Nunley called the meeting to order at 9:03 AM.

B. Consent Calendar

B1. Approval of Minutes for the November 15, 2017 Executive Committee Meeting

A motion was made to approve the consent calendar.

MOTION: Jena Covey **SECOND:** Mark Howard **MOTION CARRIED**

	Dave Nunley	Jena Covey	Sandra Blanch	Mark Howard
Aye	X	X	X	X
Nay				
Abstain				



C. EXECUTIVE COMMITTEE

C1. Appointment of Subcommittee Members

A motion was made to appoint Members to the committees as illustrated below:

CLAIMS COMMITTEE:
<i>Claims Committee Chair is chosen by the Claims Committee</i>
Charlotte Dunn
Betsy McClinton
Jeannette Chavez
Jena Covey
Oles Gordeev
Tracey Matthews
UNDERWRITING COMMITTEE:
<i>Chaired by Vice President</i>
<i>President is an automatic member, per Bylaws</i>
Mark Howard – Chair
Jena Covey
Cathy Talongwa
Dave Nunley
Michael Andersen
Sandra Blanch
FINANCE COMMITTEE:
<i>Chaired by Treasurer</i>
Jean Covey - Chair
Betsy McClinton
Claudia Koob
Mark Howard
Michael Andersen
Oles Gordeev
Patty Haymond



MOTION: Mark Howard

SECOND: Jena Covey

MOTION CARRIED

	Dave Nunley	Jena Covey	Sandra Blanch	Mark Howard
Aye	X	X	X	X
Nay				
Abstain				

C2. ACCEL's Policies and Procedures

Conor Boughey reported that at the October 2017 Board Meeting, the Executive Committee has delegated to each of the other three subcommittees: Claims, Finance and Underwriting to decide when and how frequently they will want to review ACCEL's Policy and Procedures, Governing Documents, and perform Service Providers Evaluations. This will be a topic of discussion at the Long Range Planning (LRP) held on September 11, 2018.

The Executive Committee discussed that the following Policies and Procedures that fall under their purview are: Board Representation – Alternate Rights, Expulsion of Member Agency, Teleconference Meeting Procedure, Use of Resolutions, and the Conflict of Interest Code (which is technically reviewed by the Board, but will be assigned to the Executive Committee to ensure that it is reviewed biennially).

Direction was given to the Program Administrators to schedule another Executive Committee Meeting before the LRP, attach all the policies and procedures listed above in the agenda packet so the Committee can review and report back at the LRP. Also, for the other upcoming Committee Meetings to include this Item on the agenda along with attaching all the policies and procedures that fall under the Committee's purview.

D. PUBLIC COMMENTS - There were no public comments.

ADJOURNMENT

Dave Nunley adjourned the meeting at 9:31 AM.