

MINUTES OF THE ACCEL UNDERWRITING COMMITTEE MEETING

Tuesday, March 17, 2025 at 2:30 PM

LOCATION: Teleconference

Link:

<https://alliantinsurance.zoom.us/j/94703195739?pwd=9ifxM6LxCLg7eQPYByee0isBLP8I4N.1>

Dial: 1 (669) 900 6833

Meeting ID: 947 0319 5739

Passcode: 946625

MEMBERS PRESENT:

Alvaro Valdez, City of Burbank

Rhonda Combs, City of Salinas

Mark Howard, City of Santa Barbara

Ross Brandon, City of Santa Cruz

MEMBERS ABSENT:

Tracey Matthews, City of Anaheim

GUESTS AND CONSULTANTS:

Conor Boughey, Alliant Insurance Services

Thomas Joyce, Alliant Insurance Services

Lorissa Huey, Alliant Insurance Services

A. CALL TO ORDER

Ross Brandon called the meeting to order at 2:30 PM.

B. CONSENT CALENDAR

B1. Approval of Minutes for the January 07, 2025 Underwriting Committee Meeting

A motion was made to approve the Consent Calendar.

MOTION: Mark Howard **SECOND:** Ross Brandon **MOTION CARRIED**

	Tracey Matthews	Alvaro Valdez	Rhonda Combs	Mark Howard	Ross Brandon
Aye		X	X	X	X
Nay					
Abstain					

C. REPORTS

C1. UNDERWRITING COMMITTEE'S REPORT

C1a. Primary and Non-Contributory

The Committee discussed the potential need for a Primary and Non-Contributory endorsement and whether or not ACCEL would want to accommodate. After much discussion, direction was given to the Program Administrators to draft two documents. The first will be a guide for internal City staff that addresses frequently asked questions about coverage aspects of the Memorandum of Coverage (MOC). The second will be an external memo explaining ACCEL's coverage position.

ACCEL's legal counsel is to review the drafts and provide input, and then this is to be revisited at an Underwriting Committee Meeting prior to the June 2025 Board Meeting.

C1b. Proposed Changes to ACCEL's Underwriting Policy & Procedure

The Committee reviewed the proposed changes to the Underwriting Standards Policy and Procedure (P&P) and weighed the pros and cons of accepting or rejecting the language. These proposed changes add clarity to ACCEL's practices in the Underwriting Standards P&P, which came at the recommendation of the CAJPA Accreditation Committee for the purpose of maintaining CAJPA Accreditation with Excellence.

A motion was made to make a recommendation to the Board to reject the proposed changes to the policy and for the Program Administrators and a few Board Members, if needed, to go back to the CAJPA Accreditor.

MOTION: Alvaro Valdez **SECOND:** Rhonda Combs **MOTION CARRIED**

	Tracey Matthews	Alvaro Valdez	Rhonda Combs	Mark Howard	Ross Brandon
Aye		X	X	X	X
Nay					
Abstain					

D. PUBLIC COMMENTS

There were no public comments.

ADJOURNMENT

Ross Brandon adjourned the meeting at 3:15 PM.