



**MINUTES OF THE  
ACCEL UNDERWRITING COMMITTEE  
TELECONFERENCE MEETING**

**Tuesday, September 17, 2019 at 1:30 PM**

**PRIMARY LOCATION:  
Alliant Insurance Services  
100 Pine Street, 11th Floor, San Francisco, CA 94111**

**MEMBERS PRESENT:**

Jena Covey, City of Bakersfield (*left the teleconference at 2:32 PM*)

Michael Andersen, City of Monterey

Rhonda Combs, City of Salinas

Mark Howard, City of Santa Barbara

Oles Gordeev, City of Santa Monica (*joined the teleconference at 1:35 PM*)

**MEMBERS ABSENT:** None

**GUESTS AND CONSULTANTS:**

Conor Boughey, Alliant Insurance Services

Lorissa Huey, Alliant Insurance Services

**A. CALL TO ORDER**

Mark Howard called the meeting to order at 1:33 PM.

**B. Consent Calendar**

**B1. Approval of Minutes for the June 27, 2019 Underwriting Committee Meeting**

A motion was made to approve the consent calendar.



**MOTION:** Michael Andersen

**SECOND:** Jena Covey

**MOTION CARRIED**

	Jena Covey	Michael Andersen	Rhonda Combs	Mark Howard	Oles Gordeev
Aye	X	X	X	X	
Nay					
Abstain					

**C. REPORTS**

**C1. Underwriting Committee’s Report**

**C1a. City of Fremont - Application to ACCEL**

Conor Boughey reported the City of Fremont is interested in joining ACCEL effective 7/1/2020. The Committee reviewed the underwriting information that was provided in the agenda packet.

The Underwriting Committee appointed Mark Howard to be ACCEL’s representative to work with the Program Administrators to review and verify the City of Fremont’s claims on behalf of the Committee.

Direction was given to the Program Administrators to work with the City of Fremont to review and verify the City’s claims and answer questions that arose during the Committee Meeting. The Program Administrators will schedule a follow up Committee Meeting before the October 17 and 18, 2019 Board Meeting.

**C1b. ACCEL’s Underwriting Standards Policy & Procedure and New Exposure Questionnaire Review**

Conor Boughey reported that it is time for the annual review of the Underwriting Standards Policy and Procedure and New Exposure Questionnaire.

Direction was given to Rhonda Combs to review the Underwriting Standards Policy and Procedure and New Exposure Questionnaire and provide edits to the Program Administrators. The Program Administrators will agendize this item for Board approval at the October 17 and 18, 2019 Board Meeting.



### C1ci. ACCEL’s Memorandum of Coverage (MOC): Marine Liability

Conor Boughey reported that ACCEL’s Memorandum of Coverage (MOC) covers small watercraft up to 35 feet in length and can be endorsed to cover larger watercraft; however, no Members do so. The Cities of Monterey, Santa Barbara, Santa Cruz, and Santa Monica have larger marine risks. These cities purchase separate Protection and Indemnity (P&I) coverage for their watercraft and do so to different coverage limits.

Direction was given to the Program Administrators to obtain a group purchase option for the four Cities that purchase watercraft coverage and report back before the July 1, 2020 renewal.

### C1cii. ACCEL’s Memorandum of Coverage (MOC): Proposed Changes

Conor Boughey reported that ACCEL’s Memorandum of Coverage (MOC) contains a duplicate exclusion for coverage provided by Workers’ Compensation currently listed as Exclusion E. and V.

A motion was made to make a recommendation to the Board to approve the deletion of Exclusion V. in the MOC.

**MOTION:** Michael Andersen

**SECOND:** Oles Gordeev

**MOTION CARRIED**

	Jena Covey	Michael Andersen	Rhonda Combs	Mark Howard	Oles Gordeev
Aye		X	X	X	X
Nay					
Abstain					

**D. PUBLIC COMMENTS** - No public comments were made.

### ADJOURNMENT

Mark Howard adjourned the meeting at 2:52 PM.