



AGENDA

JPA: ACCEL

DATE/TIME: Thursday, April 22nd, 2004 3:00 p.m.
Friday, April 23rd, 2004 8:30 a.m.

LOCATION: Offices of the ACCEL Program Administrators
Main Conference Room
Driver Alliant Insurance Services
600 Montgomery Street, 9th Floor
San Francisco, CA 94111
(415) 403-1400

LEGEND: A – Action may be taken
I - Information
1 - Included
2 - Handout
3 - Separate
4 – Verbal

In accordance with the requirements of the Brown Act, notice of this meeting must be posted in publicly accessible places, 72 hours in advance of the meeting, in each of the member agencies involved.

- A. CALL TO ORDER**
- B. CONSENT CALENDAR (A)**
- Page 1* 1 1. Approval of Minutes – February 10, 2004 Board Meeting
Members will review these minutes and may take action to approve and amend.
- C. REPORTS**
- Page 11* 1 1. President's (A)
a) Appointment of Nominating Committee
The President will appoint members to the Nominating Committee.
- Page 13* 1&4 b) Program Administration Performance Measures for 2003-2004
The President will share the results of the evaluation of the Program Administrators' performance submitted by each Member.
2. Claims Committee's
- 4 a) **CLOSED SESSION – Pursuant to Gov't Code 54956.95 (A)**
Members will review the following Closed Session Items
- i. Brassinga v. Mountain View
 - ii. Brewer v. Modesto
 - iii. Curtis v. Visalia
 - iv. Gammoh v. Anaheim
 - v. Minshew v. Santa Cruz
 - vi. San Francisquito Flood Claims v. Palo Alto
 - vii. Santa Monica Farmers Market
 - viii. Tanguay et.al. v. Bakersfield
- RECONVENE - DISPOSITION OF CLOSED SESSION ITEMS**
- Page 17* b) Liability Claims Administrator Contract Renewal July 1, 2004-2007
Members will hear a recommendation from the Claims Committee and may take action to approve.



		3.	Financial and Treasurer's	
<i>Page 25-27</i>	1	a)	Ratification of Disbursements	(A)
		1.	Month Ending January 31, 2004	
		2.	Month Ending February 29, 2004	
		3.	Month Ending March 31, 2004	
<i>Page 29</i>	1	b)	Report of Investments – Pursuant to Gov't Section Code 53646(b)(1)	(A)
<i>Page 35</i>		1.	Month Ending January 31, 2004	
		2.	Month Ending February 29, 2004	
	2	c)	Estimated Interest Earnings Report	(A)
		1.	Quarter Ending September 30, 2003	
		2.	Quarter Ending December 31, 2003	
<i>Page 41</i>	1	d)	Financial Statement Ending as of March 31, 2004	(A)
<i>Page 45</i>	1	e)	Investment Policy Review – Resolution 03/04-09 – Adopting the Statement of Investment Policy	(A)
			<i>Members will receive a recommendation by the Finance Committee and may take action.</i>	
<i>Page 57</i>	1	f)	FY 2003/2004 Budget as of March 31, 2004	(A)
<i>Page 59</i>	1	g)	Estimated 2004/2005 Liability Payroll	(I)
			<i>Members are reminded to provide their City's estimated payrolls to the Accounting Coordinator by May 1st..</i>	
	4	h)	Preparation for ACCEL Financial Audit as of June 30, 2004	(A)
			<i>Members hear a report from the Treasurer and may take action.</i>	
	2	i)	Resolution 03/04-11 – Adopting the Administrative 2004/2005 Budget	(A)
			<i>Members will receive a copy of this item and may take action.</i>	
<i>Page 61</i>	1	4.	Program Administrator's	(I)
		a)	CAJPA Re-Accreditation Update	
			<i>Members will receive an update.</i>	
		5.	Underwriting Committee's	(A)
			<i>Members will hear an Underwriting Committee report from Tom Vance, Chair, which may include discussion and/or action to be taken on the following Items.</i>	
<i>Page 87</i>	4	a)	ACCEL Liability Memorandum of Coverage	
	1&3	b)	City of Burbank Application	
	4	c)	Underwriting Standards Policy & Procedure	
	4	d)	Notification to ACCEL of New Exposures	
<i>Page 89</i>	1	D.	UNFINISHED BUSINESS	(A)
		1.	ACCEL Excess Liability Program Renewal	
			<i>Members will receive an update on this item and may take action.</i>	
<i>Page 91</i>		2.	CPEIA Excess Workers Compensation Program – 2004/2005 Funding Decisions and Estimated Renewal Premiums	
			<i>Members will receive this item and may take action.</i>	
<i>Page 115</i>		3.	Non-Board Member Committee Participation	
			<i>Members will receive a copy of a letter from Byrne Conley and may take action or give direction.</i>	



E. NEW BUSINESS (A)

Members will receive the following items and may take action.

- 2 1. Estimated Retrospective Rating Plan Calculations
 - a) \$9,000,000 Excess \$1,000,000
 - b) \$500,000 Excess \$500,000
- 1 2. Review of IBNR at June 30, 2004
- 1 3. Approval of the FY 2004/2005 Pool Deposit Rate
- 1 4. Next Two Meetings Schedule

Members will receive information on the next two meetings.

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1 F. CORRESPONDENCE / INFORMATION

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1. Periscope – February 2004 Issue

4 G. PUBLIC COMMENTS (I)

The public is invited at this point to address the Board of Directors on issues of interest to them.

4 H. GENERAL RISK MANAGEMENT ISSUES (I)

Subjects that may be of interest to members: please mail copies of any materials in advance of the meeting to each member city.

ADJOURNMENT