



## AGENDA

**LEGEND :** A – Action may be taken  
I - Information  
1 - Included  
2 - Handout  
3 - Separate  
4 – Verbal

**JPA:** ACCEL BOARD OF DIRECTORS AND STRATEGIC PLANNING MEETING

**DATES/TIMES:** Day 1 - Wednesday, October 12, 2022 at 1:00 PM (*Board Meeting*)

Day 2 - Thursday, October 13, 2022 at 9:00 AM (*Strategic Planning*)

Day 3 - Friday, October 14, 2022 at 9:00 AM (*Board Meeting Continuation*)

**LOCATION:** City of Santa Barbara City Hall  
3<sup>rd</sup> Floor, Room 15  
735 Anacapa Street  
Santa Barbara, CA 93101

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*In accordance with the requirements of the Brown Act, notice of this meeting must be posted in publicly accessible places, 72 hours in advance of the meeting, at the office of ACCEL's Secretary.*

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*Per Government Code section 54954.2, persons requesting disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, are requested to contact Alliant at (415) 403-1400 twenty-four hours in advance of the meeting. Entrance to the meeting location requires routine provision of identification to building security. However, ACCEL does not require any member of the public to register his or her name, or to provide other information, as a condition to attendance at any public meeting and will not inquire of building security concerning information so provided. See Government Code section 54953.3.*

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### Day 1 – Wednesday, October 12, 2022

Start Time: 1:00 PM

(Board Meeting)

#### PAGE

#### **A. CALL TO ORDER**

- 4 1. Introductions & Verbal Report from Program Administrators

#### **B. CONSENT CALENDAR**

(A)

- 1 *The Board may take action on the items below as a group, except a member may request an item be withdrawn from the Consent Calendar for discussion and action.*

8-27

1. Approval of Minutes for the June 16 and 17, 2022 Board Meeting

28-29

2. Approval of Minutes for the September 21, 2022 Special Board Meeting

3. Evidence of Coverage and Disclosure:

30-31

- i. Alliant Crime Insurance Program (ACIP)

32-33

- ii. Alliant Public Pool Liability (APPL)

34-44

- iii. Alliant Deadly Weapon Response Program (ADWRP)

#### **C. GENERAL RISK MANAGEMENT ISSUES**

(I)

- 4 *This is an opportunity for a member to discuss a topic of interest or seek guidance and input from the group about a current issue, risk management topic or exposure the member is facing. Please mail a copy of any materials to each member City in advance of the meeting.*



## D. REPORTS

### 1. President's Report

- 45-51 / a) Board Member Peer Program (I)  
*Current Board Members are encouraged to be a mentor to a new Board Member.*
- 52-55 / b) Liability Claims Training for City Staff (I)  
*The President will discuss virtual training courses for City Staff that handle liability claims.*

### 2. Executive Committee's Report

- 56 / a) Committee Assignments (I)  
*The Board will receive a copy of the 2022-23 committee assignments.*
- 57-61 / b) Report on Executive Committee's Review of Policies and Procedures (I)  
*The Committee will provide a report to the Board of its review of the Policies and Procedures.*
- 62-65 / c) Proposed Changes: Arbitration of Non Coverage Disputes Policy and Procedure (A)  
*The Executive Committee has requested ACCEL's Legal Counsel to propose changes to the Policy and Procedure for the Board's consideration to adopt. Action may be taken or direction given.*

### 3. Financial and Treasurer's Report (A)

*Members will review the following items and may take action to approve or give direction as needed.*

- 67-68 / a) Ratification of Disbursements  
69-70 1. Month Ending June 30, 2022  
71 2. Month Ending July 31, 2022  
72 3. Month Ending August 31, 2022  
73-86 / 4. Month Ending September 30, 2022  
87-98 / b) Report of Investments – Pursuant to Gov't Section Code 53646(b)(1)  
99-112 1. Month Ending June 30, 2022  
113-117 2. Month Ending July 31, 2022  
118-151 / 3. Month Ending August 31, 2022  
152-154 / c) Quarterly Financial Report as of June 30, 2022  
/ d) Member Account Summary Report  
1. Month Ending June 30, 2022

### 4. Claims Committee's Report

- 155-156 / a) 2022 Claims Audit Status (I)  
*An update will be given on the status of the annual Claims Audit conducted by Robert Powers, R.E. Powers & Company LLC.*
- 157-159 / b) ACCEL's Claims Administration and Litigation Management Contract (A)  
*The Claims Committee has made a recommendation to the Board regarding the contract. Action may be taken or direction given.*



- 160-176 1 c) Proposed Changes: ACCEL Claims Reporting and Handling Policy and Procedure (A)  
*The Committee has proposed changes to the Policy and Procedure and the Board may take action to adopt the changes or provide direction.*
- 177-186 1 d) Litigation Update (I)  
*George Hills will provide the Committee a litigation update.*
- 3 e) **CLOSED SESSION – Pursuant to Gov't Code 54956.95** (A)  
*Members will review the following Closed Session Items*
- i. Lopez v. Anaheim
  - ii. Valenzuela v. Anaheim
  - iii. Crawford v. Bakersfield
  - iv. Dibbern v. Bakersfield
  - v. Okamoto v. Bakersfield
  - vi. Perkins v. Modesto
  - vii. Herman v. Santa Cruz
  - viii. Haeri/Harber/Onaindia v. Santa Monica

## RECONVENE - DISPOSITION OF CLOSED SESSION ITEMS

- 187-213 1 **5. Program Administrator's Report** (I)  
a) 2022-23 Summary of Coverage  
*Members will receive the 2022-23 Summary of Coverage for Liability, Supplemental Liability, Terrorism, and Workers' Compensation coverage.*
- 214 1 b) Upcoming Service Providers Survey (I)  
*The annual Service Providers Survey will be sent on November 1, 2022. The Board has thirty days to complete and one reminder will be sent.*
- 215 1 & 3 c) Alliant Disclosure Presentation (I)  
*The Finance Committee reviewed and recommends the Board to receive and file the presentation. The Program Administrators will give a presentation on Alliant's various relationships within the insurance marketplace and members may take action or give direction.*
- 216-223 1 d) Law Enforcement Risk Mitigation Services (I)  
*The Board will have a discussion about potential services to help mitigate law enforcement risks.*
- 224-236 1 e) Feedback on Recorded Webinar ACCEL's Recovery Plan (I)  
*The Program Administrators are seeking feedback from the Board on the recent webinar recording that was provided to the Members to forward to the Finance Directors.*

*\*Day 1 – Approximate End Time 5:00 PM\**

*Any items not address on Wednesday will be deferred to Friday.*

## Day 2 - Thursday, October 13, 2022

### Start Time: 9:00 AM (STRATEGIC PLANNING)

- Estimated Start Time
- E. STRATEGIC PLANNING** (I)
- The Board will enter into the Strategic Planning portion of the agenda. Members may provide direction on the following agenda items to take action at the following day, Friday, October 14, 2022 Board Meeting.*
- 9:00 AM 4 **1.** Expectations, Goals, and Objectives  
*The Members of ACCEL will take a few minutes to take this opportunity to share any expectations, goals and objectives of today's meeting.*
- 9:25 AM 3 **2.** ACCEL's Mission Statement – Are We Delivering Our Commitment?  
*The Board will review ACCEL's Mission Statement.*
- 9:35 AM 3 **3.** High Level Review of ACCEL's Program  
*The Program Administrators will provide a review on of how ACCEL's program is structured.*
- 9:55 AM 3 **4.** ACCEL's Memorandum of Coverage (MOC) Review – Key Coverage Points  
*The Program Administrators will go over the key coverage points in the MOC (e.g. wages, medical malpractice, drones, subsidence/inverse condemnation, marinas and vessels).*
- 10:30 AM 3 **5.** Target Equity Ratios  
*Conor Boughey will give a presentation about ACCEL's financial condition relative to the funding benchmarks established by the Board.*
- 10:55 AM 3 **6.** Equity v. Non-Equity Pool Considerations  
*Members will discuss the change of ACCEL's financial structure from a non-equity pool to an equity pool.*
- 11:10 AM 3 **7.** Actuarial Presentation  
*ACCEL's Actuary will give a presentation about ACCEL's loss development versus predictions over the years, whether the increased rates year over year have been sufficient to continue to support ACCEL's self-insured layer, and if ACCEL should be moving to a higher self-insured retention.*
- TIME CERTAIN, THURSDAY, OCTOBER 13, 2022 AT 12:30 PM**  
**\*REPRESENTATIVE FROM PRISM WILL JOIN BY TELECONFERENCE\***
- 12:30 PM 3 **8.** PRISM Dashboard  
*PRISM will provide a presentation on the PRISM Dashboard.*
- 1:00 PM 3 **9.** Member Retention Attachment to ACCEL  
*The Board will discuss the option of moving to a higher Self Insured Retention.*



- 2:00 PM      3    10. ACCEL's Financial Recovery Plan  
*The Board will discuss its recovery plan to address the net position, future assessments and funding.*
- 2:30 PM      3    11. Cyber Liability  
*The Program Administrators will provide the Board information about the cyber liability market.*
- 3:00 PM      3    12. Foreign Travel Insurance  
*Dan Howell will discuss and provide the Board information on Foreign Travel Insurance.*
- 3:30 PM      3    13. Captive Development  
*Members will discuss the potential utilization of a captive insurance vehicle.*
- 4:00 PM      3    14. George Hills Master Contract for Members  
*John Chaquica will discuss with the Board a claims administration master contract for ACCEL's individual Members.*

*\*Day 2 – Approximate End Time 5:00 PM\**

## Day 3 – Friday, October 14, 2022

Start Time: 9:00 AM

### (Board Meeting Continuation)

#### F. Reports Continued

##### 1. CAJPA's Reports

- 4 a) CAJPA Conference Update (I)  
*The Board will hear highlights from the CAJPA Conference and emphasize the importance of member participation.*

#### TIME CERTAIN, FRIDAY, OCTOBER 14, 2022 AT 9:05 AM

*\*REPRESENTATIVE FROM CAJPA WILL JOIN BY TELECONFERENCE\**

- 237-238 1 b) CAJPA Accreditation with Excellence Certificate Presentation (I)  
*Carl Sandstrom from CAJPA will present ACCEL the CAJPA Accreditation with Excellence Certificate.*

##### 2. Finance Committee's Reports

#### TIME CERTAIN, FRIDAY, OCTOBER 14, 2022 AT 9:15 AM

- 239-307 1 a) Financial Audit as of June 30, 2022 (A)  
*Joe Pieksha, Crowe LLP will present ACCEL's June 30, 2022 Financial Audit. The Board may take action to receive and file the report or provide further direction.*
- 308-313 1 b) Agreed Upon Procedures: Retrospective Rating Calculation (RPC) Audit – Report (A)  
*The Finance Committee has reviewed and made a recommendation to the Board to accept and file the RPC Audit Report. Action may be taken or direction given.*
- 314-341 1 c) Finance Committee's Proposed Changes to ACCEL's Policies and Procedures: (A)  
*The Board will review the proposed changes and take action to approve or provide direction*  
i. Accounting Guide  
ii. Financial Plan

##### 3. Underwriting Committee's Report

- 342 1 a) Topics for the Underwriting Committee (I)  
*The Board will receive a list of items the Underwriting Committee will discuss at its next Committee Meeting.*

#### G. UNFINISHED BUSINESS

#### TIME CERTAIN FRIDAY, OCTOBER 14, 2022 AT 11:00 AM

- 343 1 & 3 1. Short and Long Term Investment of Funds – Continued Discussion (I)  
*Members will receive a report from Chandler about the most recent transfer of short term investments to long term investments.*
- 344 1 2. Review of Strategic Planning Items for Action (A)  
*Members will review the items discussed from the prior day's Strategic Planning and may take action or provide direction.*



## H. NEW BUSINESS

- 345-346     *1*     **1.** PRISM Election Results and Update (I)  
*Mark Howard, the re-elected PRISM Board Member will provide an update to the ACCEL Board.*
- 347-351     *1*     **2.** Travel Expense Policy and Procedure (A)  
*Members will review the Travel Expense Policy and Procedure and may take action to amend it or provide direction.*
- 352-357     *1*     **3.** Proposed 2023 Meeting Calendar (A)  
*Members will review proposed meeting dates and may take action to approve or amend.*
- 358-361     *1 & 3*     **4.** Website ADA Compliance (I)  
*Members will review a report from AAAtraq regarding ADA website compliance and may give further direction.*
- 362     *1*     **5.** Schedule of the Next Two Board of Directors Meetings (A)  
*Members will receive information on the next two meetings and may take action to approve or amend the schedule and locations.*

## I. CORRESPONDENCE / INFORMATION (I)

- 363-381     *1*     **1.** PARMA Conference

## J. PUBLIC COMMENTS (I)

- 4*     *The public is invited at this point to address the Board of Directors on issues of interest to them.*

*\*Day 3 – Approximate End Time 12:30 PM\**

**ADJOURNMENT**