



## AGENDA

**JPA:** ACCEL BOARD OF DIRECTORS MEETING

**DATE/TIME:** Thursday, April 12, 2012 at 2:30 PM  
Friday, April 13, 2012 at 8:30 AM

**LOCATION:** Alliant Insurance Services, Inc.  
1301 Dove Street, Suite 200  
Newport Beach, CA 92660  
(949) 756-0271

**LEGEND :** A – Action may be taken  
I - Information  
1 - Included  
2 - Handout  
3 - Separate  
4 – Verbal

*In accordance with the requirements of the Brown Act, notice of this meeting must be posted in publicly accessible places, 72 hours in advance of the meeting, in each of the member agencies involved.*

*Per Government Code section 54954.2, persons requesting disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, are requested to contact Alliant at (415) 403-1400 twenty-four hours in advance of the meeting. Entrance to the meeting location requires routine provision of identification to building security. However, ACCEL does not require any member of the public to register his or her name, or to provide other information, as a condition to attendance at any public meeting and will not inquire of building security concerning information so provided. See Government Code section 54953.3.*

**PAGE**

**A. CALL TO ORDER**

**B. CONSENT CALENDAR**

1-7

- 1 1. Approval of Minutes for the February 14, 2012 Board Meeting (A)  
*Members will review these minutes and will take action to approve and amend.*

**C. GENERAL RISK MANAGEMENT ISSUES**

*Subjects that may be of interest to members please mail copies of any materials in advance of the meeting to each member City.* (I)

**D. REPORTS**

**1. President's Report**

8

- 4 a) Appointment of Nomination Committee (A)  
*The President will appoint members to the Nominating Committee.*  
b) Items of general interest to the members may be discussed. (I)

**2. Claims Committee's**

**TIME CERTAIN THURSDAY, APRIL 12, 2012 AT 3:30 PM**

- 3 a) **CLOSED SESSION – Pursuant to Gov't Code 54956.95** (A)  
*Members will review the following Closed Session Items*

- i. Dowling v. Santa Cruz
- ii. Harb v. Bakersfield
- iii. Morataya v. Bakersfield
- iv. Rodriguez, et al v. Burbank
- v. Schmidlin v. Palo Alto
- vi. Taylor v. Burbank

**RECONVENE - DISPOSITION OF CLOSED SESSION ITEMS**

9-24

- b) Claims Administrator Annual Contract Update (A)  
*Members will review this item and may take action or give direction.*



**3. Financial and Treasurer's** (A)

*Members will review the following items and may take action to approve or give direction as needed.*

- 25 1 a) Ratification of Disbursements (A)
  - 26-28 1. Month Ending January 31, 2012
  - 29-30 2. Month Ending February 29, 2012
  - 31-37 3. Month Ending March 31, 2012
- 31-37 1 b) Report of Investments – Pursuant to Gov't Section Code 53646(b)(1) (A)
  - 38-44 1. Month Ending January 31, 2012
  - 45-51 2. Month Ending February 29, 2012
  - 52-60 3. Month Ending March 31, 2012
- 52-60 1 c) June 30, 2012 Financial Audit Contract Extension (A)

*Members will review Perry-Smith's 2012 Contract and may take action to approve or give direction as needed.*

**4. Program Administrator's**

- 61-64 4 a) Account Time Tracking as of December 31, 2011 (I)

**5. Underwriting Committee's**

- 65-67 1 a) Underwriting Standards Policy and Procedure (A)

*Members will review the finalized Underwriting Standards Policy and Procedure and may take action or give direction.*
- 68 1 b) Santa Monica Pier Corporation (A)

*Members will review the Santa Monica Pier Corporation's impact to ACCEL and may take action or give direction.*

**E. UNFINISHED BUSINESS**

**TIME CERTAIN THURSDAY, APRIL 12, 2012 AT 2:45 PM**

- 4 1. Excess Liability Renewal – Update from C.V. Starr & Company (I)

*Members will hear a presentation from Frank K. Tanabe from C.V. Starr.*
- 69-70 1 2. Status Report of Excess Liability Program Renewal (A)

*Members will receive an update on this item and may give direction or take action.*
- 71-81 1 3. Status of Excess Workers' Compensation Renewal (I)

*Members will receive an update on the following item.*

  - a. Estimated Renewal Pricing
- 82-83 1 4. CSAC Subsidy Funds - Revisited (A)

*Members will review the Subsidy Funds available through CSAC-EIA and will take action or give direction.*
- 84-132 1 5. Approval of the 2012 Actuarial Report (A)

*Members will review the attached report and may take action or give direction.*
- 133 1 6. ACCEL's Custodial Account at Union Bank of California (I)

*Members will receive an update on the current banking arrangement with Union Bank of California for Custodial Services.*

**F. NEW BUSINESS**

- 134-135 2 1. Draft Administration Budget (A)

*Members will review the draft version of the proposed Administration Budget and may take action or give direction..*



- 136 4 2. Draft Retrospective Rating Calculation (A)  
*Members will review the draft version of the Retroactive Adjustment Calculations and may take action or give direction*
- 137-148 4 3. Investment Policy – Annual Review (A)  
*Members will review this policy, make amendments if necessary, and adopt as required annually.*
- 149 1 4. Review of Member Account Summary (I)  
*Members will hear a presentation from Conor Boughey and Michael Simmons on the Member Account Summary .*
- 150-154 1 4. Conflict of Interest Code (A)  
*Members will review the Code, make amendments if necessary, and adopt as required biennially.*
- 155 1 5. Schedule of the Next Two Board of Directors Meetings (A)  
*Members will receive information on the next two meetings and may take action to approve or amend the schedule and locations.*
- G. CORRESPONDENCE / INFORMATION (I)**
- 156 1. Workers Compensation Report from the Capitol Weekly  
157-164 2. The Risk Report – Enterprise Risk Management
- 4 H. PUBLIC COMMENTS (I)**  
*The public is invited at this point to address the Board of Directors on issues of interest to them.*

## ADJOURNMENT