**MINUTES OF THE**

**ACCEL CLAIMS COMMITTEE MEETING**

**TUESDAY, AUGUST 13, 2013 AT 3:00 P.M.**

**Primary Teleconference Location: San Francisco, CA**

**MEMBERS PRESENT**

Dave Nunley, City of Anaheim

Jena Covey, City of Bakersfield

Mary Akin, City of Modesto

Charlotte Dunn, City of Visalia

**MEMBERS ABSENT**

Deb Hossli, City of Santa Monica

**GUESTS & CONSULTANTS**

Conor Boughey, Alliant Insurance Services, Inc.

Monica Sandbergen, Alliant Insurance Services, Inc.

Michael Simmons, Alliant Insurance Services, Inc.

 **A. CALL TO ORDER**

Conor Boughey called the meeting to order at 3:02 PM.

**B. CLAIMS COMMITTEE**

**B.1. Approval of the Minutes from the November 20, 2012 Claims Committee Meeting**

A motion was made to approve the minutes.

**MOTION**: Mary Akin **SECOND**: Dave Nunley **MOTION CARRIED**

**C. CLAIMS COMMITTEE**

**C1. Election of a Claims Committee Chair**

Conor Boughey advised that the Executive Committee met and it’s an open discussion to see who would like to have as the Committee Chair. Conor explained that the Claims Committee Chair is responsible for the relationship with Yani and making sure that items are reported to the Board correctly. The Claims Committee Chair is also responsible for reconciling billings from Carl Warren and making sure that the claims the Board approves are within ACCEL’s settlement authority.

Mary Akin advised that Mark Howard advised that he thought Deb Hossli would be a good Chair. Mary Akin reported that she agrees with Mark Howard’s recommendation.

A motion was made to appoint Deb Hossli as Claims Committee Chair contingent upon her acceptance.

**MOTION:** Charlotte Dunn **SECOND:** Mary Akin **MOTION CARRIED**

Conor advised that Alliant will notify Deb Hossli that she was appointed Chair of the Claims Committee.

**D. PUBLIC COMMENTS**

There were no public comments.

**ADJOURNMENT**

Conor adjourned the meeting at 3:10 p.m.