



CALL-IN: (855) 201-9213

ATTENDEE CODE: 3800295

## AGENDA

**JPA: SPECIAL BOARD OF DIRECTORS  
MEETING/TELECONFERENCE**

**DATE/TIME:** Thursday, December 11, 2014 at 2:30 PM &  
Friday, December 12, 2014 at 8:30 AM

**LOCATION:** Office of the Program Administrators  
Alliant Insurance Services, Inc.  
100 Pine Street., 11<sup>th</sup> Floor  
San Francisco, CA 94111

**LEGEND :** A – Action may be taken  
I - Information  
1 - Included  
2 - Handout  
3 - Separate  
4 – Verbal

***In accordance with the requirements of the Brown Act, notice of this meeting must be posted in publicly accessible places, 24 hours in advance of the meeting, in each of the member agencies involved.***

*Per Government Code section 54954.2, persons requesting disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, are requested to contact Alliant at (415) 403-1400 twenty-four hours in advance of the meeting. Entrance to the meeting location requires routine provision of identification to building security. However, ACCEL does not require any member of the public to register his or her name, or to provide other information, as a condition to attendance at any public meeting and will not inquire of building security concerning information so provided. See Government Code section 54953.3.*

**LOCATION(S) VIA TELEPHONE:**

- **City of Anaheim**, 201 South Anaheim Blvd., Anaheim, CA 92805
- **City of Bakersfield**, 1501 Truxtun Ave. Bakersfield, CA 93301
- **City of Burbank**, 275 E. Olive Avenue, Burbank, CA 91510
- **City of Modesto**, 1010 10<sup>th</sup> St., Suite 6100, Modesto, CA 95354
- **City of Monterey**, 735 Pacific Street, Monterey, CA 93940
- **City of Mountain View**, 500 Castro Street, 2<sup>nd</sup> Floor, Mountain View, CA 94041
- **City of Ontario**, 303 East B Street, Ontario, CA 91764
- **City of Palo Alto**, 250 Hamilton Avenue, Palo Alto, CA 94303
- **City of Santa Barbara**, 735 Anacapa, Santa Barbara, CA 93102
- **City of Santa Cruz**, 809 Center Street, Room 101, Santa Cruz, CA 95060
- **City of Santa Monica**, 1717 4<sup>th</sup> Street, Suite 270, Santa Monica, CA 90401
- **City of Visalia**, 707 W. Acequia Ave., Visalia, CA 93291

**PAGE**

**A. CALL TO ORDER**

**B. CONSENT CALENDAR**

**1-11** 1 1. Approval of Minutes for the October 9 & 10, 2014 Board Meeting (A)  
*Members will review these minutes and will take action to approve and amend.*

**12-13** 1 2. Approval of Minutes from the November 18, 2014 Emergency Board Meeting  
*Members will review these minutes and will take action to approve and amend.*

**14-69** 1 3. Approval of Financial Audit (A)  
*Members will review the Financial Audit and may take action to approve or amend.*

**C. GENERAL RISK MANAGEMENT ISSUES**

*Subjects that may be of interest to members please mail copies of any materials in advance of the meeting to each member City.* (I)



## D. REPORTS

### 1. President's Report

- 4 a) Items of general interest to the members may be discussed. (I)

### 2. Financial and Treasurer's

*Members will review the following items and may take action to approve or give direction as needed.*

- 1 a) Ratification of Disbursements (A)
- 70 1. Month Ending September 30, 2014
- 71 2. Month Ending October 31, 2014
- 72 3. Month Ending November 30, 2014
- 1 b) Report of Investments – Pursuant to Gov't Section Code 53646(b)(1)
- 73-80 1. Month Ending September 30, 2014
- 81-88 2. Month Ending November 30, 2014
- 89-92 1 c) Quarterly Financial Report as of September 30, 2014
- 93-123 1 d) Member Account Summary Report as of September 30, 2014
- 124-125 1 e) ACCEL Projected Cash Flow Obligations as of September 30, 2014

### TIME CERTAIN 3:00PM THURSDAY

- 126-152 1 f) Investment Report (A)  
*Jayson Schmidt from Chandler Asset Management will be in attendance to present this report. Action may be taken.*
- 153-165 1 g) Investment Policy Proposed Change (A)  
*Chandler Asset Management is recommending one new change to the ACCEL Policy*

### 3. Program Administrator's

- 166 1 a) 2015 State of the Marketplace Report (I)  
*Alliant will provide a report on the state of the insurance marketplace for 2015.*
- 167-168 1 b) Alliant Disclosure Presentation (I)  
*Alliant will give a presentation on its various relationships within the insurance marketplace and members may give direction or take action if needed.*

### 4. Claims Committee's

- 169-170 1 a) Report from Claims Committee Meetings (I)  
*The Claims Committee Chair will report on the following items:*
- 3 b) **CLOSED SESSION – Pursuant to Gov't Code 54956.95** (A)  
*Members will review the following Closed Session Items*
- i. Bassett v. City of Burbank
  - ii. Dahlia v. City of Burbank
  - iii. Estate of Manuel Diaz v. City of Anaheim
  - iv. Harb v. City of Bakersfield
  - v. O'Dell v. City of Santa Monica
  - vi. Reed v. City of Modesto
  - vii. Rodriguez, et al. v. City of Burbank
  - viii. Taylor v. City of Burbank

### RECONVENE - DISPOSITION OF CLOSED SESSION ITEMS



- 171-190 1 c) Claims Administration Services RFP (A)  
*Members will hear recommendations from the Claims Committee regarding issuing Claims Administration Services and may take action or give direction.*
- 191-201 1 d) Review of Claims Reporting Policy and Procedure (I)  
*Members will hear an update from the Claims Committee regarding the ACCEL Claims Handling Policy and Procedure.*
- 202-218 4 **5. Underwriting Committee's** (I)  
a) Underwriting Committee Report  
*Members will have a discussion regarding insurance for a highway construction project in the City of Bakersfield.*
- 219-237 1 **6. Memorandum of Coverage Ad Hoc Committee's** (A)  
a) Approval of Proposed Changes to the ACCEL Memorandum of Coverage  
*Members will review proposed changes to the MOC and may take action or give direction.*
- 238-240 1 b) Report from the Ad Hoc Committee Meeting on November 11, 2014. (I)  
*Members will hear a report from the Ad Hoc Committee*
- E. UNFINISHED BUSINESS**
- F. NEW BUSINESS**
- 241 1 **1. ACCEL: 30 Years of Success** (I)  
*The board will discuss the history of ACCEL and may make plans for a future ceremony.*
- 242 4 **2. Marketing for New Members** (A)  
*Members will have a discussion on this item and may take action if necessary.*
- 243-246 2 **3. ACCEL Target Equity Ratios** (A)  
*Members will review this report and may take action to approve or amend.*
- 247 1 **4. Next Two Meetings Schedule** (A)  
*Members will receive information on the next two meetings and may take Action to approve or amend the schedule and locations.*
- G. CORRESPONDENCE / INFORMATION** (I)
- 248 1 **1. Dodd-Frank Act**
- 249-253 1 **2. Cell Phones and Public Records**
- 254-267 1 **3. Drone Update**
- 268-277 1 **4. The Risk Report**
- 278-279 1 **5. PARMA Educational Session Schedule**
- 4 **H. PUBLIC COMMENTS** (I)  
*The public is invited at this point to address the Board of Directors on issues of interest to them.*
- ADJOURNMENT**