



## AGENDA

**LEGEND :** A – Action may be taken  
I - Information  
1 - Included  
2 - Handout  
3 - Separate  
4 – Verbal

**JPA:** ACCEL BOARD OF DIRECTORS MEETING

**DATES/** Day 1 - Thursday, March 21, 2024 at 12:00 PM

**TIMES:** Day 2 - Friday, March 22, 2024 at 8:30 AM

**LOCATION:** The Community Services Building - Room #104  
150 N. Third Street, Burbank, CA 91502

***In accordance with the requirements of the Brown Act, notice of this meeting must be posted in publicly accessible places, 72 hours in advance of the meeting, at the office of ACCEL's Secretary.***

*Per Government Code section 54954.2, persons requesting disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, are requested to contact Alliant at (415) 403-1400 twenty-four hours in advance of the meeting. Entrance to the meeting location requires routine provision of identification to building security. However, ACCEL does not require any member of the public to register his or her name, or to provide other information, as a condition to attendance at any public meeting and will not inquire of building security concerning information so provided. See Government Code section 54953.3.*

**PAGE**      **A. CALL TO ORDER**

**B. CONSENT CALENDAR**

- 1    *The Board may take action on the items below as a group. A member may request an item be withdrawn from the Consent Calendar for discussion and action.*      (A)
- 5-16      1.    Approval of Minutes for the January 18 and 19, 2024 Board Meeting
- 17-19      2.    Approval of Minutes for the March 4, 2024 Special Board Meeting
- 20-31      3.    ACCEL Bylaws – Amended and Restated – January 18, 2024
- 32-48      4.    ACCEL's Investment Policy and Procedure – Amended January 18, 2024
- 49-67      5.    ACCEL 23-24 \$4M excess of \$1M Memorandum of Coverage – Amended 3-5-24

**C. GENERAL RISK MANAGEMENT ISSUES**      (I)

- 4    *This is an opportunity for a member to discuss a topic of interest or seek guidance and input from the group about a current issue, risk management topic or exposure the member is facing. Please mail a copy of any materials to each member City in advance of the meeting.*

**D. REPORTS**

- 68-72      1.    **President's Report**      (I)
- 1    a) Appointment of Nominating Committee  
*The President will seek volunteers to be appointed to the Nominating Committee. The Committee will survey the Board for interest in serving on the Executive Committee.*
- 73-75      1    b) Updating 2023-24 Committee Assignments      (A)  
*The Committee will discuss the current Committee assignments as well as potential new assignments and may take action to amend the 2023-24 assignments or provide direction.*
2.    **Executive Committee's Report - None**



- 76                    **3. Financial and Treasurer's Report** (A)  
*Members will review the following items and may take action to approve or give direction as needed.*
- 1                    a) Ratification of Disbursements
    - 77-78                    1. Month Ending January 31, 2024
    - 79-80                    2. Month Ending February 28, 2024
  - 1                    b) Report of Investments – Pursuant to Gov't Section Code 53646(b)(1)
    - 81-96                    1. Month Ending December 31, 2023
    - 97-111                    2. Month Ending January 31, 2024
    - 112-128                    3. Month Ending February 28, 2024
  - 129-133                    1                    c) Quarterly Financial Report as of December 31, 2023
  - 134-169                    1                    d) Member Account Summary Report as of December 31, 2023
  - 170-172                    1                    e) ACCEL Projected Cash Flow Obligations as of December 31, 2023

- 173-175                    1                    **4. Finance Committee's Report** (A)  
a) Draft FY 24/25 Administration Budget  
*The Finance Committee has reviewed the budget and made a recommendation to the Board. The Board may take action to accept the recommendation or provide direction.*

**5. Underwriting Committee's Report – None**

**TIME CERTAIN, THURSDAY, MARCH 21, 2024 AT 3:00 PM**

- 176-177                    1 & 3                    **6. Ad Hoc Committee's Report** (I)  
a) ACCEL's Legal Counsel Response to Hallmark Cut Through Endorsement  
*Steve Brower has provided a letter to the Board in response to the Hallmark Cut Through Endorsement.*

- 178-196                    1                    **7. Claims Committee's Report** (A)  
a) Proposed Changes: ACCEL Claims Reporting and Handling Policy and Procedure  
*The Claims Committee has made a recommendation to the Board to update the Policy and Procedure. The Board may take action to adopt, amend or provide further direction.*

- 197-209                    1                    b) Litigation Management Discussion with George Hills (I)  
*The Board will discuss litigation management with George Hills.*

- 3                    c) **CLOSED SESSION – Pursuant to Gov't Code 54956.95** (A)  
*Members will review the following Closed Session Items:*
- i. Sanchez v. Anaheim
  - ii. Peterson v. Bakersfield
  - iii. Lopez v. Santa Cruz
  - iv. Stewart v. Santa Monica
  - v. Uzun v. Santa Monica

**RECONVENE - DISPOSITION OF CLOSED SESSION ITEMS**

- 210-211                    1                    **8. Program Administrator's Report** (I)  
a) ACCEL's Retained Layer  
*The Board will discuss the funding requirements for ACCEL's retained layer.*



212-213 1 b) Workers' Compensation Program 4850 Coverage Buyback Option (I)  
*Members will receive information about 4850 coverage buyback options.*

214--230 1 c) Cyber State of the Market and Adequate Safeguards (I)  
*The Board will receive a presentation from Alliant on cyber.*

## E. UNFINISHED BUSINESS

231-239 1 & 3 1. Excess Liability Program Renewal Expectations (A)  
*Members will receive information on this item from Alliant and may give direction or take action.*

240-241 1 2. Optional Excess Workers' Compensation Renewal (I)  
*Participating members of this program will receive information and may have a discussion or give direction.*

242-248 1 3. ACCEL Banking Partners (A)  
*The Board will receive an update regarding ACCEL's Banking Partners. Action may be taken or direction given.*

## F. NEW BUSINESS

### TIME CERTAIN, THURSDAY, MARCH 21, 2024 AT 2:00 PM

249-302 1 1. 2024 Actuarial Report Approval (A)  
*Bickmore Actuarial will present the Actuarial Report. Members may take action to accept the report or give direction.*

### TIME CERTAIN, FRIDAY, MARCH 22, 2024 AT 9:00 AM

303-327 1 2. PRISM Presentation (I)  
*PRISM will present to the Board about who PRISM is and the services it provides.*

328-330 1 & 2 3. Draft Retrospective Rating Plan Calculation (A)  
*A draft version of the Retrospective Rating Plan Calculation has been prepared. Board Members may take action or give direction.*

331-332 1 4. ACCEL Retro - Administratively Suspending Years (I)  
*Members will receive information about administratively suspend old claims.*

333-337 1 5. Member Declarations Page – Additional Named Parties (A)  
*Members may choose to bring proposed additional named parties to add to the declarations page if desired. Action may be taken or direction given.*

338-343 1 6. ACCEL's 2024 Meeting Calendar Amendment (A)  
*The Board will review the updated Meeting Calendar and take action to approve or give direction.*

344-346 1 7. 2024 Strategic Planning (I)  
*The Board will discuss the draft agenda of topics to be discussed at the Strategic Planning (SP) in October.*

# ACCEL

Authority for California Cities Excess Liability  
c/o Alliant Insurance Services  
Corporation Insurance License No. 0C36861  
560 Mission Street, 6<sup>th</sup> Floor, San Francisco, CA 94105



347-364 / 8. Foreign Travel International Advantage Executive Assistance Services (I)  
*The Members will receive information about the International Advantage Executive Assistance Services provided by the Foreign Travel Policy.*

365-366 / 9. ACH/Wire Payments from Members (I)  
*The Program Administrators will discuss ACH and wire payments with the Members.*

367 / 10. Schedule of the Next Two Board of Directors Meetings (A)  
*Members will receive information on the next two meetings and may take action to approve or amend the schedule and locations.*

## G. CORRESPONDENCE / INFORMATION (I)

368-382 / 1. A Short History of PARMA

383-397 / 2. PRISM Annual Report

398-399 / 3. CAJPA Conference 2023 Schedule

i. 2024 Conference: September 10-13 in South Lake Tahoe

## H. PUBLIC COMMENTS (I)

4 *The public is invited at this point to address the Board of Directors on issues of interest to them.*

## ADJOURNMENT