



**MINUTES OF THE
ACCEL UNDERWRITING COMMITTEE
MEETING**

Thursday, August 26, 2021 at 4:00 PM

**LOCATION:
Teleconference**

Link: <https://alliantinsurance.zoom.us/j/95013180430?pwd=YU9jWUtBcEw2Zkpaaf0zeHNBZFBwQT09>

Dial: (669) 900-6833

Meeting ID: 950 1318 0430

Passcode: 162094

MEMBERS PRESENT:

Tracey Matthews, City of Anaheim
Jena Covey, City of Bakersfield
Sandra Blanch, City of Palo Alto
Rhonda Combs, City of Salinas
Mark Howard, City of Santa Barbara
Ross Brandon, City of Santa Cruz Alternate

MEMBERS ABSENT: None

GUESTS AND CONSULTANTS:

Renee Williams, City of Bakersfield
Conor Boughey, Alliant Insurance Services
Marcus Beverly, Alliant Insurance Services
Lorissa Huey, Alliant Insurance Services

A. CALL TO ORDER

Mark Howard called the meeting to order at 4:00 PM.

B. Consent Calendar

B1. Approval of Minutes for the May 18, 2021 Underwriting Committee Meeting

A motion was made to approve the consent calendar.



MOTION: Jena Covey

SECOND: Ross Brandon **MOTION CARRIED**

	Tracey Matthews	Jena Covey	Sandra Blanch	Rhonda Combs	Mark Howard	Ross Brandon
Aye		X	X		X	X
Nay						
Abstain						

C. REPORTS

C1. Underwriting Committee's Report

C1a. ACCEL's Underwriting Guidelines Annual Review

C1ai. Underwriting Standards Policy and Procedure

C1a.ii. New Exposure Questionnaire

C1a.iii. Bylaws

Conor Boughey reported that the Underwriting Standards Policy and Procedure, New Exposure Questionnaire, and Bylaws are reviewed each year.

The Committee reviewed the Underwriting Standards Policy and Procedure and New Exposure Questionnaire and found that no changes were needed, except to update the reviewed date.

Direction was given to the Program Administrators to request Byrne Conley, ACCEL's Legal Counsel to provide suggested language for Article XIII New Members, D. Participation and Article XV Optional Pooled Programs about whether to cross reference ACCEL's program limits or add ACCEL's aggregate exhaustion limits of \$24,000,000 excess \$1,000,000, and ask what the impact would be by removing the current language of \$9,000,000 excess \$1,000,000.

Also, the Program Administrators will schedule another Underwriting Committee Meeting in a month to focus on any proposed changes to the Bylaws. The proposed changes included moving the following language, "Recommend deposit amounts" and "Oversee administration of actuarial services" from the Underwriting Committee Section to the Finance Committee Section, and amending language that references the number of Members on each Committee to the number of Members on a Committee will not exceed a quorum of the Board.



C1b. City of Modesto taking over City of Ceres' Fire Services

Conor Boughey reported that the City of Modesto has brought to the Program Administrators' attention that it will be taking over the City of Ceres' Fire Services. The City of Ceres is geographically adjacent which means the City of Modesto does not technically need to complete the New Exposure Questionnaire according to the Underwriting Standards Policy and Procedure. This was brought to the Committee's attention for informational purposes.

No reportable action took place.

C1c. New Exposure Questionnaire: City of Bakersfield - Sumner Rail Station

Conor Boughey reported that the City of Bakersfield is leasing a historic Summer Rail Station. The City has completed the New Exposure Questionnaire and provided the agreement related, which were included in the agenda packet.

The Committee Members asked questions which were addressed by Jena Covey and Renee Williams at the City of Bakersfield.

No reportable action took place.

D. PUBLIC COMMENTS - No public comments were made.

ADJOURNMENT

Mark Howard adjourned the meeting at 5:00 PM.