

**MINUTES OF THE  
ACCEL CLAIMS COMMITTEE MEETING  
SAN FRANCISCO, CA  
TUESDAY, MAY 25, 2004, 2:00 P.M.  
TELECONFERENCE**

**MEMBERS PRESENT**

Ben Bankard, City of Modesto  
Erwin Young, City of Santa Cruz  
Brad Landreth, City of Santa Barbara

**GUESTS AND CONSULTANTS**

Larry Hunt, Carl Warren & Company  
Keyan Aghili, Carl Warren & Company  
Ray Aromatorio, Carl Warren & Company  
Janelle Cabanding, Driver Alliant Insurance Services  
Mike Simmons, Driver Alliant Insurance Services  
Tom Phillips, City of Santa Monica  
Beverly Jensen, City of Mountain View  
Sherrell Freeman, City of Monterey

**A. CALL TO ORDER**

Claims Committee Chair, Brad Landreth called the meeting to order at 2:05 p.m.

**B. CLAIMS COMMITTEE**

**B1. Approval of Minutes – April 14, 2004 – Claims Committee Meeting**

A motion was made to approve the minutes as submitted.

**MOTION:** Erwin Young    **SECOND:** Ben Bankard    **MOTION CARRIED**

**B2. Liability Claims Administrator Contract Renewal – July 1, 2004 to 2007**

Larry Hunt, Ray Aromatorio and Keyan Aghili of Carl Warren & Company were present to discuss the renewal of the Liability Claims Administrator contract. Larry and Keyan were asked questions varuiys questions by Members in attendance. After a discussion, Brad Landreth thanked Larry and Keyan for

A motion was made to recommend ACCEL to Carl Warren & Company Claims Administration Agreement as presented, subject to the following conditions:

- The contract continue to require Errors & Omissions; and
- The Claims Administrator must provide evidence of insurance prior to the execution of the contract.

**MOTION:** Erwin Young    **SECOND:** Ben Bankard    **MOTION CARRIED**

### **C. PUBLIC COMMENTS**

The Program Administrators were directed to review the current AIG Excess Liability Policy to confirm if the policy shows a specific individual for claims reporting and/or adjuster, or an office location. Brad Landreth mentioned that his claims personnel have been working closely with Peter Bloom of AIG, but have been recently informed that due to an internal structure change, this may change and a new adjuster may be assigned. Brad added that he and his staff would like to continue to work with Peter Bloom if possible. Janelle Cabanding said she would ask Dan Howell to communicate this information with Frank Tanabe.

### **D. ADJOURNMENT**

There was a motion to adjourn the meeting.

**MOTION:** Ben Bankard    **SECOND:** Erwin Young    **MOTION CARRIED**

The meeting was adjourned at 2:17 p.m.